

Job Description Summary

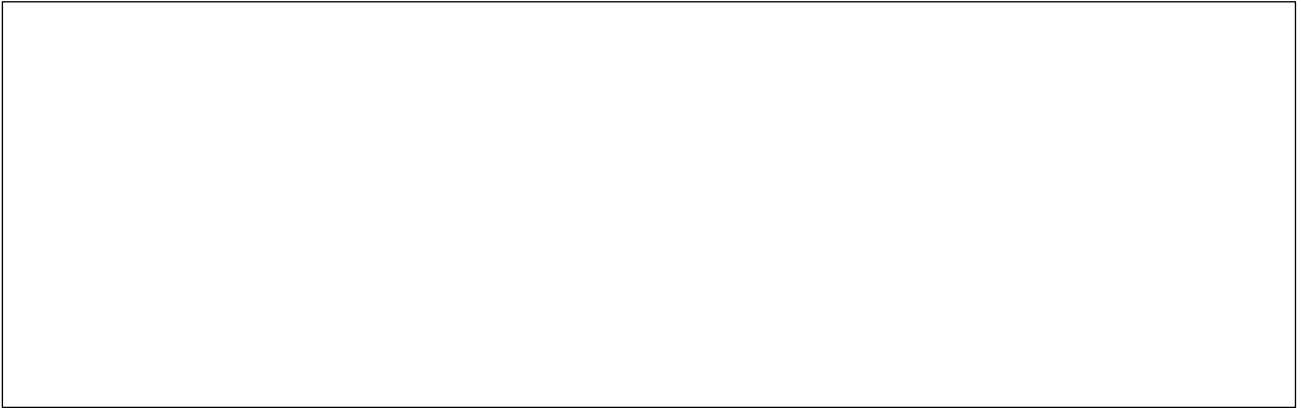
Responsibilities *(please assign a percentage to each responsibility; the total must add up to 100%):*

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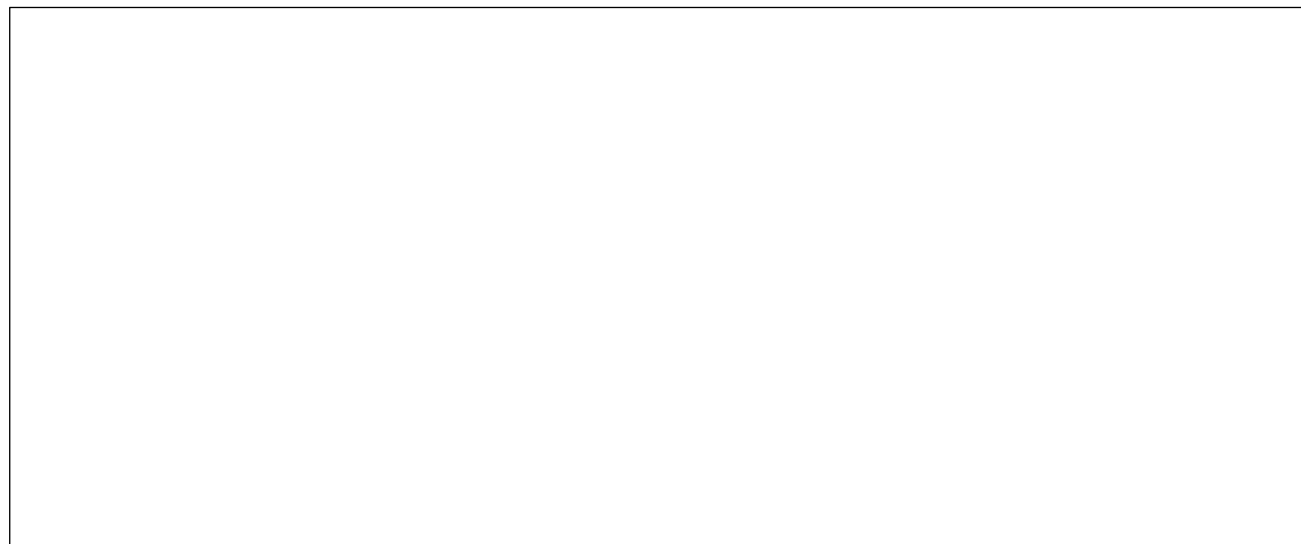
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Required Qualifications:



Preferred Qualifications:

Working Conditions: May work around standard office conditions. Repetitive use of a keyboard at a workstation. Use of manual dexterity. *[Add any additional work conditions, such as travel, work on nights and weekends, etc.]*

***NOTE:** If office space is needed, please consult with Tomas Gomez, tgomez@austin.utexas.edu

Signature or Electronic Signature of Mgr. or Designee

Date

Signature - Approved by CBO or Dean

Date

Please submit this form to lbjhr@austin.utexas.edu.