



## Admission and Registration

Minimal impact on potential transfer students, who will be strongly encouraged to complete RHE 306.

- b. Do you anticipate a net change in the number of students in your college? Yes  No   
If yes, how many more (or fewer) students do you expect?
- c. Do you anticipate a net increase (or decrease) in the number of students from outside of your college taking classes in your college? Yes  No   
If yes, please indicate the number of students and/or class seats involved.
- d. Do you anticipate a net increase (or decrease) in the number of students from your college taking courses in other colleges? Yes  No   
If yes, please indicate the number of students and/or class seats involved.

**If 4 a, b, c, or d was answered with yes, please answer the following questions:**

**If the proposal has potential budgetary impacts for another college/school, such as requiring new sections or a non-negligible increase in the number of seats offered, at least one contact must be at the college-level.**

How many students do you expect to be impacted? 300-400 students apply each year for internal transfer; this change affects those students. There is no budget or course impact.

Impacted schools must be contacted and their response(s) included: While students from all colleges may be affected, only UGS has students who are required to transfer

Person communicated with: Dr. Lawrence Abraham, Associate Dean, UGS

Date of communication: March 29, 2017

Response: I think this looks fine from our perspective.

- e. Does this proposal involve changes to the core curriculum or other basic education requirements (42-hour core, signature courses, flags)? If yes, explain: No

**If yes, Undergraduate Studies must be informed of the proposed changes and their response included:**

Person communicated with:

Date of communication:

Response:

- f. Will this proposal change the number of hours required for degree completion? No

Note: THECB Semester Credit Hour Change Form required, download from URL:

<http://www.thecb.state.tx.us/reports/DocFetch.cfm?DocID=2419&format=doc>

If yes, explain:

## 5. COLLEGE/SCHOOL APPROVAL PROCESS

Department approval date: February 6, 2017      Approved by whom: Undergraduate Program Committee

College approval date:      April 26, 2017      Approved by whom: McCombs faculty

Dean approval date:      April 26, 2017      Approved by whom: Dean Jay Hartzell

## PROPOSED NEW CATALOG TEXT:<sup>4</sup>

- Catalogs > Undergraduate > Red McCombs School of Business > Admission and Registration

# Admission and Registration

## Transfer

### Internal Transfer

Students enrolled in other programs at the University who wish to enter a degree program described in this catalog must submit an application for a change of major to the BBA Program Office by May 15 to be considered for admission in the following fall semester. The following minimum requirements for consideration are in addition to the requirements to transfer from one division to another that are given in *General Information*.

1. Completion of 26 semester hours of coursework in residence on the letter-grade basis by the end of the preceding spring semester; these hours must count towards the BBA degree
2. Completion of Mathematics 408K and 408L, Mathematics 408N and 408S, or Mathematics 408C and 408D, or the equivalent
3. Completion of Economics 304K and 304L
4. Students must meet the admission standards for foreign language proficiency, requiring two years of a single foreign language in high school or one year of a single foreign language in college
5. A grade point average of at least 3.25 on University in-residence coursework

[Students are strongly encouraged to complete RHE 306 or its equivalent before starting classes in the McCombs School of Business.](#)

An applicant's disciplinary record, as maintained by the Office of the Dean of Students, will be reviewed for academic dishonesty or other violations of University policy. Violations will be reported to the Admissions Committee and taken into account as part of the application process. Violations may exclude a student from admission depending on the nature and severity of the offense(s).

Admission is granted on a space-available basis and may not be possible if instructional resources are not compatible with enrollment demands. ~~Consideration is given to the courses taken and their academic rigor.~~ A student with a grade point average of less than 3.40 is unlikely to be admitted to the school.

### External Transfer

A student seeking to transfer to the McCombs School of Business from another university should list business as his or her intended major on the admission application. Because students are not admitted to the school for the spring, application materials must be submitted to the Office of Admissions by the appropriate deadline for the student to be considered for admission in the following fall semester. The following minimum requirements for consideration are in addition to the requirements for transfer admission that are given in *General Information*.

## Admission and Registration

1. Completion of Mathematics 408K and 408L, Mathematics 408N and 408S, Mathematics 408C and 408D, or Mathematics 403K and 403L, or the equivalent
2. Completion of Economics 304K and 304L
3. Students must meet the admission standards for foreign language proficiency, requiring two years of a single foreign language in high school or one year of a single foreign language in college
4. A grade point average of at least 3.00 on transferable college credit

Students are strongly encouraged to complete RHE 306 or its equivalent before starting classes in the McCombs School of Business.

Because of enrollment restrictions dictated by the availability of faculty and facilities in the school and by the limitations on nonresident enrollment imposed by the Board of Regents, an applicant may be denied admission to the McCombs School even though he or she meets University transfer requirements. Such an applicant may seek admission to another academic program at the University. A student with a grade point average of less than 3.50 is unlikely to be admitted to the McCombs School.

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<sup>1</sup> See <https://facultycouncil.utexas.edu/degree-program-changes> for detailed explanations.

<sup>2</sup> Submit required Texas Higher Education Coordinating Board forms to the provost's office ([lydia.cornell@austin.utexas.edu](mailto:lydia.cornell@austin.utexas.edu)); downloadable from URL <https://facultycouncil.utexas.edu/theCb-forms>

<sup>3</sup> **EXCLUSIVE:** of *exclusive* application and of primary interest only to a single college or school ("no protest" period is *seven calendar days*); **GENERAL:** of *general* interest to more than one college or school (but not for submission to the General Faculty) ("no protest" period is *fourteen calendar days*); *major* legislation must be submitted to the General Faculty for adoption ("no protest" period is *fourteen calendar days*).

<sup>4</sup> The proposed text should be based on the text of the current catalog available at:

<http://catalog.utexas.edu/undergraduate/>

**Strike through and replace (with underlines) only the specific language to be changed. Do NOT use track changes, and do not include hyperlinks in the catalog copy.** Submit form electronically to the Office of the General Faculty and Faculty Council at [fc@austin.utexas.edu](mailto:fc@austin.utexas.edu). For questions on completing this section, please contact Victoria Cervantes, [vc@austin.utexas.edu](mailto:vc@austin.utexas.edu), 471-5934 or Brenda Schumann, [brenda.schumann@austin.utexas.edu](mailto:brenda.schumann@austin.utexas.edu), 475-7654.