### DOCUMENTS OF THE GENERAL FACULTY

## PROPOSED CHANGE TO THE TRANSCRIPT-RECOGNIZED CERTIFICATES PROGRAMS SECTION IN THE COLLEGE OF LIBERAL ARTS CHAPTER IN THE UNDERGRADUATE CATALOG, 2016-2018

Dean Randy L. Diehl, in the College of Liberal Arts has filed with the secretary of the Faculty Council the following changes to the *Undergraduate Catalog*, 2016-2018. On September 19, 2013, the College of Liberal Arts Policy and Curriculum Committee approved the proposed changes. The dean and the College of Liberal Arts faculty approved them on October 11, 2013. The secretary has classified this proposal as legislation of *exclusive* interest to only one college or school.

The Committee on Undergraduate Degree Program Review recommended approval of the changes on December 2, 2015, and forwarded the proposal to the Office of the General Faculty. The Faculty Council has the authority to approve this legislation on behalf of the General Faculty. The authority to grant final approval on this legislation resides with UT System.

If no objection is filed with the Office of the General Faculty by the date specified below, the legislation will be held to have been approved by the Faculty Council. If an objection is filed within the prescribed period, the legislation will be presented to the Faculty Council at its next meeting. The objection, with reasons, must be signed by a member of the Faculty Council.

To be counted, a protest must be received in the Office of the General Faculty by December 14, 2015.

Hillary Hart, Secretary

General Faculty and Faculty Council

# PROPOSED CHANGE TO THE TRANSCRIPT-RECOGNIZED CERTIFICATES PROGRAMS SECTION IN THE COLLEGE OF LIBERAL ARTS CHAPTER IN THE UNDERGRADUATE CATALOG, 2016-2018

Гуј	pe of Change  ☐ Degree Program Change (THECB form required)
Pro	pposed classification
۱.	IF THE ANSWER TO ANY OF THE FOLLOWING QUESTIONS IS YES, THE COLLEGE MUST CONSULT LINDA DICKENS, DIRECTOR OF ACCREDITATION AND ASSESSMENT, TO DETERMINE IF SACS-COC APPROVAL IS REQUIRED.
	<ul> <li>Is this a new degree program?</li> <li>Poes the program offer courses that will be taught off campus?</li> <li>Will courses in this program be delivered electronically?</li> <li>Yes □ No ⋈</li> <li>Yes □ No ⋈</li> </ul>
2.	<b>EXPLAIN CHANGE TO DEGREE PROGRAM AND GIVE A DETAILED RATIONALE FOR EACH INDIVIDUAL CHANGE:</b> The proposal ensures that transcript-recognized certificates used in place of transcript-recognized minors meet the requirements of a transcript-recognized minor.
3.	THIS PROPOSAL INVOLVES (Please check all that apply)  Courses in other colleges  Courses in proposer's college that are frequently taken by students in other colleges  Course in the core curriculum  Change in admission requirements (external or internal)  Requirements not explicit in the catalog language (e.g., lists of acceptable courses maintained by department office)
1.	a. Does this proposal impact other colleges/schools? Yes ☐ No ☐ If yes, then how?  b. Do you anticipate a net change in the number of students in your college? Yes ☐ No ☐ If yes, how many more (or fewer) students do you expect?  c. Do you anticipate a net increase (or decrease) in the number of students from outside of your college taking classes in your college? Yes ☐ No ☐ If yes, please indicate the number of students and/or class seats involved.  d. Do you anticipate a net increase (or decrease) in the number of students from your college taking courses in other colleges? Yes ☐ No ☐ If yes, please indicate the number of students and/or class seats involved.
	If 4 a, b, c, or d was answered with yes, please answer the following questions. If the proposal has potential budgetary impacts for another college/school, such as requiring new sections or a non-negligible increase in the number of seats offered, at least one contact must be at the college-level.  How many students do you expect to be impacted?  Impacted schools must be contacted and their response(s) included:  Person communicated with:

Date of communication:

Response:

e. Does this proposal involve changes to the core curriculum or other basic education requirements (42-hour core, signature courses, flags)? **No** If yes, explain:

### If yes, undergraduate studies must be informed of the proposed changes and their response included:

Person communicated with:

Date of communication:

Response:

f. Will this proposal change the number of hours required for degree completion? No If yes, explain:

### 5. COLLEGE/SCHOOL APPROVAL PROCESS

Department approval date: NA Approved by: N/A

College approval date: September 15, 2015 Approved by: College of Liberal Arts Policy &

Curriculum Committee

Dean approval date: September 28, 2015 Approved by: College of Liberal Arts Faculty

### PROPOSED NEW CATALOG TEXT:

### **Transcript-Recognized Certificate Programs**

The College of Liberal Arts offers [three] several certificate programs, which are open to all degree-seeking University undergraduates. Undergraduates who complete certificate requirements in conjunction with their degree requirements or within one year after earning the degree receive recognition on the University transcript; students in integrated undergraduate/graduate programs must complete certificate requirements within one year after they complete their undergraduate degree requirements. A maximum of nine semester hours of certificate coursework may be taken after the student has earned the undergraduate degree. At least half of the required certificate coursework must be completed in residence at the University; some programs may require more work in residence.

A student may not earn a certificate in the same field as his or her major, and <u>may not count the certificate</u> towards their minor requirement if [at least one certificate course must be outside] more than six hours of the certificate's coursework may also be counted toward the requirements of their major. A certificate counted in place of a minor must meet the minimum requirements for a minor. However, certificate courses outside the major may be counted toward other degree requirements. For certificates not counting toward the minor requirement, at least one certificate course must be outside the requirements of the major.