

DOCUMENTS OF THE GENERAL FACULTY

**ANNUAL REPORTS OF THE STANDING COMMITTEES OF THE GENERAL FACULTY FOR
2016-2017**

The annual reports of the standing committees of the General Faculty for 2016-17 received to date are reproduced below.



Alan W. Friedman, Secretary
General Faculty and Faculty Council

A. FACULTY AFFAIRS COMMITTEES**A-1 Committee of Counsel on Academic Freedom and Responsibility**

Professor. Linda Reichl, Committee Chair

Other Committee Members

Brian Evans, Jody Jensen, Desmond F. Lawler, Alan Friedman, Hannah Wojciehowski, Ann Cvetkovich, Ron Angel, and David Robertson

Faculty members are engaged in fostering critical thinking and in developing and disseminating new knowledge. Having academic freedom in teaching, research and expression enables a faculty member to critique accepted truths and search for new knowledge, even when it disrupts the status quo. Academic freedom safeguards of tenure, due process, and faculty governance allow faculty members to serve the common good without being controlled by public opinion.

The Committee of Counsel on Academic Freedom and Responsibility (CCAFR) advises the President and Provost on due process procedures for faculty members, including procedures in tenure, promotion, faculty annual evaluation, and comprehensive post-tenure review cases, as well as safeguards for academic freedom, including those in teaching, research, and expression. CCAFR also investigates claims by faculty members who allege violations of due process or academic freedom principles, especially in tenure, promotion, faculty annual evaluation, and comprehensive post-tenure review cases. Claims of academic freedom violations are not limited to tenure, promotion, faculty annual evaluations, or post-tenure review cases. (*See Appendix A for Guidelines on filing a Claim with CCAFR and see Appendix B for AAUP Statement on Principles of Academic Freedom.*)

During the period 2016-17, the work of CCAFR can be divided into three areas, each of which is described in a separate section in this document:

1. Investigations of a 2016 claim of procedural irregularities in a post-tenure review,
2. Two investigations of claims of procedural irregularities and academic freedom violations in promotion cases, and
3. Suggestions for revisions of University Guidelines and procedures for mid-probationary reviews and for preparation of promotion dossiers.

1. Subcommittee Report on Claim of Procedural Violations in a Post-tenure Review Case

In May 2016, CCAFR received a petition from Professor A alleging procedural violations in Professor A's post-tenure review. Professor A was rated "does not meet expectations" by the Executive Committee that conducted the review. The petitioner claimed that the comprehensive periodic review did not comply with the Provost's Guidelines. In particular Professor A claimed that the Executive Committee's evaluation of Professor A's performance in the comprehensive six-year review was inconsistent with its evaluation of Professor A's performance in the annual reviews during the relevant six-year period. Professor A received positive annual evaluations and/or large raises for the first five years of the six years under review, but then received an evaluation of "does not meet expectations" for

the entire six-year period in the comprehensive review. Professor A also claimed that the comprehensive review was based on standards that are impermissibly vague and subjective.

The CCAFR subcommittee met with the Chair of the Executive Committee and Professor A's Dean and determined that the performance criterion of concern was scholarship and the reason for the rating of "does not meet expectations" was the fact that Professor A did not meet the minimum requirement of averaging one publication per year. Although Professor A had been evaluated as "meets expectations" in each of the previous five years, Professor A had been notified in 2013 and 2015 of concerns regarding Professor A's scholarly productivity.

The CCAFR subcommittee found that the Executive Committee review did not show evidence of being "holistic," as stipulated in the Provost's Guidelines. The Executive Committee focused on only one aspect of the petitioner's record and did not address the extensive service and teaching of the petitioner over the six-year period. In this regard, the petitioner is correct that the process was not holistic as stated in the Provost Guidelines. However, apparently the requirement to be "holistic" is not rigorously enforced and the various colleges and departments of the university are given considerable leeway in the amount of weight they attach to the three aspects (scholarship, teaching, service) of the review.

The CCAFR subcommittee did find a serious violation of the HOP 2-1310 <<https://www.policies.utexas.edu/policies/budget-councils>>. A process for approving the Budget Council structure every three years (or ever) does not appear to exist in Professor A's academic unit. The Provost's Guidelines stipulate that the faculty evaluations shall be conducted by a peer committee of tenured faculty overseen by the departmental budget council, extended budget council, or executive committee, and is subject to review and comment by the ... dean of a non-compartmentalized ...school." Since the Budget Council in Professor A's academic unit does not vote to approve the Executive Committee, this important aspect of the review process is not being followed.

In summary, the CCAFR subcommittee found that there have been several procedural violations in this case. (1) The review did not show evidence of being "holistic," as stipulated in the Provost's Guidelines. The Executive Committee focused on one aspect of the petitioner's record and did not address the extensive service and teaching of the petitioner over the six-year period. However, since the weighting given these three aspects of faculty performance appears to be at the discretion of the academic units, the CCAFR subcommittee did not find a violation of procedures sufficient to recommend a change in the rating of Professor A. (2) The CCAFR subcommittee did recommend that Professor A's academic unit be brought into compliance with the Handbook of Operating Procedures. The Budget Council needs to be given its proper authority over the structure of the governance in the academic unit. The governance structure needs to be approved (and revised if necessary) by the Budget Council every three years. If the Budget Council chooses to be represented by an Executive Committee, it needs to specify how members of the Executive Committee are selected.

2. Subcommittee Reports on Claims of Procedural Violations in Tenure/Promotion Cases

2.1 Claim of Associate Professor B. On Feb. 7, the CCAFR subcommittee was given access to the petition of Associate Professor B, who was denied promotion from Associate to Full Professor in Dec. 2016. While no reason for the denial was given in writing, Associate Professor B was informed orally that the denial was based on the lack of letters from peer institutions and the need to demonstrate a continued "trajectory of success" for a longer period. These reasons were passed orally from the President's committee to the Dean, then to the Chair, and finally to the candidate.

Associate Professor B's CCAFR appeal cited several procedural violations and a possible violation of academic freedom in the denial of promotion. One issue involved the question of *what constitutes a peer institution?* What the President's committee regards as a "peer institution" is vague in the Guidelines provided to candidates. Associate Professor B claims that all indications prior to the denial suggested that the chosen external letter writers met all of the known criteria. A second issue concerned the status of "approved leave." Associate Professor B had two years of approved leave and part of a year of medical leave, but claims that these leaves were not properly accounted for in consideration of Associate

Professor B's promotion trajectory. Also, there was a claim that Associate Professor B's teaching record and grant funding were not properly represented in the promotion dossier. Finally, Associate Professor B was concerned that a somewhat controversial publication may have tainted the promotion process, thus raising Academic Freedom concerns.

The CCAFR subcommittee considered the claims of Associate Professor B, interviewed various individuals involved in preparing and advocating for Associate Professor B in the promotion process, but did not find evidence to substantiate claims of procedural violations. The concern that Associate Professor B's Academic Freedom may have been violated did, however, appear to be an issue.

The CCAFR subcommittee did, in addition, find that procedural guidelines followed by the Candidate, Chair, and Dean were flawed as follows: (a) The President and Provost have not given clear guidelines for determining what constitutes a "peer institution" as regards the solicitation of reference letters. This lack of specificity greatly increases the chance that a promotion candidate will be denied promotion because letters were unwittingly obtained from institutions not deemed by the President and Provost to be peer institutions. Also, the Guidelines have been unclear regarding the number of external reviewers chosen by the candidate and chosen by the department. (b) Although "approved leave" should not count against a candidate during the promotion process, it appears to have been counted against Associate Professor B in this case (as well as other cases that have been considered by CCAFR subcommittees).

2.2. Claim of Associate Professor C. On Feb. 7, a CCAFR subcommittee was given access to the petition and files for Associate Professor C who was denied promotion from Associate to Full Professor in Dec. 2016. Associate Professor C's CCAFR petition alleges that the department failed, on every level, to comply with procedures for preparing "C's" promotion dossier: (1) Although the petitioner emailed the department Chair on Jan. 28, 2016 asking to be put forward for promotion, this was not granted until April 4, 2016, thus delaying the time to prepare the dossier by over two months; (2) The Chair did not meet with the petitioner to discuss preparation of the dossier materials; (3) The petitioner was not shown the list of external reviewers before they were contacted by the Chair; (4) The Chair's letter describing the petitioner's case contained significant errors concerning petitioner's publication record, funding, CIS scores, and level of service; (5) An individual about whom the petitioner appealed over several years to the Office for Diversity and Inclusion, the Dean's Office, and the Provost's Office, as being biased against the petitioner, was allowed to serve on the departmental Executive Committee that considered the petitioner's promotion; (6) In violation of state law, the petitioner was not allowed access to the promotion dossier after August, even though the petitioner requested to review it.

Subsequently, the Dean of the petitioner's college and the college promotion committee reviewed the petitioner's promotion dossier and identified serious errors in one reviewer's letter and in the letter of the department Chair. They took seriously the concern of the petitioner that the process at the departmental level may have been tainted by the possibility of retaliation by an E.C. member. The College committee and the Dean independently considered all aspects of the case and unanimously concluded that the petitioner deserved promotion to Professor.

The CCAFR subcommittee interviewed Associate Professor C, the Chair, the Administrative Associate, and the Dean of Associate Professor C's academic unit. Given the procedural errors enumerated above, the recommendation of the Dean of the academic unit, the unanimous vote of the Promotion and Tenure Committee of the academic unit, and the 7-2 vote of the Department, the CCAFR subcommittee recommended that the President reconsider the pending decision not to promote Associate Professor C to Professor.

The President's Committee apparently chose to disregard the numerous violations of University Guidelines in this case, the unanimous recommendation of the College Promotion Committee that Associate Professor C be promoted, and the recommendation of the Dean that Associate Professor C be promoted. The President's Committee denied promotion without giving any reason.

3. Revision of University Guidelines for Promotion and Tenure at All Faculty Ranks

3.1. Access to Promotion Dossier During the Promotion Process

In examining the Claim of Associate Professor C, the CCAFR subcommittee found conflicting statements in the Provost's General Guidelines for Promotion and Tenure about candidates' access to their files. These conflicting statements have caused much confusion in this case and others over the past several years. Section B.1.b states: "*Review of Materials. Before the departmental committee considers a case, the Chair or dean shall ask the candidate to check the materials in the promotion dossier except for the internal and external peer reviews of teaching, scholarship, and service.*" (the underline on "except" is ours). Section B.3 states: "*Under state law, the university may not keep the contents of the promotion file confidential and a faculty member may request and would then be allowed to inspect any material in his/her promotion dossier at any time during the promotion process.*" Including the word "except" in Guideline

B.1.b appears to be a violation of state law. The CCAFR subcommittee recommended that "except" be removed and that this aspect of the Guidelines be rewritten to come into compliance with state law. The full CCAFR concurs with this recommendation.

