

Draft Report of Minutes and Outcomes
Meeting, Wednesday, April 12, 2017, 1:10–1:45 PM, Faculty Council Offices, West Mall, Building 2.102
University of Texas at Austin’s Faculty Council (FC)
Standing Committee C-6: International Programs and Studies Committee
(submitted by David Eaton through all meeting participants)

Convening, Participation, and Prior Outcomes

The Chair convened the meeting of The University of Texas at Austin’s (UT) Faculty Council’s (FC) **International Programs and Studies Committee** (hereafter the C-6 Committee) around 1:00 PM on Wednesday, April 12, 2017. Attachment 1 lists persons or offices to be informed of C-6 Committee activities. Attachment 2 lists future dates of C-6 meetings. Attachment 3 lists previous and expected deliverables/outcomes of C-6 meetings during the 2016–17 academic year.

Agenda Items, April 12, 2017

Item 1: How to Support UT International Office

The C-6 Committee agreed to launch trial experiment Faculty University Ambassador Program to assist the International Office in its effort to increase UT student participation in semester-long international programs abroad managed by local universities, where the content has been pre-approved by UT departments for undergraduate academic credit. The C-6 Committee agreed on language for correspondence with deans, department chairs, undergraduate advisory staff, faculty members, and students for the Faculty University Ambassador program. The C-6 Committee will present the Faculty University Ambassador Program concept to the Faculty Council on May 1, 2017, for their consideration for approval for C-6 Committee implementation during the 2017–18 academic year.

Item 2: How to Support UT International Engagement – UT President’s Office

The C-6 Committee agreed to review a draft survey being developed by the UT President’s Office’s (UTPO) to understand the diversity of international engagement at UT. The UTPO expects to ask the C-6 Committee to review the draft survey forms at the May 1, 2017 C-6 Committee meeting. The Chair reported that Professor Joshua Eisenman of the LBJ School, who will join the C-6 Committee in Fall 2017, has agreed to review the draft forms in advance of the May 1 meeting to provide early feedback to the UTPO.

Item 3: Guidance for Faculty Leading Study Program Abroad

Heather Thompson discussed International Office (IO) efforts to improve guidance materials for faculty members considering taking students abroad. The C-6 Committee reviewed the draft IO documents at the April 2017 C-6 meeting and supported the IO’s effort to distribute those documents for faculty seeking to lead programs abroad during Fall 2017.

Item 4: Faculty Responsibilities for Student Welfare While in International Programs

The C-6 Committee discussed a draft report concerning faculty responsibilities for student welfare while participating in UT-sanctioned study, research or service abroad. The C-6 Committee Chair will discuss the idea of the report with the Faculty Council in its May 1, 2017 meeting in order to prepare a final report during the 2017–18 academic year.

Item 5: The members of the C-6 Committee voted to ask David Eaton to remain as Chair for the 2017–18 academic year and Melissa Murphy to continue as Vice Chair during 2017–18.

Item 6: The Chair reported that he spoke with the FC Executive Committee in March about two initiatives (Items 1 and 4 above) and discussed a proposed brief presentation on those items at the FC meeting on May 1.

Adjournment

The C-6 Committee adjourned.

Draft Agenda for the May 1, 2017 C-6 Committee Meeting

1. Introductions of participating persons
2. Discussion of the UTPO draft survey instrument on international activities at UT.
3. Discussion of edits to the draft report on faculty responsibilities for student welfare while in international programs
4. Discussion of the contents of the Chair's Faculty Council presentation on May 1, 2017.
4. Requests for items of new business for the 2017–18 academic year
5. Adjournment

Attachment 1: Persons/Offices to Be Informed of C-6 Committee Activities

Faculty Membership

Janet M. Davis, Associate Professor, American Studies, email: janetmdavis@austin.utexas.edu; phone: 512-232-1848; 512-471-7277.

David J. Eaton, Professor, LBJ School, email: eaton@austin.utexas.edu; phone: 512-471-8972 (Chair, 2016-17; also 2017–18).

Alexandra A. Garcia, Associate Professor, Nursing, email: agarcia@mail.nur.utexas.edu; phone: 512-471-7973.

Kate Gillespie, Associate Professor, Marketing Administration and Center for Middle Eastern Studies, email: kate.gillespie@mcombs.utexas.edu; phone: 512-471-5438.

Ann C. Johns, Distinguished Senior Lecturer, Art and Art History, email: acjohns@austin.utexas.edu; phone: 512-471-1936.

Melissa D. Murphy, Senior Lecturer, Spanish and Portuguese, email: mmurphy@mail.utexas.edu; phone: 512-232-7126. (Vice Chair, 2016–17; also 2017–18)

Guido Olivieri, Senior Lecturer, Music, email: olivieri@austin.utexas.edu; phone: 512-471-8015.

