PROPOSED CHANGES TO MINORS AND CERTIFICATES IN THE COLLEGE OF NATURAL SCIENCES SECTION IN THE *UNDERGRADUATE CATALOG 2018-2020*

Type of Change1 ☒ Academic Change
☐ Degree Program Change (THECB2 form required)

Proposed classification3 ☐ Exclusive ☒ General ☐ Major

1. **IF THE ANSWER TO ANY OF THE FOLLOWING QUESTIONS IS YES, THE COLLEGE MUST CONSULT LINDA DICKENS, DIRECTOR OF ACCREDITATION AND ASSESSMENT, TO DETERMINE IF SACSCOC APPROVAL IS REQUIRED.**

   - Is this a new degree program?   Yes ☐ No ☒
   - Is this program being deleted?   Yes ☐ No ☒
   - Does the program offer courses that will be taught off campus?   Yes ☐ No ☒
   - Will courses in this program be delivered electronically?   Yes ☐ No ☒

2. **EXPLAIN CHANGE TO DEGREE PROGRAM AND GIVE A DETAILED RATIONALE FOR EACH INDIVIDUAL CHANGE:**

Minor and Certificate Programs

Establish a policy for how many transcript-recognized minors and certificates a student may attach to a single degree audit profile.
Reason: Currently, university legislation does not limit the number of TR minors/TR certificates a student may seek. The interactive degree audit software has a built-in limit of 5 separate credentials that may be attached to a single profile. The college is instituting a policy similar to its simultaneous major policy, requiring students to meet with their advisers to discuss the impact of adding more than one credential to their degree and how it would impact their expected date of graduation.

3. **THIS PROPOSAL INVOLVES (Please check all that apply)**

☐ Courses in other colleges	☐ Courses in proposer's college that are frequently taken by students in other colleges	☐ Flags
☐ Course in the core curriculum	☐ Change in course sequencing for an existing program	☐ Courses that have to be added to the inventory
☐ Change in admission requirements (external or internal)	☐ Requirements not explicit in the catalog language (e.g., lists of acceptable courses maintained by department office)	

4. **SCOPE OF PROPOSED CHANGE**

   a. Does this proposal impact other colleges/schools?   Yes ☐ No ☒
      If yes, then how would you do so?
   b. Do you anticipate a net change in the number of students in your college?   Yes ☐ No ☒
      If yes, how many more (or fewer) students do you expect?
   c. Do you anticipate a net increase (or decrease) in the number of <u>students from outside</u> of your college taking <u>classes in your college</u>?   Yes ☐ No ☒
      If yes, please indicate the number of students and/or class seats involved.
   d. Do you anticipate a net increase (or decrease) in the number of <u>students from your college</u> taking <u>courses in other colleges</u>?   Yes ☐ No ☒
      If yes, please indicate the number of students and/or class seats involved.
      If 4 a, b, c, or d was answered with yes, please answer the following questions. If the proposal has

potential budgetary impacts for another college/school, such as requiring new sections or a non-negligible increase in the number of seats offered, at least one contact must be at the college-level.

    How many students do you expect to be impacted?

    Impacted schools must be contacted and their response(s) included:

        Person communicated with:

        Date of communication:

        Response:

e. Does this proposal involve changes to the core curriculum or other basic education requirements (42-hour core, signature courses, flags)? If yes, explain: No.

    If yes, undergraduate studies must be informed of the proposed changes and their response included:

        Person communicated with:

        Date of communication:

        Response:

f. Will this proposal change the number of hours required for degree completion? No.

    Note: THECB Semester Credit Hour Change Form required, download from URL:

    http://www.thecb.state.tx.us/reports/DocFetch.cfm?DocID=2419&format=doc

    If yes, explain:

5. COLLEGE/SCHOOL APPROVAL PROCESS

College approval date: September 20, 2017   Approved by whom: Course and Curriculum Committee

Dean approval date: September 20, 2017   Approved by whom: David Vanden Bout, Associate Dean for Undergraduate Education

PROPOSED NEW CATALOG TEXT:

MINOR AND CERTIFICATE PROGRAMS

In the College of Natural Sciences, only one transcript-recognized minor or transcript-recognized certificate may be declared per major.

A student who wishes to pursue more than one transcript-recognized minor or transcript-recognized certificate per major must consult with his or her academic advisor. Approval of the student's request for simultaneous transcript-recognized minors and/or transcript-recognized certificates will take into account the student's ability to graduate within four years of entering the university.

Students admitted to transcript-recognized certificate and transcript-recognized minor programs must contact their academic advisors to have approved programs added to their degree audit profiles. This allows progress toward the programs to be tracked and ensures that certificates and minors are added to official transcripts upon graduation, if all requirements are met.

Minor
[no change]

Certificate Programs
[no change]

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1 See https://facultycouncil.utexas.edu/degree-program-changes for detailed explanations.

2 Submit required Texas Higher Education Coordinating Board forms to the provost's office.

3 **EXCLUSIVE**: of *exclusive* application and of primary interest only to a single college or school ("no protest" period is *seven calendar days*); **GENERAL**: of *general* interest to more than one college or school (but not for

submission to the General Faculty) ("no protest" period is *fourteen calendar days);* **MAJOR**: *major* legislation must be submitted to the General Faculty for adoption ("no protest" period is *fourteen calendar days)*.