3.2. Mid-Probationary reviews

Mid-Probationary Reviews (MPR), sometimes called "3rd year reviews," were originally designed as a mentoring tool to help assistant professors determine their progress toward promotion, and to have opportunity to adjust course to enhance their chances for promotion. MPRs have now become much more serious; as stated in the Provost's Guidelines, *Unsuccessful reviews can form the basis of a non-renewal recommendation to the dean and provost in accordance with Regents' Rule 31002.*

Because the result of a Mid-Probationary Reviews carries the possibility that an assistant professor's appointment may not be renewed, assistant professors can now appeal to CCAFR to have their MPRs reviewed by a CCAFR subcommittee. A review of the stated MPR procedures in the various Colleges and Schools of the university shows a widely diverse set of guidelines. Since a CCAFR review focuses on "procedures" used in the review process, it is necessary to ensure that a basic set of procedures is common to all the academic units of the University. Therefore, during the 2016-17 academic year CCAFR committee members reviewed existing Guidelines and proposed a common set of procedures to be incorporated in those of the academic units. This proposed common set of procedures is listed below:

Mid-probationary Review Procedures:

1. *During the faculty member's fifth, sixth, or seventh tenure-track semester, the Chair in departmentalized colleges and schools (or Dean in non-departmentalized units), with approval of the Budget Council/Executive Committee and the candidate, will appoint an evaluation committee.*
2. *The focus of the review concerns the faculty member's teaching effectiveness, scholarly and creative achievements, and service record. The purpose of the review shall be both evaluative and developmental.*
3. *The faculty member will be afforded the opportunity to meet with the committee before it produces a draft report of its findings. The faculty member will be invited to provide any additional materials for the committee's consideration and to correct any perceived errors before the report is submitted to the Chair/Dean and Budget Council/Executive Committee.*
4. *Copies of the evaluation committee report will be given to both the faculty member and, along with any materials supplied by the faculty member, to the departmental Chair (or Dean, as appropriate) and the Budget Council/Executive Committee.*

5. *The Chair (or Dean, as appropriate), along with the Chair of the review committee, will debrief the candidate and communicate the final report to him or her both orally and in writing. The candidate has the right to respond in writing to the final report.*
6. *Either the candidate or the Provost may request a review of the case by the Committee of Counsel on Academic Freedom and Responsibility (CCAFR). Such a review is limited to one or both of the following: 1) to determine whether, in its judgment, the procedures followed in the candidate's case accorded with the college's policy; and 2) whether or not the decision was based upon a violation of the faculty member's academic freedom. CCAFR shall not review disputes about professional judgments on the merits of the faculty member's record.*

The Provost's Office has undertaken the task of ensuring that this common set of guidelines is incorporated into the MPR Guidelines of the various colleges and school of UT Austin.

Appendix A: Guidelines for Filing a Claim with CCAFR

The Committee of Counsel on Academic Freedom and Responsibility (CCAFR) is one avenue of appeal in tenure and promotion cases, faculty annual reviews, and comprehensive post-tenure reviews. In tenure and promotion cases, the other three avenues of appeal are final arguments, the Faculty Grievance Committee, and departmental reconsideration. Any and all avenues of appeal may be pursued. In comprehensive post-tenure review cases, the other two avenues of appeal are a second review by the college and Faculty Grievance. Both avenues of appeal may be pursued.

When requested, CCAFR investigates claims of violations of procedures and/or academic freedom principles. University procedures are described in the above references for comprehensive post-tenure review [1], faculty annual reviews [4] and tenure and promotion [5]. Academic freedom principles include those adopted by the American Association of University Professors (AAUP). The 1940 AAUP tenets of academic freedom are given below in Appendix B. CCAFR does not review disputes about professional judgments concerning the merits of faculty members' records.

Once a CCAFR appeal has been submitted to the Office of the General Faculty, the CCAFR Chair appoints a subcommittee of three CCAFR members to investigate the claim. The CCAFR members of the subcommittee, if possible, will not be from the same college or school as the claimant's primary appointment. The claims in the appeal should be enumerated so that the investigating CCAFR subcommittee can refer to the number of each claim in its report.

For a comprehensive post-tenure review, the faculty member may appeal to CCAFR as soon as the initial review is made available, which is scheduled to take place by February 1st. Alternately, a faculty member could appeal the review outcome to the college [1], wait for the college to report the results of the second review by June 1st and then appeal to CCAFR.

For tenure and promotion cases, the deadline to submit a CCAFR appeal is January 31st or six weeks after the faculty was officially notified of denial of tenure or promotion, whichever is later. From the fall 2012 version of the *General Guidelines* for tenure and promotion, we highlight some of the rights of a promotion candidate. Any denial of these rights, and any unreasonable delay in the exercise of these rights, constitutes a procedural violation. Procedural violations may or may not rise to the level of tainting a promotion case.

- a. What academic years count toward the tenure probationary period? (section A.3b)
Only academic years in which the faculty member was appointed at 100% time in both fall and spring at UT Austin count toward the tenure probationary period, which is six years. Assistant professors should apply for tenure and promotion immediately after five years of the tenure probationary period. Any application prior to that is considered early and requires justification.
- b. Evaluation of assistant professors who have their probationary period extended (section A.3b).
The tenure probationary period may be extended for specified reasons. For example, a woman faculty member may extend the tenure probationary period by one year for each child born or

adopted, up to a maximum of two years of extension. When an assistant professor is evaluated by the university or by external reviewers, the review should treat all of the faculty member's work as being completed in the typical five-year period.

- c. Review of associate professors without tenure (section A.3b).
They must apply for tenure immediately after two years in rank.
- d. Review of associate professors with tenure for early promotion (section A.4).
Associate professors with tenure usually apply for promotion to professor immediately after five years in rank. Any application submitted before that is considered early and have to be justified. See also item (e).
- e. Review of associate professors with tenure in rank for 10+ years (section A.4), *Associate professors with tenure have a right to be evaluated for promotion by their department after completing 10 years in rank, and if denied, every five years thereafter.*
- f. Review by candidate of promotion materials before the department considers the case, with opportunity for candidate to seek redress of incomplete/inaccurate materials (section B.1b). *The department Chair must ask the promotion candidate to review the entire promotion package before the department considers it. This allows time for the promotion candidate to bring any issues of inaccuracy or omission in the promotion package to the attention of the department Chair before the department considers the case. See also item (g) next.*
- g. Review of promotion materials by candidate at any time (section B.3).
At any time during the promotion process in the department, college, or upper administration, a promotion candidate may informally request to see or may formally request to have copies of any or all parts of the promotion package. This is to ensure transparency in the process.
- h. Creation of a new "Additional Statements" section to allow the promotion candidate to provide statements related to the promotion process being applied in their case (section C.9). *This new section in the promotion package allows the promotion candidate to raise and respond to any issues of concern in the promotion package.*

The Handbook of Operating Procedures (HOP) section 3.17 says the following:

"Responsibility for submitting Annual Reports and for keeping their personnel files up-to-date with any new material concerning teaching activities, research, scholarship, publications or public service rests with the individual faculty members. The annual evaluation of each faculty member shall include an assessment of these documents.... The final results of the annual evaluation shall be communicated to each faculty member by the department Chair. This communication shall be written and it shall advise the faculty member of any areas that need improvement."

Comment: The annual evaluation in writing helps a faculty member know what needs improvement in teaching, research, and/or service. This material is particularly helpful during the tenure probationary process. In addition, the presence of written annual evaluations is helpful when there is a change in Department Chairs during a faculty member's promotion period. HOP 3.17 as quoted above predates the new 2012-13 guidelines for faculty annual review [4].

Appendix B: 1940 Statement of Principles of Academic Freedom and Tenure by AAUP

Tenets of academic freedom from the American Association of University Professors (AAUP) from its 1940 *Statement of Principles on Academic Freedom and Tenure* are

1. "Teachers are entitled to full freedom in research and in the publication of the results, subject to the adequate performance of their academic duties; but research for pecuniary return should be based upon an understanding with the authorities of the institution."
2. "Teachers are entitled to freedom in the classroom in discussing their subject, but they should be careful not to introduce into their teaching controversial matter which has no relation to their subject. Limitation on academic freedom because of religious or other aims of the institution should be clearly stated in writing at the time of the appointment."
3. "College and university teachers are citizens, members of a learned profession, and officers of an educational institution. When they speak and write as citizens, they should be free from institutional censorship or discipline, but their special position in the community imposes special obligations. As

scholars and educational officers, they should remember that the public may judge their profession and their institutions by their utterances. Hence they should at all times be accurate, should exercise appropriate restraint, should show respect for the opinions of others, and should make every effort to indicate that they are not speaking for the institution.”

Note: “The word ‘teacher’ as used in this document is understood to [also] include the investigator who is attached to an academic institution without teaching duties.” The word ‘teacher’ as used above also includes adjunct faculty, research faculty and lecturers.

More information is available at <http://www.aaup.org>

Linda Reichl, Chair

A-2 Faculty Advisory Committee on Budgets

No report submitted.

Michelle Habeck, Chair

A-3 Faculty Committee on Committees

1. At the initial meeting on September 12, 2016, Kate Cattrell was selected as Chair elect for 2017-18.
2. On April 12, 2017, the committee reviewed nominations by the general faculty for standing committee membership with attention to representation from all colleges and schools and to issues of gender and racial diversity, as well as University regulations and operating procedures. Representative faculty members were recommended to the president to serve on nineteen standing committees.

The committee wishes to thank Ms. Debbie Roberts and Ms. Victoria Cervantes for their help.

Gayle Acton, Chair

A-4 Faculty Grievance Committee

The grievance committee was contacted by 3 faculty persons wishing to file grievances in 2016-2017. The Chair of the Committee, Seema Agarwala, was able to resolve two of these by setting up meetings with these faculty members and by mediating between them and the individuals toward whom such grievances were targeted.

One grievance was filed and was discussed by The Faculty Grievance Committee in April, 2017. The committee decided that the faculty person in question did not have a grievance that needed resolution. This report was shared with the faculty person, the Office of Faculty Council and the Vice Provost’s office.

Seema Agarwala, Chair

A-5 Faculty Welfare Committee

At the initial meeting on September 20, 2016, the committee discussed possible action items, including a Faculty Education Benefit and the assorted pending legislation items on the Faculty Council website. It was agreed that there were no issues requiring the committee's immediate attention.

In January 2017, Amanda Hager agreed to continue serving as Chair of the Faculty Welfare Committee in 2017-2018.

Amanda Hager, Chair

A-6 General Faculty Rules and Governance Committee

1. The committee focused the 2016-17 year on revisions of the HOP 2-2230, dealing with financial exigency. The goal was to clarify the procedure to better distinguish between academic vs. financial reasons for programmatic reorganization; to provide definitions; to improve transparency; and to clarify the role of the faculty governance organization in these events. The title of the policy was changed to: “Abandonment or reduction of academic programs or positions for academic reasons or financial exigency.”

The Chair of A-6, Andrea Gore, presented the rationale for these modifications, and outlined the nature of the changes, at the Faculty Council meeting on April 10, 2017 and approved on May 1. The policy

went out to the General Faculty for no-protest vote and was approved on May 22, 2017. It went to President Fenves on May 23. As of July 6, its current status is that it is still with the President.

2. The committee also approved (by unanimous vote on July 6, 2017) a language change to implement the changes in voting rights of non-tenure track faculty who were authorized to vote in 2015-16 under HOP 2-1010.

To this end, in HOP 2-1110 and HOP 2-2110, the original word “instructor” was replaced with the updated clause “non-tenure-track faculty members who are voting eligible under HOP 2-1010.” For HOP 2-1110, the change is indicated in red:

- “Twenty (20) voting members of the General Faculty elected at large in odd-numbered years to serve two-year terms commencing on the first class day of the fall semester following their election, distributed as follows:
- a. Ten (10) from the group of professors and associate professors.
 - b. Ten (10) from the group of assistant professors and [~~instructors~~] non-tenure track faculty members who are voting eligible under HOP 2-1010.”

For HOP 2-2110, the identical wording changes were made in four places in the HOP.

These language changes will be forwarded to the Policy Group. No further action is required from A-6 on this item.

3. Following recent committee transition processes, Jody Jensen as past Chair of the Faculty Council was designated as the Chair of the Faculty Rules and Governance Committee for 2017-18.

Andrea Gore, Chair

A-7 University of Texas Press Advisory Committee

The 2016-2017 University of Texas Press Faculty Advisory Committee met 10 times during the academic year and throughout the summer, and it will meet for the final time on August 23, 2017. Editors bring projects to the committee after a rigorous peer review process, and committee members review information about each one. The informational packets contain a summary of the book’s content and the peer reviews, the full text of the peer reviews, and the responses from the authors. Following a brief presentation by an editor, the committee discusses the project, expresses concerns, offers suggestions, and votes to approve or reject. The committee almost always approves the projects, though approvals often come with suggestions to strengthen the book. We reviewed 73 projects at the first 10 meetings and expect to discuss 7 at the August meeting for a total of 80.

UT Press plays a major role in representing the best of the university to the public. Through July 31, 2017, UT Press books had won 29 awards, including First Place for best Professional Documentary Book from the International Photography Awards for Paula Bronstein’s *Afghanistan* and the University Co-op Hamilton Book Award, Grand Prize Winner, for Charles Ramírez Berg’s *The Classical Mexican Cinema*. *Choice* magazine also listed six UT Press books as “Outstanding Academic Titles.”

