The approvals process for changes to the Undergraduate and Law Catalogs:

**ACADEMIC CHANGES:**
- Changing requirements to existing degree programs or academic policies, other than changing the number of required SCHs;
- Adding or deleting minors or certificates with 20 or fewer SCHs

College or School submits impact statement to OGF → Legislative Review Committee reviews proposal; works with colleges to make edits if needed → CUDPR reviews proposal, recommends approval to Faculty Council → Faculty Council approves proposal → Provost approves → EVPP sends final approval to college/school, OGF, OP, IRRIS, President's office → College/school makes change to catalog

**DEGREE PROGRAM CHANGES:**
- Adding or deleting a degree program or certificate program with 21 or more SCHs;
- Changing the number of SCHs required by a degree program;
- Renaming a degree program;
- Changing CIP codes;
- Moving from one academic unit to another;
- Consolidating degree programs

College or School submits impact statement and THECB form to OGF → OGF notifies SACSOC liaison → Legislative Review Committee reviews proposal; works with colleges to make edits if needed → CUDPR reviews proposal, recommends approval to Faculty Council → Faculty Council approves proposal → Provost approves → EVPP sends final approval to college/school, OGF, OP, IRRIS, President's office → College/school makes change to catalog

The new degree and certificate programs require a 30-day notification period to Texas State University.

Note: degree programs over $2M require Board of Regents' approval

UT System reviews, requests edits if necessary, EVCAA approves → EVPP sends final approval to college/school, OGF, OP, IRRIS, SACSOC liaison, President's office → College/school makes change to catalog

UT System submits to THECB → THECB approves

Note: Engineering programs and programs over $2M require review at a quarterly THECB board meeting

**KEY**
- OGF = Office of the General Faculty (Debbie Roberts, Casey Sloan)
- CUDPR = Committee on Undergraduate Degree Program Review
- EVPP = Office of the Executive Vice President and Provost (Tiffany Willis)
- OP = Official Publications (Brenda Schumann)
- IRRIS = Institutional Reporting, Research, and Information Systems
- THECB = Texas Higher Education Coordinating Board
- EVCAA = Executive Vice Chancellor for Academic Affairs (Steven Leslie)
- SACSOC = Southern Association of Colleges and Schools Commission on Colleges (Linda Dickens)