Jonathan Sessler, Professor and R. P. Doherty, Jr. - Welch Regents Chair in Chemistry, College of Natural Sciences, email: seessler@cm.utexas.edu; phone: 512-471-5009.

Student Members

Ryan Alexander Mascheri, Senate of College Councils Representative, Senior, School of Business, email: ryanmascheri@utexas.edu; phone: 832-454-3897.

Ex Officio: Administrative Advisors Without Vote

Douglas G. Biow, Director, Academic Program, French and Italian, email: biow@mail.utexas.edu; phone: 512-471-7267.

Janet L. Ellzey, Vice Provost for International Programs and Professor of Mechanical Engineering, email: jellzey@mail.utexas.edu; phone: 512-471-7020.

Richard R. Flores, Senior Associate Dean for Academic Affairs, College of Liberal Arts and Professor of Anthropology, email: flores@austin.utexas.edu; phone: 512-471-9209; 512-471-4141.

Marvin L. Hackert, Interim Dean, Graduate Studies and Professor, Molecular Biosciences, email: m.hackert@austin.utexas.edu; phone: 512-232-3604; 512-471-1105.

Heather A. Thompson, Director, Study Abroad, email: heatherm@austin.utexas.edu; phone: 512-471-1127; 512-471-6490.

Other Contacts

Maria Arrellaga, Executive Director of Global Engagement, Office of the President, email: arrellaga@utexas.edu; phone 512-471-6080.

Philip B. Dendy, Chief Compliance and Risk Officer, The University of Texas System, email: pdendy@utsystem.edu; phone: 512-499-4652.

Joshua Eisenman, Assistant Professor, LBJ School of Public Affairs, email: eisenman@utexas.edu, phone: 512-471-6226 (incoming C-6 Committee member 2017–18 academic year)

Faculty Council Executive Committee, c/o email: fc@austin.utexas.edu, phone: 512-471-5934.

Steven Hoelscher, FC Chair Elect, Professor and Chair, American Studies, email: hoelscher@austin.utexas.edu; phone: 512-232-2567.

Lee Loden, Director, Travel Management Services, email: lee.loden@austin.utexas.edu, phone: 512-471-6641

Jessica Miller, International Risk Analyst, International Office, email: jessmiller@austin.utexas.edu, phone: 512-471-0341.

Jessica Sentz, Assistant Vice-President for Legal Affairs, email: Jessica.sentz@austin.utexas.edu, phone: 512-471-

1241.

Daniel Sharphorn, J.D. Vice Chancellor and General Counsel, University of Texas Systems, email: dsharphorn@utsystem.edu, phone: 512-499-4462.

Ariel Travis, Health and Safety Coordinator, International Office, email: ariel.travis@austin.utexas.edu, phone: 512-232-9581.

Attachment 2: Schedule of Proposed C-6 Committee Meetings

Date	Time	Location
5/1/17	13:15	MAI 212

Attachment 3: Outcomes or Information from the C-6 Committee During the 2016–17 Academic Year

1. The C-6 Committee elected Professor Melissa Murphy (Spanish and Portuguese) as Vice-Chair of the C-6 Committee for the 2016–17 academic year and thus Chair of the C-6 Committee for the 2017–18 academic year.
2. A copy of a set of UT websites describing international affiliations has been uploaded to an UT Box at <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
3. A draft set of questions that could be included in a UT survey of international programs was distributed to all members of the C-6 Committee and other interested persons, and has been uploaded to a UT Box at <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
4. A draft set of questions that could be included in a UT survey of international programs. It also has been uploaded to an UT box at <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
5. A set of draft survey results from the LBJ School, the Center for Innovation Creativity and Capital (IC²) and some other UT units have been uploaded to an UT box at: <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
6. The initial C-6 Committee draft report on UT system insurance policies appropriate for international programs that was discussed at the December 5, 2016 C-6 Committee meeting has been uploaded to an UT Box at: <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
7. A C-6 Committee memo on unresolved study-abroad insurance issues that was discussed at the December 5, 2016 C-6 Committee meeting, has been uploaded to an UT Box at: <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
8. The data collected by Jess Miller on faculty responsibilities for student welfare while abroad has been uploaded to an UT Box at: <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
9. Draft letters for the C-6 Campus Ambassador pilot program will be posted prior to the February C-6 meeting at <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
10. Draft report on Faculty Responsibilities and Resources for Assisting Student International Study, Research and Service. Posted to: <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
11. Report to the UT International Board of **Global Engagement Benchmark** Advisors: from the UT Office of the President. Posted to: <https://utexas.box.com/s/2at977u33bhqspc8fbgnfi78l20yeaqx>.
12. The C-6 Committee re-elected David Eaton as Chair of the C-6 Committee for the 2017–18 academic year and confirmed Professor Melissa Murphy (Spanish and Portuguese) as Vice Chair of the C-6 Committee for 2017–18.