UT Press is one of if not the best public university press in the U.S. with impressive lists in photography, food, Latin American Studies, film and popular culture, and Texana, among others. After hearing at the July meeting from Director Dave Hamrick about the recent cuts to the press’s budget, committee members expressed serious concerns about the ability of the press to maintain its status as an innovative, award-winning, and prestigious press with increasing international visibility. We hope that the university and the state provide the support necessary for the press to continue publishing the intellectual, artistic, and cultural projects that have become even more urgent in an anti-factual, anti-intellectual political environment.

James Cox, Chair

B. STUDENT SERVICES AND ACTIVITIES COMMITTEES

B-1 Committee on Financial Aid to Students

During the 2016-2017 academic year, the Committee on Financial Aid to Students (B-1 committee) met seven times to identify Financial Aid problems experienced by undergraduates at the University and to identify solutions to these problems. Nigel Atkinson (Chair) and John Traphagan (vice Chair) provided leadership to the committee.

At the September meeting, the group finalized a memo to the Faculty Council concerning the severity of unmet student financial need. In this memo, the B1 committee recommended that student financial aid support should become a priority of the University's next capital campaign and that a funded task force should be formed to achieve this goal. The committee offered to provide members to serve as this task force. The committee also discussed the outcome of a recent appeal for continuation of an athletic scholarship. The committee recommended that the Athletics program should have written rules for how scholarships are to be terminated.

In October, Nigel Atkinson presented the Memo on Unmet Student Need (described above) to the Faculty Council. The Memo was supported unanimously by the Faculty Council. The President responded by asking the Provost to interface with us concerning its recommendations. The committee then discussed underlying problems with and possible solutions for obtaining donor and alumni support for student financial aid.

In the November meeting, the committee reviewed financial aid statistics at the university. A subcommittee was formed to meet with student government to encourage student input into solving student financial aid concerns. The meeting with student government was never successfully scheduled.

Two meetings occurred in January. The first meeting was a study session to prepare the committee for a meeting with Scott Rabenold, VP for Development. The second meeting was a brainstorming session with Scott Rabenold. The committee discussed the fact that UT is one of the few peer schools that does not include student financial aid in its capital campaign. Alternative funding paradigms were discussed. At this meeting, the committee reached the consensus that a major source of our financial aid problem was that the culture at the University does not successfully encourage alumni to support the next generation of students.

In addition, at the second January meeting, the committee discussed and awarded the 2016-2017 Ron Brown scholarships. The committee decided to draft a letter to the Provost to discuss the formation of a Financial Aid Taskforce. Analysis of debt levels of students were discussed for use in this letter.

At the February meeting the letter to the Provost was finalized. This letter was sent on February 24th. Provost Maurie McInnis responded that it would be best to discuss this topic after a new senior vice provost for enrollment management was hired (expected to be Summer 2017). Plans were made for a future meeting with Scott Rabenold VP for Development to discuss how student financial aid needs might be met.

The committee's final meeting was in May. Six committee members evaluated and awarded the 2017-2018 Ron Brown Scholarships.

Nigel Atkinson, Chair

B-2 Recreational Sports Committee

The committee was comprised of the following members:

Dean J. Almy	associate professor, architecture
Miles Andres	student government representative
Rehma Apio	ESL receptionist, international office
Mark L. Bradshaw	lecturer, accounting
Isabella C. Cunningham	professor, advertising and public relations
Thomas W. Dison	<i>ex officio</i> , senior associate vice president and director, recreational sports
Brian F. Doherty	senior lecturer, English

Tepera R. Holman	senior academic services coordinator, school of business
Xiaofen Keating	associate professor, curriculum and instruction
Sarah Musselman	student government representative
Patrick C. Olson	admissions ambassador and volunteer coordinator, Office of Admissions
Angeline Close Scheinbaum	<i>vice Chair</i> , associate professor, advertising
Christen Smith	assistant professor, Africa and African diaspora studies
Audrey J. Stone	assistant professor, kinesiology and health education
Gayle M. Timmerman	<i>Chair</i> , associate professor, nursing
Samuel J. Veatch	intramural council representative
Samantha L. Wendt,	sports club council representative

September 13, 2016 – Election of Vice-Chair

Introductions were made and the election for vice Chair took place. Gayle Timmerman explained the duties and qualifications for the position of vice-Chair. Angeline Close Scheinbaum accepted a nomination, which was seconded by Dean Almy. The committee voted unanimously to elect Dr. Close Scheinbaum to the position of vice-Chair.

Committee Overview

Tom Dison provided an overview of Recreational Sports and the role of the Recreational Sports Committee along with a sampling of divisional highlights from 2015-16. The committee watched a PowerPoint presentation, which provided a synopsis of the programs, services and facilities that Recreational Sports offers, as well as a list of its divisional objectives for 2016-17. Packets of divisional publications and related materials were distributed.

Updates

Tom Dison updated the committee on the renovation of Wright Whitaker Sports Complex (formerly Whitaker Fields), upcoming events to celebrate RecSports' Centennial, and the new services located in the Gregory Gym lobby – University Federal Credit Union, Amazon, and ShakeSmart.

October 17, 2016 – Membership and Facility Usage Fees

The committee reviewed and supported Recreational Sports' proposed 2017-18 membership and facility use. No increase in fees was requested for 2017-18, but RecSports is evaluating whether further simplification of the membership fee structure is warranted. RecSports recommended no changes to the facility use fees established in 2016-17. Current fees are structured on an hourly basis and based on the user's level of affiliation.

The committee expressed unanimous support for RecSports' approach to managing 2017-18 proposed fee structures.

November 14, 2016 – Recreational Sports Divisional Assessment

The Division of Recreational Sports consistently conducts research and collects data in an effort to identify trends, allocate resources, determine future directions, and monitor upcoming trends. The data that RecSports collects includes usage and participation, demographics, satisfaction levels, cost effectiveness, and student outcomes and benefits. The most recent survey was of student satisfaction and participation, which was conducted in the spring of 2016. Nicole Olmeda, the division's associate director for communications, assessment, and development, reviewed the 2016 Student Survey results with the committee.

February 1, 2017 – Election of Chair/Financial Presentation

The Faculty Council requested that the committee elect a Chair for the following fiscal year at this meeting. Brian Doherty nominated Angeline Close Scheinbaum for the position. Dr. Close Scheinbaum accepted the nomination. No other nominations were presented. Dr. Close Scheinbaum was unanimously elected.

RecSports Financial Presentation

Tom Dison gave an overview of how the Division of Recreational Sports is funded, and how it goes about

meeting its expenses. He discussed the concepts and philosophy upon which the division approaches budget issues, and gave an explanation of how the budget process works relative to the Student Services Budget Committee (SSBC). RecSports presented their budget to the SSBC on March 24.

April 5, 2017 – Wrap-up

Tom Dison provided various miscellaneous updates, including a list of recent and upcoming events and projects in which the Division of Recreational Sports is involved.

Committee Activities/Meeting Topics for the 2017-18

- Introductions and committee overview
- Election of vice-Chair
- Review of divisional accomplishments from 2016-17 and goals for upcoming year
- Recreational Sports' budget requests for 2018-19
- Membership and Facility Usage Fees for 2018-19
- Updates and Announcements
- Special Topics as needed

Gayle Timmerman, Chair

B-3 Student Life Committee

The Student Life committee met in December 2016 in order to brainstorm issues which the body might pursue in spring 2017. The group decided to have student representatives Ajhanai C. Newton (Graduate Student Assembly Representative) and Miguel Masso (Student Government Representative), both present, to query their respective constituencies about which concerns they would like to have Faculty Council advocate for or convey to the general faculty. Professor Jack Lee (Electrical and Computer Engineering) was also present at the meeting.

No spring meeting was held after multiple scheduling attempts produced no date on which more than two committee members were available to meet.

Jennifer Wilks, Chair

B-4 Student Athletes and Activities Committee

Function: The purpose of Student Athletes and Activities Committee is to maintain a formal communication channel between the faculty and student-athletes and to advise the president on matters pertaining to student-athletes.

CHARGE FOR 2016-17

- a) Engage in conversation with relevant members of the Intercollegiate Athletics Program (UT Athletics) to ascertain the steps within UT Athletics for discussing the recommendations of the Marsh Report. Initial contact should begin with Athletics Directors Mike Perrin and Chris Plonsky.
- b) Determine what priorities have already been established for action on the recommendations of the Marsh Report. Of interest to the Faculty Council Executive Committee is how members of the Athletics Program view the recommendations. Are the recommendations, or selected recommendations, viable? Which recommendations have been given priority? What are the working groups or individuals tasked with implementing changes relevant to the Marsh Report? And, importantly, how might the B-4 Committee assist with this process of acting on the Marsh Report?
- c) Provide a report to the Faculty Council that summarizes the process of review, prioritization, and implementation of recommendations of the Marsh Report along with the expected timetable for implementation.

BACKGROUND INFORMATION

In June of 2015, President Gregory L. Fenves initiated an independent review of The University of Texas Athletics Program with specific interest in student services. Such services range from admission, advising, compliance with NCAA requirements, and implementation of national best practices for policies and procedures relating to student-athletes. This review led to the production of a report titled "Review of the

Office of Athletics Student Services” (a.k.a. the Marsh Report). The complete report is available for download at <http://bit.ly/2dsTToV>.

The Marsh Report concluded with fourteen recommendations to be considered by the University. Subsequent to the delivery of the Marsh Report, various entities on campus have been considering and working to address its findings. President Fenves has reported to the Faculty Council Executive Committee that he has instructed principals within the Athletics Program to review and move forward with recommendations in the Marsh Report.

The B-4 Committee was constituted as a new committee of the Faculty Council (<http://bit.ly/2e3devq>) to establish a direct pathway for communication between faculty and student-athletes. The Marsh Report recommendations directly impact student-athletes. The B-4 committee was asked by Dr. Jody H. Jensen, Chair of Faculty Council, on behalf of the Faculty Council Executive Committee, to undertake a review of the University’s progress on evaluation and implementation of recommendations from the Marsh Report and issued the aforementioned formal charge.

Dr. Jensen noted that the motivation to create the B-4 Committee was to improve the flow of information to faculty that relates to student-athletes and their needs in the academic community. The committee’s work, detailed in this report, should be understood as helping to create an explicit pathway for faculty to become more aware of student-athlete needs and a vehicle for faculty to support the goals of UT Athletics.

B-4 COMMITTEE MEMBERS

Anthony Petrosino (Education), Chair
 Allan Cole (Social Work), Chair-Elect, Chair of subcommittee on the Marsh Report
 Carolyn Brown (Pharmacy)
 Pamela Buchanan (Education)
 Ben Carrington (Liberal Arts) (Administrative Advisor without Vote)
 Michael Clement (McCombs) (Faculty Athletics Representative)
 Amanda Hager (Natural Sciences)
 Louis Harrison (Education)
 Hillary Hart (Engineering) (Intercollegiate Athletics Council for Women Representative)
 Martha Hilley (Fine Arts) (Intercollegiate Athletics Council for Men Representative)
 Philippa Loveard (Student-Athlete, Rowing)
 Brett Ringgold (Student-Athlete, Swimming)

Additional Invited Subcommittee Members (without Vote)

Diana DiNitto (Social Work), Chair, Intercollegiate Athletics Council for Men
 Mary Steinhardt (Education), Chair, Intercollegiate Athletics Council for Women

REPORT ON WORK TO DATE

A series of meetings and in-depth conversations occurred that included Chairs of the Intercollegiate Athletics Councils for Women (Mary Steinhardt) and Men (Diana DiNitto); the Student-Athlete Advisory Committee; and Athletics Directors Mike Perrin and Chris Plonsky. The B-4 Committee concludes that the UT Department of Athletics has responded swiftly and with rigor to the recommendations outlined in the Marsh Report. Mr. Perrin and Ms. Plonsky should be commended for their leadership in these efforts, and especially for their close and sustained attention to student-athletes and their well-being, academically, athletically, and personally. Moreover, Mr. Perrin and Ms. Plonsky answered all the questions posed by committee members, provided the committee with access to pertinent information, were collaborative and transparent, and consistently expressed their appreciation for the recommendations in the Marsh Report and for the Faculty Council Executive Committee’s charge through the B-4 Committee. Mr. Perrin and Ms. Plonsky each stated the view that the Marsh Report provides opportunities for UT Athletics to evaluate its structures and practices and to improve where needed.

