



Document Submission Portal

Texas Higher Education Coordinating Board

Institution: **The University of Texas System**

Chief Academic Officer/Other Contact - **Dr. Kevin Lemoine / Ms. Renee Collins**

Report ID: **4657** Status: **Received**

Request Information

1. Which institution is this for?

The University of Texas at Austin

2. What type of request is this?

New Certificate

3. Short summary of request.

U.T. Austin's request to offer an undergraduate certificate in Japanese.

4. Program director's name, title, phone, and e-mail (*if applicable*).

None

5. Upload up to three PDF-formatted files with pertinent information - up to 15MB each.

1. [Uploaded pdf file - 5/10/16-11:31:32 934KB](#)

2. No pdf file

3. No pdf file

6. Comments Made:

5/10/16-Returned by request for documentation by R. Collins.



May 9, 2016

Dr. Rex Peebles
Assistant Commissioner
Academic Quality and Workforce
Texas Higher Education Coordinating Board
1200 East Anderson Lane
Interagency Mail

Dear Dr. Peebles:

I approve the request from The University of Texas at Austin to offer the following certificate program:

- Undergraduate Certificate in Japanese (CIP code 16.0302)

This certificate will consist of 24 semester credit hours of coursework and is designed for undergraduate students who will gain intermediate-level language competency and deepen their cultural knowledge of Japan to complement their major discipline. The certificate will take effect fall 2016. The certificate meets the THECB criteria for automatic approval. Please let me know if you have any questions.

Sincerely,

Steven W. Leslie, Ph.D.
Executive Vice Chancellor for Academic Affairs
The University of Texas System Administration

SWL/rdc

cc: President Gregory L. Fenves
Dr. Judith Langlois
General Counsel to the Board of Regents Francie Frederick

**Certification Form for New Certificate Programs
at Universities and Health-Related Institutions
Texas Higher Education Coordinating Board**

Directions: An institution shall use this form to notify the Coordinating Board of a new certificate program that meets all criteria for approval in Coordinating Board Rules, Chapter 5, Subchapter C, Section 5.44: (a) The certificate program has institutional approval, (b) the institution certifies that adequate funds are available to cover the costs of the new certificate program, and (c) the certificate program meets all other criteria in Section 5.48 of Board Rules (relating to Criteria for Certificate Programs at Universities and Health-Related Institutions).

Information: Contact the Division of Workforce, Academic Affairs and Research at 512/427-6200 for more information.

Administrative Information

1. **Institution:** The University of Texas at Austin
2. **Program Name:** Show how the program would appear on the Coordinating Board's program inventory (e.g., *Upper-Division Certificate in Management; Graduate Certificate in Human Resources; Undergraduate or Post-Baccalaureate EC-6 Generalist Bilingual Certificate*).
Undergraduate Certificate in Japanese
3. **Proposed CIP Code:** 16.0302
4. **Number of Semester Credit Hours Required:** 24
5. **Administrative Unit:** Identify where the certificate program would fit within the organizational structure of the university (e.g., *The Department of Electrical Engineering within the College of Engineering*). Department of Asian Studies, within the College of Liberal Arts
6. **Implementation Date:** Report the first semester and year that students would enter the program.
08/24/16
7. **Contact Person:** Provide contact information for the person who can answer specific questions about the program.

Name: Martha A Selby

Title: Professor

E-mail: mas@austin.utexas.edu

Phone: 512 475 6040

Signature Page

I hereby certify that all of the following criteria have been met in accordance with the procedures outlined in Coordinating Board Rules, Chapter 5, Subchapter C, Section 5.44:

- (a) The certificate program has institutional approval.
- (b) The certificate program meets all other criteria in Section 5.48 of this title (relating to Criteria for Certificate Programs at Universities and Health-Related Institutions):
- (c) Certificate programs for which academic credit is granted at universities and health-related institutions must meet the following criteria:
 - (1) They must meet identified workforce needs or provide the student with skills and/or knowledge that shall be useful for their lives or careers.
 - (2) They must be consistent with the standards of the Commission on Colleges of the Southern Association of Colleges and Schools.
 - (3) They must meet the standards of all relevant state agencies or licensing bodies which have oversight over the certificate program or graduate.
 - (4) Adequate financing must be available to cover all new costs to the institution five years after the implementation of the program.
- (d) The following certificate programs do not require Board approval or notification:
 - (1) certificate programs for which no collegiate academic credit is given,
 - (2) certificate programs in areas and at levels authorized by the table of programs of the institution with curricula of the following length:
 - (A) at the undergraduate level of 20 semester credit hours or less,
 - (B) at the graduate and professional level of 15 semester credit hours or less.
- (e) The following certificate programs shall be approved if the following conditions are met:
 - (1) The proposed certificate is an upper-level undergraduate certificate of 21-36 hours in disciplinary areas where the institution already offers an undergraduate degree program.
 - (2) The proposed certificate is a graduate-level and professional certificate of 16-29 hours in disciplinary areas where the institution already offers a graduate program at the same level as the certificate.

I certify that my institution has notified all public institutions within 50 miles of the teaching site of our intention to offer the program at least 30 days prior to submitting this request. I also certify that if any objections were received, those objections were resolved prior to the submission of this request.



Chief Executive Officer

3/3/2016

Date



EXECUTIVE VICE PRESIDENT AND PROVOST
THE UNIVERSITY OF TEXAS AT AUSTIN

110 Inner Campus Drive, Suite 201 • G1000 • Austin, Texas 78712-1701 • (512) 471-4363 • FAX (512) 475-7385

March 11, 2016

Dr. Steven Leslie
Executive Vice Chancellor for Academic Affairs
The University of Texas System
OHH 304 (P4300)

Dear Dr. Leslie:

Enclosed for your approval is the proposal to create a Transcript-Recognized Certificate in Japanese in the College of Liberal Arts chapter of the *Undergraduate Catalog 2016-2018* (D 14793-14795). The proposal was approved by the Faculty Council on February 17, 2016. The proposal has undergone a 30-day review period by public institutions within 50 miles of The University of Texas at Austin, with no objections. The authority to grant final approval on this proposal resides with Texas Higher Education Coordinating Board.

Sincerely,

A handwritten signature in black ink, appearing to read "Judith H. Langlois".

Judith H. Langlois
Executive Vice President and Provost, *ad interim*

JHL: lac

Enclosure

cc: Gregory L. Fenves, President of the University

ec: Hillary Hart, Secretary, Office of the General Faculty
Carol Longoria, Assistant Deputy to the President
Richard Flores, Associate Dean, College of Liberal Arts
John St. Lawrence, Senior Administrative Associate, College of Liberal Arts
Brenda Schumann, Associate Registrar
Linda Dickens, Sr. Director, Institutional Accreditation and Effectiveness
Cynthia Cruz, Administrative Manager, Provost's Office
IRRIS Team
Suzanne Revisore, Assistant to the EVCAA, UT System
Debbie Roberts, Executive Assistant, Office of the General Faculty
Victoria Cervantes, Sr. Administrative Associate, Office of the General Faculty