Progress on Recommendations in the Marsh Report

UT Athletics has acted on the Marsh Report’s recommendations by attending to temporal, structural, and functional priorities.

Temporal priorities include:

- Redesigning the exit interview instrument and process, and including the Faculty Athletics Representative (FAR) in the process
- Integration with campus and orientation programs, such that student-athletes' experiences align more with those in the larger student body
- Alignment of advising and registration practices with those in the larger University
- Development and investment of significant resources in the Learning Services area within Athletics
- Evaluation of academic integrity education and processes

Structural priorities include:

- Provision of consistent and quality services for students while designing and implementing enhanced programming and support
- Examination of leadership positions and opportunities for delegation
- Engagement of Dr. Elida Lee, UT Human Resources Director for Organization Effectiveness, to conduct an organizational assessment within UT Athletics, the timeline for which is as follows:
 - Engagement began Fall, 2016
 - Field work ended January 31, 2017
 - Report received in early April, 2017
 - Reorganization plan is currently underway
 - Postings for newly-defined positions are being developed
 - New employees to be hired and on site Summer 2017

Functional priorities include:

- Engagement with the Office of the Provost and newly-hired Senior Vice Provost for Enrollment Management
- Collaboration with Student Success Initiatives and replication of alt-review process that aligns with student-athlete matriculation timeline
- Communication with student-athletes about options for new majors, certificate programs, and transcript-recognized minors available in the 2016-18 academic catalog
- On-site student advising opportunities with staff from the Vick Center for Strategic Advising and Career Counseling
- Collaborations with academic units on campus, including the College of Liberal Arts, the College of Education, and the School of Social Work
- Consultations with Sanger Learning Center on tutoring program best practices and training

View of recommendations

UT Athletics has viewed the Marsh Report's recommendations with open-mindedness and responded with transparency, viewing the report as an impetus for evaluating efficiency and effectiveness of structures, services, and programs within UT Athletics. Further, Mr. Perrin and Ms. Plonsky have represented to coaches and staff that UT athletics has opportunities to improve through connections on campus and by virtue of aligning further with the University. UT Athletics views its work in light of the Marsh Report to be an affirmation of their dedication to student-athletes.

Viability of Recommendations

In general, UT Athletics views all recommendations as potentially viable, but with limitations inherent in the UT Austin organization. Athletics views the admissions process as part of the overall institutional process and holds that the complexities surrounding access to academic programs are not unique to students who are also athletes. The B-4 Committee agrees. (See Recommendation 5 in the Marsh Report, as noted below.)

Working Groups

Many individuals and working groups have been attending to recommendations in the Marsh Report. These include the Men's Athletics Director, Women's Athletics Director, Faculty Athletics Representative (FAR),

the respective Chairs of the Intercollegiate Athletics Councils, the members of these Councils, and employees of the Athletics Department and Human Resources. The Office of the President and The Office of the Provost have been regularly advised of progress and have been consulted on various aspects of the Marsh Report.

FUTURE CONSIDERATIONS

The B-4 Committee was not charged with making additional recommendations related to student-athletes' experiences at UT-Austin. However, the committee offers possibilities for future consideration. These considerations reflect the B-4 Committee's decision to narrow its focus this academic year to three of the fourteen recommendations found in the Marsh Report. The rationale for this narrowing is that these recommendations invite the particular attention and feedback of faculty. These recommendations in the Marsh Report include:

1. *Establish a working group to study whether additional examination of the most academically at-risk prospective student-athletes in the admissions process is warranted. Currently, scrutiny over the most at-risk applicants is done on an ad hoc basis by the Office of Athletics Student Services and the involved coaching staff. Formalizing a process whereby the most at-risk prospects are examined by a committee that includes faculty members would result in a more consistent and transparent process (Recommendation 2)*
2. *Further examination should be conducted regarding the overrepresentation of student-athletes in the College of Education and certain majors within that College. Ultimately, appropriate University personnel must determine the limits of student-athlete enrollment in a particular area of study, however, the current enrollment data related to certain teams merits further scrutiny and analysis (Recommendation 5).*
3. *The Faculty Athletics Representative (FAR) and athletics personnel should collaborate and create a new student-athlete exit interview process that includes meaningful faculty involvement (Recommendation 9).*

The B-4 Committee suggests that consideration be given to the following:

Admissions

- Review current admissions processes and standards and the integration of student-athletes into the broader academic environment.
- Explore how student-athletes who are admitted to UT-Austin and who are described in the Marsh Report as being "academically at-risk" could make better use of student success initiatives. These initiatives may currently exist for other students, or, perhaps, new initiatives could be considered for students (including student-athletes) and administered by the Office of the Provost.
- Identify ways for academic units to play a more central role in ensuring ongoing academic opportunity and support within academic departments once these student-athletes are admitted. Possibilities may include mentoring of at-risk students (including student-athletes) by groups of faculty, staff, and students from academic units.

Majors

- Conduct a campus-wide analysis of student access to academic majors. If student-athletes are overrepresented in certain majors, it would be important to understand why this is the case and what strategies are needed to provide additional options to student-athletes. Perhaps solutions would be found as academic departments, colleges, and schools explore whether structural and/or cultural barriers exist that could be removed in order to provide more access to student-athletes. With respect to the latter, attention may be given to how student-athletes' practice and travel schedules could be better accommodated by individual faculty members and by departmental requirements (e.g. course sections, labs, and practicums). Given that faculty may not be aware of the time demands placed on student-athletes, and assuming that greater awareness of these demands could inform faculty consideration of appropriate accommodations for student-athletes (e.g. flexibility with respect to practice, travel, and departmental requirements), a survey of student-athletes to learn more about their time demands should

be considered. If these data already exist, it would be prudent to regularize ways to share them with faculty.

Exit Interview

- UT Athletics continues to improve the exit interview process for student-athletes. The Faculty Athletics Representative (FAR) has been participating in the process since 2016, as recommended in the Marsh Report. This participation allows faculty perspectives and input to inform the survey itself, which evolves, and to inform how the results are interpreted and utilized for ongoing quality improvement. Consideration should be given to adding one member of the Intercollegiate Athletics Council for Men and one member of the Intercollegiate Athletics Council for Women to the exit interview process, such that three faculty members are involved. The rationale for this change is that additional faculty perspectives would enrich the process and serve as conduits for ongoing feedback to the UT Administration, UT Athletics, Faculty Council, and academic units.

Academic Support

- UT Athletics provides robust academic support to student-athletes, who are afforded access to tutors, advising, and learning resources. Recommendations in the Marsh Report prompted a reorganization of the Office of Athletics Student Services and further implementation of best practices related to academic support. UT Athletics should be commended for these efforts. Another step could include further reflection on how academic counselors in UT Athletics may quickly learn if a student-athlete begins to struggle in a course, in order to direct the student-athlete to needed support services. One possibility that has been suggested is to invite faculty to allow academic counselors to participate in Canvas as course “observers.” Doing so would be strictly voluntary on the part of faculty, but those who desired to do so could opt-in to this practice.

Mr. Perrin and Ms. Plonsky have stated that the thoughts, input, inquiries, and feedback from the B-4 Committee have been helpful to them and to their staff. The B-4 Committee hopes that the work it has done this year will continue in coming years. Collaborative work with the leadership of UT Athletics and the Intercollegiate Athletics Councils will serve as a channel for greater faculty understanding and support of student-athletes and UT’s athletic programs.

Anthony J. Petrosino, Chair, and Allan H. Cole, Chair Elect

C. INSTITUTIONAL POLICY OR GOVERNANCE COMMITTEES

C-1 Admissions and Registration Committee

1. The C-1 committee completed business on the language for the transfer admission policy in October of 2016. The proposal, to reduce the minimum number of transferable hours from 30 to 24 semester hours from another college or university, was passed unanimously by the Faculty Council on December 5. Provost’s Approval was received December 7 with President’s approval on December 12, 2016. The complete background, rationale, and catalog copy language are available at URL https://wikis.utexas.edu/download/attachments/141722947/D_14906-14908.pdf?api=v2.
2. The committee received no new business in the Spring of 2017. Informal discussion of a potential future proposal affecting application deadlines for Freshman admissions has been passed to the committee, but no formal action has been requested of the committee at this time. Outreach to Director of Admissions Susan Kearns took place on February 22, with no committee action or discussion items requested at this time.

Martin R. Cox, Chair

C-2 University Academic Calendar Committee

The Calendar Committee had no action items in the fall of 2016. In the spring Semester, we were tasked with surveying the faculty in order to see if there were attendance problems on the last class day before the Thanksgiving Break and the last class day of the semester. The results of the survey are attached.

The survey was rather quickly pulled together so there was not much time for committee input. There were

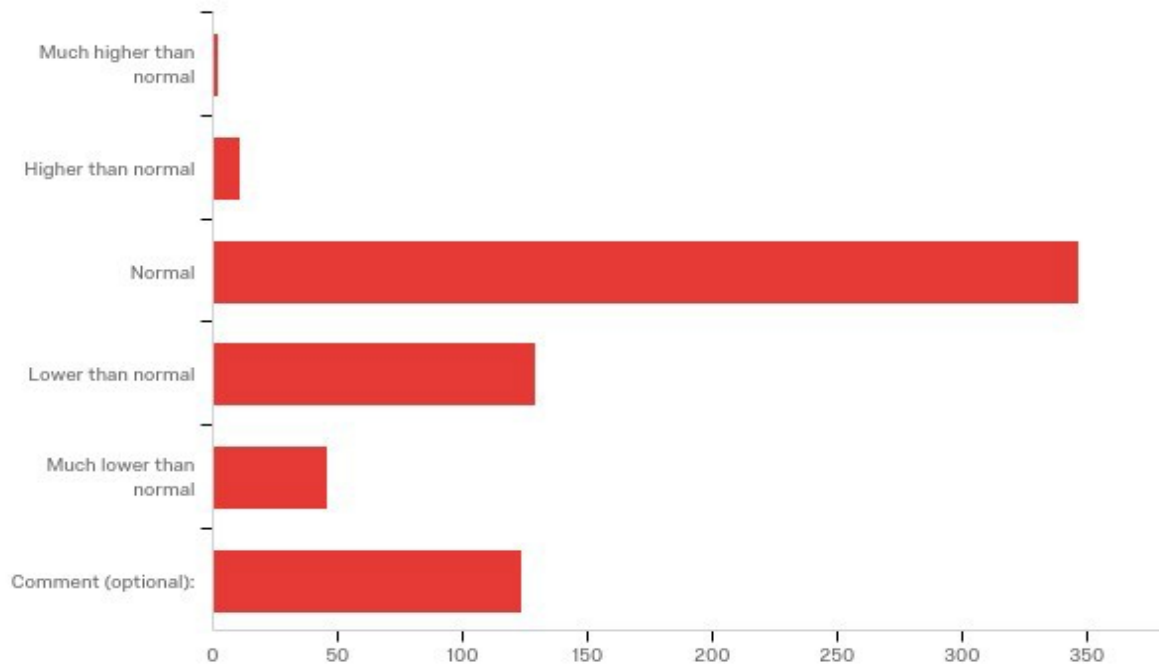
a few comments from the committee. The basic theme of committee comments was that even if attendance is typical on those days, most faculty and students feel that those days are not academically productive. There was some discussion on the committee if the questions should have focused on the productiveness of those classes.

Default Report

Survey Concerning Fall Academic Calendar

April 10, 2017, 9:05 am MDT

1 – The attendance in my class on Monday, November 21, 2016, during the week of Thanksgiving was:



#	Answer	%	Count
1	Much higher than normal	0.32%	2
2	Higher than normal	1.79%	11
3	Normal	56.33%	347
4	Lower than normal	20.94%	129
5	Much lower than normal	7.47%	46
6	Comment (optional):	20.13%	124
	Total	100%	616

Comment (optional):

slightly lower

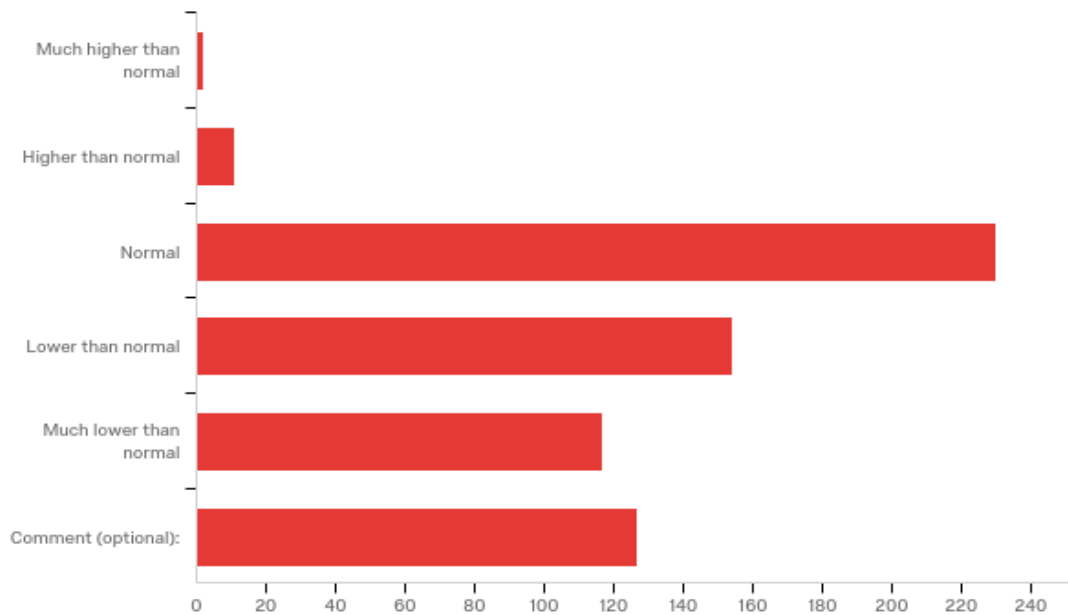
I don't teach on Mondays.
about 5-10% lower than other days
Did not teach on Monday
Not applicable - My classes meet Tuesday/Thursday only
I taught TTH in Fall 2016.
I have clicker questions with points attached, so the student that come to class regularly, came that day,
Not applicable, class not offered on Mondays
I did not teach class on Mondays during the Fall 2017 semester
Not too much lower than normal.
all of my students were there, but then they usually are (graduate course)
I don't teach on Mondays.
Not applicable -- I did not teach on this date
I assume it would be lower than normal, but I taught on Tuesdays and Thursdays.
I did not teach fall 2016, but attendance on the Monday before Thanksgiving is usually lower than normal.
I was on a TTH schedule in the fall.
Attendance full
i did not teach on Mondays
Teach only T-Th
Didn't have a Monday class.
I do not teach on Mondays
No classes on Monday
Not applicable; My class meets T,TH
N/A
I don't teach on Mondays
I don't teach on this day
I didn't teach on Monday
I do not recall. You are asking too long after the event. This survey will not be valid. You will get subjective feelings filtered through the lens of attitude toward the change. Do it right next fall by having a representative sample of classes measure attendance.
I did not have any classes that met on Monday
na

I did not teach on Monday in the fall
I don't conduct a class on Monday before Thanksgiving because we don't have lab that week. No lab, no lectures
There were student presentations scheduled.
I didn't teach on MWF.
it is ridiculous to give us Wednesday before Thanksgiving off. It is of no use. We need a 6 th or 7 th week long weekend to be of any good to faculty or students.
my class doesn't meet on Mondays
I am retired, did not teach.
Was not teaching that day.
I gave a mid-term on Monday, November 21.
My class does not meet every week and I did not schedule a class on the Monday of Thanksgiving week.
I do not teach on Mondays
I have no Monday class
It was the first time I taught in the Fall.
I plan an independent project that week and am available for office hours but no one usually comes.
I don't teach on Monday
No class
I was on leave but over the years this thanks giving week is problematic in terms of attendance. And then we go into finals.
didn't teach on Mondays Fall 2016
I don't teach on Monday
I don't have a Monday class session.
My co-instructor was teaching that day, and his attendance was always a bit lower.
I did not teach on Monday
Exactly normal based on attendance quizzes.
4 out of 20 students were absent that day.
Sorry I did not have a class on Monday
Lower than normal for the week of thanksgiving or lower than normal for any regular day? I answered as if the latter.
no class scheduled
I don't remember. You should have sent out this survey in the fall.
Not sure it makes much sense to have class that week. Students leave.

Students mentioned that other classes had been canceled, but attendance was normal.
I did not teach this semester.
No class this day
I gave an exam that day.
I do not teach on Monday
Not applicable
I regret not having a scheduled class on Wednesday because, even though attendance was lower than usual on Wednesday, I could still have homework solutions for them to arrange to have turned in on Wednesday, motivating them to continue to study the material through Tuesday
no class on Monday
NA--class was T/Th.
no class that day
I don't take attendance in my larger lecture classes, only in the sections. So I don't have good data.
n/a
Class didn't meet
I no longer hold regular classes during the week of Thanksgiving because in the past I have been lucky to get 50% attendance. It is easier for me to plan ahead for the inevitable absences.
I only teach on Tuesdays and Thursdays.
As expected, this inane policy devastated attendance.
I do not teach on Monday
I didn't have a scheduled class on Mondays.
I didn't teach a class in Fall 2016
I did not teach in the fall.
I do not have Monday classes.
I never hold class the week of spring break because most of my students (all graduate-level) are usually traveling anyway.
I don't teach on Mondays
I do not teach on Monday
Yes, the trend is continuing for students to leave early to head home or a destination vacation with family this week.
I have not taught MWF in the fall for a few years, so my opinion here is a bit dated.
I don't recall -- try resending close to the actual dates.
Gave a test

Not applicable... I didn't teach Monday
I didn't teach on Monday.
did not teach on Monday
n/a: I taught T-Th in the fall.
I don't teach on Mondays
no class for me
Did not hold class Thanksgiving week due to no other professors holding class that week
I don't teach on Mondays
I didn't teach on Monday
N/A
Normal means they didn't come to class.
Class was rescheduled to an agreed upon time the week after; due to anticipated Thanksgiving break and attendance at professional conference.
N/A
Too many rows for PDF export, try exporting to Word or CSV

2 - The attendance in my class on Tuesday, November 22, 2016, during the week of Thanksgiving was:



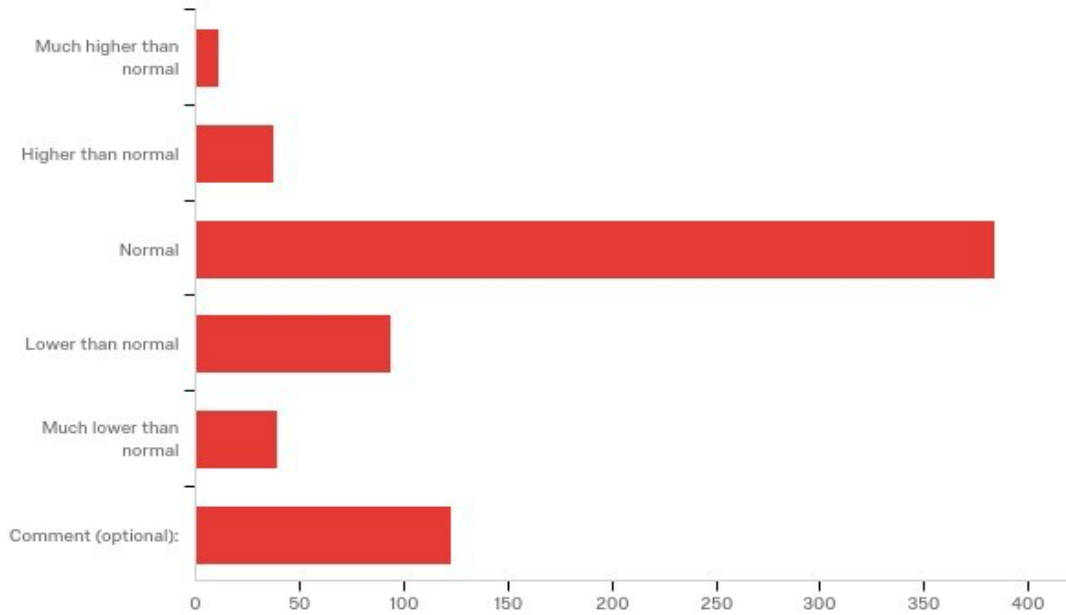
#	Answer	%	Count
1	Much higher than normal	0.33%	2
2	Higher than normal	1.81%	11
3	Normal	37.83%	230
4	Lower than normal	25.33%	154
5	Much lower than normal	19.24%	117
6	Comment (optional):	20.89%	127
	Total	100%	608

Comment (optional):

I didn't have classes on Tuesday/Thursday last fall.
NA
Did not teach on Tuesday
I don't teach on Tuesday
I did not have any classes or discussion sections on Tuesday, so there was no effect on attendance in my classes
I do not have class on TU
I only had a Tuesday/Thursday class last fall semester (2016), but years of experience teaching during the week of Thanksgiving show consistently poor attendance. As of 2016 the Austin
N/A
I did not teach class on Tuesdays during the Fall 2017 semester
No class Tuesday
No class that day due to short week. Labs not held
Also, not too much lower
don't teach on Tuesday
N/A
Do not teach on Tuesday

Don't teach a TTh class.
I did not teach fall 2016, but attendance on the Tuesday before Thanksgiving is usually much lower than normal
No t th classes
My 9:30 Plan II freshman class was mostly full, but my 2:00 sophomore English class had a lot of absences
NA
Attendance full
I did not teach on Tuesdays during Fall 2016. Just a MWF schedule.
Didn't have a Tuesday class
Did not have classes on Tuesdays
n/a
No class on Tuesday.
I did not have classes scheduled on Tuesday, November 22, 2016
Students needed to leave early to be with their respective families.
See my comment on question 1.
No class on Tuesday.
None scheduled. I teach a Monday lecture with a MWF lab.
Students were shocked that I didn't cancel the class. I debated this policy at a General Faculty Meeting and predicted that we would lose the whole week. It's proving to be so

3 - The attendance in my class on the last day of class, Monday, December 5, was:



#	Answer	%	Count
1	Much higher than normal	1.73%	11
2	Higher than normal	5.81%	37
3	Normal	60.28%	384
4	Lower than normal	14.76%	94
5	Much lower than normal	6.12%	39
6	Comment (optional):	19.31%	123
	Total	100%	637

Comment (optional):

unknown (discussion)
All of my teaching is on TTH.
Architectural Studio requirements dictated that there not be any instruction or requirements this week.
Did not teach on Monday
I typically have an announced quiz the last day of class in order to get attendance and then fill out course surveys
Not applicable - My classes meet Tuesday/Thursday only

Terrible day to hold class. Move the extra day to the Tuesday of the first week of class if at all possible,
N/A
I did not teach class on Mondays during the Fall 2017 semester
I usually hold a review session during this class because it's not fair to introduce new material so close to their exam.
2 absences out of 22
I don't teach on Mondays.
Because I gave a quiz.
didn't have class scheduled that day
We didnt have class. No point. Last exam was the TUESDAY and I had MWF and TTH sections of same course
I did not teach Fall 2016
Not relevant because I didn't teach that day.
I only have an office hour and students turn in work.
Full attendance
teach only T-Th
But my students were exhausted and the energy was very low.
No class held
Didn't have a Monday class, but the group of students I work with were all in attendance to a special Monday make-up class.
N/A - Class meets T,TH
Final projects were due in person on this day
I don't teach on Mondays
Students felt it was unfair that they had to have an extra day of class and felt penalized because their class met on a Monday
See my comment on question 1.
I did not have any classes that met on Monday
TTH class
Attendance is high on the last day because I usually have an assignment due.
N/A
teach tuesday and thursday
I did not teach on Monday in the fall
I had a test so all were there.

There were student presentations scheduled.
I don't teach on Mondays. But I'm sure most people canceled this class. This whole new policy is a slippier slope. Just admit that we are losing 2 days of class meetings.
we need a break earlier in the semester not this useless day before thanksgiving break
not a scheduled class day
Ditto above
Was not teaching that day.
I do not teach on Mondays
Student with major papers due in other classes were absent from mine.
We give the listening portion of the final exam in one of the courses.
Quiz was scheduled for this date. Otherwise I would have expected attendance to be much lower than
No Monday class this only applies to teachers who teach mtwthf
It was the first time I taught in the Fall.
I had in in-class exam on that day.
No class
I was on leave but over the years this thanks giving week is problematic in terms of attendance. And then we go into finals.
didn't teach on Mondays
I give an exam this day.
Most of my students had finished all the activities in the syllabus
I don't have a Monday class session.
it seemed odd to have a monday last day of class -- however my course was not directly affected.
Review for final exam!
Used it as a review day based on straw poll of expected turnout.
Didn't know what to do with the day, so offered make up exam.
I did not teach on Monday
Exam on Monday
5 out of 20 students were absent that day.
no class scheduled
I didn't have a class that met on Mondays.

Really, you expect me to remember this four months and lots of class days later? Obviously you have not taken a psychology course or learned about retroactive interference effects on memory. Only people who have actual attendance records will be able to answer these questions accurately. The rest of the answers you get will be results that they hoped to see but may not have actually seen.
I like the longer Thanksgiving break but I don't think the extra Monday makes much sense.
I did not teach this semester.
No class this day
Review day.
The School of Architecture was having Final Studio Reviews in that period of Dec. 5, 2016. Students were absent in order to attend the reviews.
I do not teach on Monday
Not applicable
Lower than normal, but even so, those that were the students who were there seemed to lose interest in studying. With the Thanksgiving Break so close to the end of the semester, they barely get back into focusing on work after the break and the semester ends. It seemed easier to wind up the semester at the end of a week.
No class on Monday
NA--class was T/Th.
Chose not to hold class.
no class that day
I don't take attendance in my larger lecture classes, only in the sections. So I don't have good data.
I don't schedule my classes for Mondays anymore because I am so frustrated with the University's ridiculous calendars. Just have classes start on Mondays and finish on Fridays!
And by normal I mean, no body showed up.
I do not teach on monday.
I didn't have a scheduled class on Mondays.
I taught TTh so I did not have class on the last Monday.
I did not teach in the fall.
Under duress! energy level of my students is below zero since most of their classmates have already ended their term.
Normal, but that schedule made no bleeping sense. Why is it so hard to create a schedule where every day of the week gets the same number of classes??
I don't teach on Mondays
I opted not to hold class on this day.
Do not teach on Monday
I have never taught MWF classes since the new schedule was adopted.

I don't recall -- try resending close to the actual dates.
Attendance was normal because I had an exam on the last class day. Having class end on a Monday is not helpful. I'd rather start earlier in the summer (i.e., not on a Wednesday) than have the last class
N/A
n/a: I taught T/Th in the fall.
I don't teach on Mondays
na
My students worked on final papers during that class period
I didn't teach on Monday. I had a TTH schedule.
My last test day was on this date, so everyone attended.
N/A
I didn't really have a class that day.
Too many rows for PDF export, try exporting to Word or CSV

Paula Murray, Chair

**C-4 Educational Policy Committee
Education Policy Committee: Annual Report 2016-2017.**

The Education Policy Committee discussed the following issues in 2016-2017.

1. **3 week course transfer policy.** This concerned transferring grades for classes that taken by students at other institutions, when these classes met for a total of less than < 3 weeks. The committee agreed that such grades should not be transferable to UT. However, since this policy could not be implemented by UT due to lack of personnel, the committee did not take a formal vote on this.
2. **Credit/No-credit submitted by the Cockrell School of Engineering.** This proposal concerned the grade transfer policy for Study Abroad Programs. The EPC requested that several schools Business and Engineering Schools and The Office of International Programs get together and craft a credit transfer policy for Study Abroad that was broadly applicable throughout campus. However, these schools could not agree on a common policy. The proposal submitted by the Engineering school was passed and forwarded to the Faculty Council.
3. **Micromajors for high school students taking UT Classes.** This proposal concerned a transcriptable "Micromajor" offered by UT extension. The EPC had misgivings about the quality of the micromajor program as proposed. The proposal was withdrawn from EPC's consideration prior to a vote.
4. **Proposed Certificate Policy Revision for Minors taken at UT extension.** This proposal concerned the certification of Minors taken through UT extension and was approved by the EPC.
5. **Academic Dishonesty.** The EPC proposed clarifications to the language of the academic dishonesty policy intended for The General Information Catalog (Appendix C, Section 11 on Student Discipline and Conduct) and The Faculty Disposition Form (<http://catalog.utexas.edu/general-information/appendices/appendix-c/student-discipline-and-conduct/>). The proposed changes were approved by a no protest vote and forwarded to the Office of the Faculty Council.

C-5 Faculty Building Advisory Committee

We met several times as a committee during the 2016-2017 academic year and had an update from Interim Architecture Dean Elizabeth Danze, Chair of the Campus Master Plan Committee on the priorities and the status of the significant new buildings under construction or planned for construction on the main campus in the next few years. The committee came to a general understanding that we could be most helpful if we were to survey the faculty, staff and students to determine the stakeholders vision or visions for priorities for new and remodeled facilities on the main University of Texas at Austin campus.

As a world class University, we the faculty understand that we are responsible for our curriculum, which has a direct impact on priorities on how good campus space is designed, allocated and utilized. As we transition from the chalk-and-talk lecture hall format of the past generation to the interactive networking classrooms of the next generation, thoughtful consideration to the creation of environments conducive to next-generation learning and interdisciplinary research is essential. In the spirit of this new outlook on our evolving curriculum and how well the University of Texas at Austin's new and renovated space priorities reflect our core academic mission, the FBAC researched the question of faculty input into the design process of space allocation priorities and consulted several of our peer institutions and determined that the committee should focus on two primary questions: How does Facilities Planning prioritize the backlog of critical maintenance and renovation of our existing facilities? And how can faculty be involved in prioritizing the next generation of multidisciplinary and interdisciplinary learning spaces?

The consensus of the committee was that the faculty, staff and students should have a greater voice in setting building priorities on the main campus. There was a general concern among the committee that there is a backlog of critical maintenance of campus buildings and that there is a pent-up demand for building maintenance across campus. This comes at exactly the time when a huge proportion of campus buildings have reached the point when they need major repairs and renovation. The committee recognized that during the recent period of reduced state funding resources, facilities funding has been stretched thin, while at the same time the main campus has experienced a wave of new construction with several significant buildings. The University has doubled its square footage in recent years to an area of 18 million square feet and 171 buildings. While the committee appreciates the complexity and tradeoffs in determining setting priorities for critical building maintenance, and construction of new buildings, the committee believes it could be most useful by soliciting campus-wide stakeholder concerns on the priorities of campus building maintenance and the construction of new facilities. In order to better understand these concerns, the committee has developed a campus-wide facilities priority survey that we plan to administer during the 2017-2018 academic year.

Key elements of the draft survey include:

- Identifying the status of the University of Texas at Austin building facilities stakeholders
- Multipurpose buildings that allow for a wide variety of multidisciplinary and interdisciplinary activities
- What makes the University of Texas at Austin unique?
- How the University could better help students with their academic experience.
- Adequate, classroom, laboratory, student meeting and study spaces or lounge facilities for enhanced learning
- World-class libraries and research facilities
- Comfortable, modular furniture that can easily be moved and reconfigured for impromptu gatherings and study groups
- Social spaces for learning
- Retail shops, dining components, courtyards and transition zones like hallways and staircases as sites for productive run-ins
- Emphasis on safety, health and wellness
- Sustainable design and construction integrated in ways that are visible to students
- State-of-the-art computer and audio-visual technology

- Available and affordable on-campus student housing
- importance of mixing disciplines
- Critical building maintenance needs.

The FBAC is scheduled to review and revise the survey at its first fall 2017 meeting for release soon afterwards. The faculty can influence many of the University's important decisions through the standing committees.

The committee is made up of nine voting members of the General Faculty, including a representative from the School of Architecture and one member of the University staff, all appointed by the President for five-year terms. Two undergraduate students are appointed by the President from a panel of names submitted by Student Government, as well as one graduate student from a panel submitted by the Graduate Student Assembly. Students serve one-year terms and are eligible for reappointment. The students may not be from the same college or school. In addition, every year the Chair of the Faculty Council appoints two voting faculty members of the Faculty Council for one-year terms. Each year, the committee shall elect its own Chair and Vice Chair who shall be voting faculty members of the committee. The Senior Vice President of Financial and Administrative Services or a delegate shall be an *ex officio* member. The UT System Associate Vice Chancellor for Facilities Planning and Construction and a representative from the Office of Campus Planning and Facilities Management shall serve as administrative advisors without vote.

2016-2018 FBAC members include: (2014-2019) Diane D. Davis, Professor, Rhetoric and Writing; Enamul Hug, Associate Professor, Molecular Biosciences; Michael L. Garrison, Professor, Architecture; Mia K. Markey, Professor, Art and Art History; Allan W. Shearer, Associate Professor, Architecture; Janice S. Todd, Professor, Kinesiology and Health Education; Richard Corsi, Professor, Civil, Architectural, and Environmental Engineering; Simon D. Atkinson, Professor, Architecture; Rabun Taylor, Assistant Professor, Classics; Megan M. Jones, Building and Resource Steward, Facilities Services; Yun Luo, Graduate Student Assembly Representative; Alexis Zamora, Student Government Representative; and Drew Curran, Student Government Representative. Administrative Advisers without vote include: Darrell L. Bazzell, Senior Vice President of Financial and Administrative Services; David R. Dixon, Director, UT System, Facilities Planning and Construction; and David L. Rea, Associate Vice President for Campus Planning and Project Management.

The function of this committee is to represent the faculty, staff, and students in matters related to the planning and programming of buildings. The committee shall solicit and serve as the conduit for campus-wide faculty input into the nature and direction of existing building initiatives and the broader building planning process on campus and convey those concerns to all affected stakeholders. The committee will monitor the proposed and actual responses to these faculty concerns in the design and construction of new and significantly renovated buildings, and it shall report both the concerns and the responses to the President and periodically to the Faculty Council. No less than annually will the committee meet separately with representatives of extant master planning and public arts committees. A representative of the committee (generally, the Chair) shall serve on the Campus Master Planning Committee, or its equivalent. A member of the committee may, when appropriate, be appointed by the President as a voting member to a special committee created during the preparation of the preliminary plans for the erection of a particular building, to serve until the completion thereof.

Michael L. Garrison, Chair

C-6 International Programs and Studies Committee

The following items represent the outcome of the 2016-17 academic year efforts of the Faculty Council Committee on International Programs and Studies.

How to Support UT International Office

The C-6 Committee agreed to launch in Fall 2017 a trial experiment Faculty University Ambassador Program to assist the International Office to increase UT student participation in semester-long international programs abroad managed by local universities, where the content has been pre-approved by UT departments for undergraduate academic credit. The C-6 Committee agreed on language for the Faculty

University Ambassador program for correspondence with deans, department Chairs, undergraduate advisory staff, faculty members, and students. This Faculty University Ambassador Program concept will be presented to the Faculty Council Executive Committee for their consideration for approval for C-6 Committee implementation during the 2017–18 academic year.

How to Support UT International Engagement – UT President’s Office

The C-6 Committee reviewed a draft of a survey developed by the UT President’s Office’s (UTPO) to gather information on the diversity of international engagement at UT.

Guidance for Faculty Leading Study Program Abroad

The C-6 Committee reviewed materials developed by Heather Thompson and the International Office (IO) to improve guidance materials for faculty members taking students abroad.

Faculty Responsibilities for Student Welfare While in International Programs

The C-6 Committee discussed an early draft of a report concerning faculty responsibilities for student welfare while participating in UT-sanctioned study, research or service abroad. The C-6 Committee will prepare a final report during the 2017-18 academic year.

Leadership

The members of the C-6 Committee voted for David Eaton and Melissa Murphy to continue as Chair and Vice Chair for the 2017-18 academic year.

Documents from the C-6 Committee During the 2016–17 Academic Year

1. A copy of a set of UT websites describing international affiliations has been uploaded to an UT Box at <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
2. A draft set of questions that could be included in a UT survey of international programs was distributed to all members of the C-6 Committee and other interested persons, and has been uploaded to a UT Box at <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
3. A draft set of questions that could be included in a UT survey of international programs. It also has been uploaded to an UT box at <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
4. A set of draft survey results from the LBJ School, the Center for Innovation Creativity and Capital (IC²) and some other UT units have been uploaded to an UT box at: <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
5. The initial C-6 Committee draft report on UT system insurance policies appropriate for international programs that was discussed at the December 5, 2016 C-6 Committee meeting has been uploaded to an UT Box at: <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
6. A C-6 Committee memo on unresolved study-abroad insurance issues that was discussed at the December 5, 2016 C-6 Committee meeting, has been uploaded to an UT Box at: <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
7. The data collected by Jess Miller on faculty responsibilities for student welfare while abroad has been uploaded to an UT Box at: <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
8. Draft letters for the C-6 Campus Ambassador pilot program will be posted prior to the February C-6 meeting at <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
9. Draft report on Faculty Responsibilities and Resources for Assisting Student International Study, Research and Service. Was posted to: <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
10. A report to the UT International Board of **Global Engagement Benchmark** Advisors from the UT Office of the President. Was posted to: <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.

Persons/Offices to Be Informed of C-6 Committee Activities

Faculty Membership

Janet M. Davis, Associate Professor, American Studies, email: janetmdavis@austin.utexas.edu; phone: 512-232-1848; 512-471-7277.

David J. Eaton, Professor, LBJ School, email: eaton@austin.utexas.edu; phone: 512-471-8972 (Chair, 2016-17; also 2017–18).

Alexandra A. Garcia, Associate Professor, Nursing, email: agarcia@mail.nur.utexas.edu; phone: 512-471-7973.
 Kate Gillespie, Associate Professor, Marketing Administration and Center for Middle Eastern Studies, email: kate.gillespie@mcombs.utexas.edu; phone: 512-471-5438.
 Ann C. Johns, Distinguished Senior Lecturer, Art and Art History, email: acjohns@austin.utexas.edu; phone: 512-471-1936.
 Melissa D. Murphy, Senior Lecturer, Spanish and Portuguese, email: mmurphy@mail.utexas.edu; phone: 512-232-7126. (Vice Chair, 2016–17; also 2017–18)
 Guido Olivieri, Senior Lecturer, Music, email: olivieri@austin.utexas.edu; phone: 512-471-8015.
 Jonathan Sessler, Professor and R. P. Doherty, Jr. - Welch Regents Chair in Chemistry, College of Natural Sciences, email: ssessler@cm.utexas.edu; phone: 512-471-5009.

Student Members

Ryan Alexander Mascheri, Senate of College Councils Representative, Senior, School of Business, email: ryanmascheri@utexas.edu; phone: 832-454-3897.

Ex Officio: Administrative Advisors Without Vote

Douglas G. Biow, Director, Academic Program, French and Italian, email: biow@mail.utexas.edu; phone: 512-471-7267.
 Janet L. Ellzey, Vice Provost for International Programs and Professor of Mechanical Engineering, email: jellzey@mail.utexas.edu; phone: 512-471-7020.
 Richard R. Flores, Senior Associate Dean for Academic Affairs, College of Liberal Arts and Professor of Anthropology, email: flores@austin.utexas.edu; phone: 512-471-9209; 512-471-4141.
 Marvin L. Hackert, Interim Dean, Graduate Studies and Professor, Molecular Biosciences, email: m.hackert@austin.utexas.edu; phone: 512-232-3604; 512-471-1105.
 Heather A. Thompson, Director, Study Abroad, email: heatherm@austin.utexas.edu; phone: 512-471-1127; 512-471-6490.

Other Contacts

Maria Arrellaga, Executive Director of Global Engagement, Office of the President, email: arrellaga@utexas.edu; phone 512-471-6080.
 Philip B. Dendy, Chief Compliance and Risk Officer, The University of Texas System, email: pdendy@utsystem.edu, phone: 512-499-4652.
 Joshua Eisenman, Assistant Professor, LBJ School of Public Affairs, email: eisenman@utexas.edu, phone: 512-471-6226 (incoming C-6 Committee member 2017–18 academic year)
 Faculty Council Executive Committee, c/o email: fc@austin.utexas.edu, phone: 512-471-5934.
 Steven Hoelscher, FC Chair Elect, Professor and Chair, American Studies, email: hoelscher@austin.utexas.edu; phone: 512-232-2567.
 Lee Loden, Director, Travel Management Services, email: lee.loden@austin.utexas.edu, phone: 512-471-6641
 Jessica Milller, International Risk Analyst, International Office, email: jessmiller@austin.utexas.edu, phone: 512-471-0341.
 Jessica Sentz, Assistant Vice-President for Legal Affairs, email: Jessica.sentz@austin.utexas.edu, phone: 512-471-1241.
 Daniel Sharporn, J.D. Vice Chancellor and General Counsel, University of Texas Systems, email: dsharporn@utsystem.edu, phone: 512-499-4462.
 Ariel Travis, Health and Safety Coordinator, International Office, email: ariel.travis@austin.utexas.edu, phone: 512-232-9581.

David Eaton, Chair

C-7 University of Texas Libraries Committee

The Libraries Committee met seven times during the year, including an organizational meeting on September 12, 2016 at which topics for consideration during the coming year were discussed.

The function of the committee, from the Faculty Council website, is:

To become well informed concerning the functions of the University of Texas Libraries, including the branch libraries. To advise in development of policies and procedures; to advise the Librarian, the Faculty Council and the president concerning the direction and growth of the University of Texas Libraries; to advise the president in the event it becomes necessary to appoint a new librarian.

The committee spent the year focused on informing itself of the organization and functions of the UT Libraries and its branches, and offering advice and feedback on numerous aspects of the Libraries' operations, policies, and procedures. Time was also spent on updates of topics from previous years' committees, and becoming informed about the new Dell Medical School library and its relationship to the UT Libraries. The committee offers one suggestion to Faculty Council, as stated at the end of this report.

A summary of each meeting is as follows:

October 3, 2016: The main item of business at the October committee meeting was a presentation by Vice Provost Lorraine Haricombe, Director of University Libraries, on the organization of the University Libraries and its branch libraries, covering reporting lines, the structure of PCL's staff and how a recent reorganization changed areas of emphasis, and collections generally and the collaboration with Hathi Trust on digitizing unique collections on campus. It included a description of the relationship between the university libraries and the HRC, the Briscoe center, and other research institutions and centers on campus. This topic was requested by committee members at the organizational meeting.

November 7: The committee discussed several questions related to the current and evolving role of libraries at the University, providing the UT Libraries' administration with feedback. Questions included: What is the role of libraries on campus? How do the libraries – and librarians – support faculty? How do faculty see the role of libraries and librarians changing? How do faculty see their information needs changing, now and in the future?

December 5: The committee continues its discussion from the previous meeting. Questions considered included: How well does the UT Libraries web site work? Regarding the UTL physical spaces, what works well, and what could be improved?

February 13: George Bittner (Professor, Neuroscience) offered his name for consideration as vice Chair. With no further nominations from the floor, Bittner was elected by acclaim.

The committee had a presentation from Chris Carter, UT Libraries' Director, Organizational Effectiveness, on facilities and space planning. Carter presented an overview of the Libraries' master plan for facilities, its decision-making processes, and a synopsis of recent renovations and future space planning. The committee actively engaged in asking questions following the presentation. In response to questions about UT Austin access to subscriptions obtained for the Dell Medical School, the committee expressed an interest in having the medical school's librarian attend a future committee meeting.

At the end of the presentation, the committee was queried and offered suggestions for the agenda for future meetings, including a budget overview, a development report, and a report on the status of serials subscriptions.

March 27: Imelda Vetter, Dell Medical School Health Sciences Librarian, provided an overview of the resources and services available at the Dell Medical School Library and responded to questions. Information conveyed included: the library is primarily open to DMS faculty and students, but Vetter will meet with other UT faculty and students by appointment; creation of the DMS has led to new journal purchases by UT Libraries and all journals purchased are fully available to the UT Austin community; and Vetter is working to establish conversations with interested UT Austin faculty and is happy to provide tours for interested groups.

Following Vetter's presentation, Dr. Haricombe, Vice Provost and UT Libraries Director and Chris Carter, UT Libraries Director of Organizational Effectiveness, made a presentation. They outlined the UTL budget and noted several constraints affecting the libraries in recent years: essentially flat budget allocations; self-funded salary merit increases; and continuous inflation in the costs of journal subscriptions. They then responded to several questions with the following expansion of their comments: the Libraries increasingly utilizes a just-in-time approach to collection development rather than a just-in-case approach, with an objective of providing access to whatever material is needed in a manner that leverages timeliness and cost in the most effective manner. Several committee members suggested that the Libraries may want to begin communicating this strategy more proactively to faculty and noted that the committee might be an effective partner in that process, both with faculty colleagues and with Faculty Council.

April 24: Discussion from the previous meeting was concluded. Dr. Haricombe gave an update to her presentation to last year's committee on open educational resources and open access to scholarship. Questions included pending legislature in the Texas legislature, the role of the Libraries in these initiatives, and how faculty could participate. Dr. Haricombe then presented an overview of the UT Libraries budget, showing allocations to various functions for the current year. Discussion followed on several aspects of the current budget with questions about previous budgeted amounts. Dr. Haricombe promised to follow-up on the questions. The session concluded with a short discussion led by Chair-elect George Bittner, who offered possible topics for next year and described his approach to developing information for committee deliberation.

The Libraries Committee makes one suggestion to the Faculty Council. Several committee members would like to see the committee have an advocacy role, not an advisory role, regarding matters concerning the UT Libraries, and the committee suggests that its charge be reviewed with an expanded charge in mind.

Barbara Bintliff, Chair

C-8 Parking and Traffic Appeals Panel

The Parking and Traffic Appeals Panel reviews the second level of appeals of fines for enforcement of the University's parking regulations. Persons receiving parking citations may first appeal to the Parking and Traffic Services staff, and if not satisfied with its decision, may appeal to the Panel to consider their cases for reduction or dismissal of the fines.

The Panel is comprised of six review panels, with six or seven members each from the General Faculty, staff, and students. Each review panel considers five to ten appeals in two or three weeks. Panelists use their UT EIDs and passwords to access the web-based site to review the cases. Cases consist of evidence presented by Parking and Traffic Services staff and appellants. After reviewing the cases, panelists enter their votes to uphold, reduce, or dismiss the fines. The Chairperson reviews panelists' votes and comments and makes the final decision. There is no further means to appeal beyond the Panel.

Ronald Anderson was elected Chairperson for 2016-2017, and Richard Lewis was elected Vice Chairperson. Professor Anderson extends his appreciation to Panel members for their thoughtful and timely reviews. Professor Martin Poenie was elected Chairperson and Professor Hirofumi Tanaka was elected Vice Chairperson for 2017-2018. Ronald Anderson would like to thank the Parking and Traffic Services staff, particularly Matthew Enos and Paul Muscato, for its tireless service to the Panel during his tenure as Chairperson.

From September 1, 2016 to May 2, 2017, the Panel considered 218 cases. Of these, the data below address the Panel's overall decisions.

Denied—Citation Upheld	149	68.35%
Fine Reduced—	59	27.06
Warning—	10	4.59
Upheld—Citation Dismissed	0	0.00
	<hr/>	<hr/>
	219	100%

Ronald B. Anderson, Chair

C-9 Transportation Policies Committee

The committee met two times during the year. At the fall meeting, we reviewed evolving Shuttle issues from the first year of a 3-year contract looking toward the 5-year Transportation plan. We also reviewed Sure Walk, the Bike Share program, changing garage technology equipment program as well as hearing a staff concern arising from discontinuation of University issued D Permits in favor of combined State D permits and University issued A permits for ADA designated parking spaces. In the spring semester, we made recommendations and voted on Rules and Regulations updates, the Late Night Transportation proposal, and the East Campus rates proposal. We agreed to circulate language used by the City of Austin relating to safety, transit lane and NACTO design guidelines to other parties at UT to see if there might be potential for joint resolutions in these areas. Bobby Stone is circulating and we will hold broader discussion till Fall.

Pat Somers was elected Chair in-waiting as she will rejoin the committee and take over as Chair again in 2017-2018. The current Chair Donna De Cesare cannot serve as she will be out of the country on an FRA leave.

1. Shuttles: 1 year left on contract, year-to-year approval. All interim changes to the citywide Cap Metro 2025 Connections review plan subject to University approval.
 - a. Student use subsidized by the flat rate tuition and has seen no increase in 9-10 years. Review pending
 - b. Faculty /Staff service considered essential and is not in jeopardy but 60% of cost is covered by PTS and vending service profits are down due to increased food and snack options on campus. New funding proposal will be developed.
2. Sure Walk program –increased to 7 days/week from 4 days/week
 - a. Walks currently operate 7 pm until 2 am funding for future is unsettled.
 - b. Ride away shuttle stops at 11pm. Some late night Cap Metro service off Campus. An ADA equipped van has been added to the program.
3. Bike share
 - a. The original plan fell through and program did not launch.
 - b. PTS is currently exploring a next generation bike share plan that allows bikes to be locked on any racks. Users use an app to find the GPS equipped bikes. Portland has a program like this and the City of Austin would like to partner with UT on something similar. It would be a better fit for all.
4. Garage Equipment
 - a. New health center garage will be the model. Exit options include QR and bar codes, window stickers or swipe cards.
 - b. Implementation ongoing over time.
5. Rules and Regulations:
 - a. We added two new sections to the regulations (1) governing the operations of carts (2) governing the pedestrian priority areas
 - b. Rules passed unanimously with understanding that additional feedback on clarifications or inconsistencies may be forthcoming
6. Late Night Transportation Proposal:
 - a. The committee unanimously passed the 3% surcharge to permits requested to fund transportation away from campus once shuttle stops running enhancing safety in conjunction with Sure Walk program.
 - b. There is one more hurdle for this proposal to become operative—passing the Students Services Budget Committee
7. East Campus Rates Proposal
 - a. The committee unanimously passed the proposal which permits differentials in the parking garage rates to gradually level out over time.
 - b. Consideration of student needs will figure in all future rates planning.
8. D Parking permits issues:
 - a. We reviewed a specific staff complaint about definitions of mobility and disability as related to pregnancy. Ultimately the case was referred to University legal team.
 - b. Staff involved received an acceptable accommodation to meet her concerns.

9. Ongoing issues: We ended our spring meeting considering 3 resolution proposals aiming to bring UT and City of Austin policies into closer congruence.
 - a. A resolution to endorse Vision Zero Safety (similar to City of Austin),
 - b. A resolution to petition City of Austin to use the City mobility bond to prioritize transit only lanes in corridors of particularly heavy UT population use
 - c. A resolution calling on the Facilities Dept. to adopt NACTO design guidelines for streets, transit and cycle standards on all new UT street and road projects.
 - d. The committee shelved debate on these proposed resolutions pending feedback on a preliminary response from sectors at UT which have sphere of influence and action over those areas.
Committee agreed to raise this as first item of business in the Fall semester.

Donna De Cesare, Chair

C-10 Recruitment and Retention Committee

C-10 has been very busy this year, investigating what initiatives, procedures, programs, and services are in place at UT that focused on recruiting and retaining underrepresented students. The committee met on the following dates:

- October 19, 2016
- November 16, 2016
- November 21, 2016
- November 30, 2016
- January 18, 2017
- February 15, 2017
- April 19, 2017
- May 10, 2017

We scheduled presentations on the following:

- The student success programs in the colleges, schools, and units
- The Admissions Team’s presentation on the UT recruitment programs—Susan Kearns
 - Data on the outreach efforts across the state
- The UT Austin Diversity and Inclusion Action Plan—Dr. Vincent
- DDCE’s work with the colleges and schools on inclusive classrooms—Dr. Betty Jeanne Taylor

These presentations have helped to inform the committee of the work being done across the campus which focus on recruitment and retention of underrepresented students and efforts to promote an inclusive environment at UT Austin.

In culminating our year of work, the C-10 Committee presented a resolution focusing on undocumented UT Austin students. This resolution addressed the support of maintaining an inclusive environment for students where they feel safe and can thrive academically. It was adopted by the Faculty Council.

RESOLUTION FROM THE RECRUITMENT AND RETENTION COMMITTEE IN SUPPORT OF UNDOCUMENTED AND DACA STUDENTS

“The C-10 Recruitment and Retention Committee of the Faculty Council proposes the following endorsement by the Faculty Council. The Recruitment and Retention Subcommittee will remain dedicated to doing the work to ensure that information on the recruitment and retention of all underrepresented students is made available to the Faculty Council. This work will inform current and future efforts to promote student academic success within a diverse, inclusive, and welcoming environment.

Resolution in Support of Undocumented and DACA Students

The University of Texas at Austin guarantees all rights afforded to its students under the Family Educational Rights and Privacy Act (FERPA). Therefore, be it resolved, that undocumented and DACA students, as members of our University community, are included in this protection under FERPA.

RECOMMENDATIONS FOR 2017-2018

- Focus on recruitment and retention of underrepresented faculty and staff
- Dedicate attention to the percentage of underrepresented faculty and staff in the Colleges, Schools and Units
- Remain updated on the UT Austin Diversity and Inclusion Action Plan.

Aileen Bumphus, Chair

C-11 Research Policy Committee

No report submitted.

Tracie Harrison, Chair

C-12 Responsibilities, Rights and Welfare of Graduate Student Academic Employees Committee

It was a very quiet year for the Committee. No major issues were brought forward to the committee to evaluate or discuss.

The committee met on September 12, 2016. No Chair elect was selected, as the meeting was sparsely attended by eligible faculty. The committee discussed whether graduate tuition waivers were kept in step with tuition waivers and whether graduate student pay across campus was reasonable. The Graduate Student Bill of Rights and Responsibilities and several major initiatives within the colleges address many of these concerns. Thus, the committee decided not to pursue the issues at that time.

By e-mail deliberations, the Committee elected Professor Wayne Lesser to serve as Chair elect.

Todd Arbogast, Chair

C-13 Information Technology Committee

FUNCTION: To recommend to the president, and to the chief information officer, and to the Faculty Council changes in policies regarding **information technology**; to consult with and advise the chief information officer about policies and procedures pertaining to information technology at the University.

The committee met 8 times during the school year – once in September, once in October, twice in November, twice in February, and twice in April. The topics that we considered are listed below. Dennis Passovoy served as Chair, Angeline Close Scheinbaum served as vice-Chair, and the Chair-elect for 2017-2018 is Dennis Passovoy and the vice-Chair-elect is Angeline Close Scheinbaum (both for one more year).

The committee included the following individuals as members (their affiliation and tenure on the committee may be found at the C-13 website (<https://facultycouncil.utexas.edu/c13-information-technology-committee>):

- | | |
|------------------------------|------------------------------------------|
| • Tasha Beretvas | • Angela Newell |
| • Mike Cunningham | • Pamela Marie Paxton |
| • Glenn Downing | • Kavita Radhakrishnan |
| • Jason Eitelbach | • Varun Rai |
| • Steve Gilbert | • Pengyu Ren |
| • Mario Guerra | • Angeline Close Scheinbaum (vice-Chair) |
| • Vishwanath Iyer | • Clay Spinuzzi |
| • Sirkka Jarvenpaa | • Michael Tian |
| • Lizy John | • Kenneth Tothero |
| • Felicia Konopka | • Lindsay Walker |
| • Justin LaSelva | • Stephen Walker |
| • Arturo De Lozanne | • Michael Webber |
| • Gordon Novak | • Jo Lynn Westbrook |
| • Dennis Passovoy
(Chair) | • Christopher Whitehair |

The committee identified the following priorities for discussion:

1. Support the relevant projects from the CIO's IT priority list (including, but not limited to, ASMP, Workday, etc.)
2. Additional projects the committee is interested in include 1) Web conferencing tools; 2) Data harvesting from student systems (e.g., Canvas); and 3) Remote proctoring policies and security (re: online courses, mostly/exclusively housed in Canvas)
3. Additional priority questions and prioritization issues regarding the campus LMS (Canvas) may be introduced from time to time
4. Assist C-14 committee with best-practices research, in order for them to better implement tech into UT Austin's classrooms
5. Assist CIO with budget shortfall (restructure services and rates), particularly with regard to prioritizing IT services
6. Assist CIO with adoption of standards/technology, etc. at the college level – it's not exactly clear as to what this means yet (evolving)
7. We discussed the LIFT proposal evaluations and grant awards process briefly and agreed that C-13 would participate in this process later on in the year (with R&E committee)
8. Other items as they emerge during the year (either from committee members or from other external sources, e.g., SITAB, IT Governance, etc.)
 - a. Suggestions included dual authentication for students; and benchmarking of other universities with regard to central IT services, rates, etc.

In our meetings, we discussed all of these priorities and more:

September 12, 2016

- Introductions
- Briefly review last year's report (as contributed by last year's Chair – Joan Hughes) Dennis Passovoy)
- IT Governance (review our charter and how it relates and interacts with the ecosystem) (Brad Englert)
- Elect a vice-Chair (someone who can share some of the responsibilities of being Chair – attend a small handful of meetings, etc. – and potentially serve as next year's Chair)
- Decide on our meeting schedule and location for our monthly meetings
- Set our priorities as a committee (topics) for the upcoming year

October 3, 2016

- Finish the discussion on priorities as a committee (topics) for the upcoming year
- CIO's approach to the budget issues (Brad Englert - CIO)
- Duo: two-factor authentication update (CW Belcher – ITS Applications)

November 7, 2016

- Brief discussion about C-14 and cooperative process between C-14 & C-13 (Dennis Passovoy)
- ITS Services Survey Review (Brad Englert)
- Project 2021 (Jaime Pennebaker)

November 28, 2016

- Congratulations to UT's CIO, Brad Englert – Innotech's IT Public Sector Executive of the Year (Dennis Passovoy)
- ITS Services Review Recommendations (Brad Englert)

February 6, 2017

- Classroom Response Systems (Noah Stoele)
- Web Conferencing (Mario Guerra)
- Remote Proctoring (Mario Guerra)
- UT training software - faculty/staff (Gordon Shaw Nova)

February 27, 2017

- UT System Institute for Transformational Learning and Online Teaching and Learning (Steve Mintz)

April 3, 2017

- Physical Tour of the Fine Arts Library Foundry (3-D Lab, etc.)

April 24, 2017

- Virtual Demo/Tour of the UT System Innovation Lab System (Marni Baker-Stein – Chief Innovation Officer at ITL)

Dennis Passovoy, Chair

C-14 Technology-Enhanced Education Oversight Committee

The Technology Enhanced Education Oversight Committee for the academic year 2016-2017 accomplished tasks in two major areas. First, the committee gained approval of two policy proposals regarding polling technology and ownership rights of faculty-created educational content. This task concluded committee initiatives that began in the 2014-2015 academic year and continued into the 2015-2016 academic year. The two policy proposals were unanimously endorsed by Faculty Council members (December 2016) and subsequently approved by the Provost and President (April 2017).

Second, the committee began exploring ways in which education technology could reduce the financial burden of students in alignment with the UT Chancellor's Quantum Leap and the Provost's Office mission to promote Student Success. One active area of interest for the committee this year was pursuing inclusive access licensing with publishers to reduce textbook costs to students. The C-14 committee has made some recommendations, resulting in agenda items for the 2017-2108 C-14 committee.

Jen Moon, Chair