**REQUEST TO ADD A TRANSCRIPT-RECOGNIZED UNDERGRADUATE ACADEMIC MINOR AND/OR REQUEST FOR RECOGNITION ON THE UNIVERSITY TRANSCRIPTS[1]**

1. **Type of Proposal**   ☒ New Transcript-Recognized Minor
   ☐ Change an Existing Transcript-Recognized Minor
   ☐ Delete a Transcript-Recognized Minor

2. **Official Name:** *Archaeology Minor*

3. **Proposed Implementation Date**:[2] *Fall 2018*

4. **Field of Study, CIP Code** (administrative unit awarding the certificate):[3] 45.0201

5. **Statement of Objective**: *To provide students in majors other than anthropology an opportunity to pursue a transcript recognized minor in archaeology.*

6. **Admissions requirement (if any):** *Auto-Approved*

7. **Number of Students Expected to Receive the Transcript-Recognized Minor Each Semester:** *10*

8. **Anticipated Enrollment Capacity?** *30*

8. **Number of Hours Required for Completion**:[4] *15*

9. **Composition of the Minor Faculty Committee (including the committee chair)**:[5]

   *The Minor Faculty committee for this TRM will consist of members of the Department of Anthropology's Undergraduate Studies Committee (USC), which comprises one or more faculty members from each of the four subfields of anthropology, including the department's undergraduate honors advisor. The composition of the USC is expected to shift periodically. The committee chair for the Archaeology TRM in will be the USC subfield representative from archaeology.*

| Name of Faculty Member | College/Department | Title at UT Austin | Highest Degree and Awarding Institution |
|---|---|---|---|
| *Alan Covey (committee chair)* | *COLA/Anthropology* | *Associate Professor* | *PhD, University of Michigan, Ann Arbor* |
| *Paola Canova* | *COLA/Anthropology* | *Assistant Professor* | *PhD, University of Arizona* |
| *James Slotta* | *COLA/Anthropology* | *Assistant Professor* | *PhD, University of Chicago* |
| *Fred Valdez* | *COLA/Anthropology* | *Professor* | *PhD, Harvard University* |
| *Anthony Di Fiore* | *COLA/Anthropology* | *Professor* | *PhD, UC Davis* |

10. **Academic Course Requirements**:[6] Use this table to identify the courses that qualify for this minor program.

*Introductory Coursework*

| Course Abbreviation and Number | Course Title | SCH[7] |
|---|---|---|
| *ANT 304 OR ANT 304T* | *Introduction to Archaeological Studies: Prehistoric Archaeology OR Introduction to Texas Archaeology* | 3 |

*Applied Methods for Archaeology Research*

New Archaeology Minor

*At least one course in applied methods for archaeology, chosen from among the following (NOTE: each of the following courses can count for a maximum of 3 SCH towards the minor, even if they carry more units)*

        *ANT 324L Topic 3 • Primitive Technology*
        *ANT 324L Topic 33 • Geographical Information Systems and Remote Sensing for Archaeology*
        *and Paleontology.*
        *ANT 324L Topic 58 • Digital Data Systems in Archaeology*
        *ANT 453 • Archaeological Analysis*
        *ANT 353E • Archaeological Laboratory Analysis*
        *ANT 662 • Field Archaeology*
        *ANT 462M • Archaeological Techniques*

*Additional Coursework*

*Nine additional semester credit hours from the following:*

        *ANT 304 Introduction to Archaeological Studies: Prehistoric Archaeology*
        *ANT 304T Introduction to Texas Archaeology*
        *ANT 310L Topic 9 • Aztecs and Spaniards*
        *ANT 314C • Introduction to Mesoamerican Archaeology*
        *ANT 324L Topic 3 • Primitive Technology*
        *ANT 324L Topic 7 • Introduction to African Prehistory*
        *ANT 324L Topic 24 • Archaeology of African Thought*
        *ANT 324L Topic 33 • Geographical Information Systems and Remote Sensing for Archaeology*
        *and Paleontology*
        *ANT 324L Topic 34 • Iberian Prehistory and History*
        *ANT 324L Topic 39 • Theories of Archaeology*
        *ANT 324L Topic 57 • Archaeology of Climate Change*
        *ANT 324L Topic 58 • Digital Data Systems in Archaeology*
        *ANT 324L Topic 64 • The Bronze Age and the Iron Age in Atlantic Europe*
        *ANT 324L • The Inca World (will be added to inventory as a numbered topic)*
        *ANT 326C • Native Americans in Texas*
        *ANT 326D • Native Americans in the Plains*
        *ANT 326E • Plains Archaeology: Prehistory and History*
        *ANT 326F • Great Discoveries in Archaeology*
        *ANT 326L • Cultures in Contact*
        *ANT 327D • Colonial Latin American Archaeology*
        *ANT 334L • North American Archaeology*
        *ANT 453 • Archaeological Analysis*
        *ANT 353E • Archaeological Laboratory Analysis*
        *ANT 360K • The Civilization of the Maya*
        *ANT 361K • The Civilizations of Ancient Mexico*
        *ANT 662 • Field Archaeology (no more than 3 SCH total may count towards the minor)*
        *ANT 362K • Archaeology of Texas and Vicinity*
        *ANT 462M • Archaeological Techniques*

## 11. Other Minor Requirements:

*A minimum of 9 hours must be upper-division.*
*A minimum of 9 hours must be completed in residence.*
*A student must earn a grade point average of at least 2.00 in courses taken at the University and counted toward the minor requirements.*

## 13. College/School Approval Process:
Approver: Richard Flores          Date:     April 25, 2017
Title:     Associate Dean

New Archaeology Minor

<u>Archaeology Minor</u>

<u>Fifteen semester credit hours, nine of which must be upper-division, including:</u>

<u>Three semester credit hours, chosen from Anthropology 304 and 304T</u>

<u>Three semester credit hours, chosen from:  ANT 324L Topic 3, Topic 33, or Topic 58, 453, 353E, 662, and 462M</u>

<u>Nine semester credit hours, chosen from an approved list.</u>

New Archaeology Minor

Please include a draft of the catalog copy immediately following the above form. If this is an update of an existing copy, the draft should be based on the text of the current catalog available at: http://www.utexas.edu/faculty/council/pages/catalog_chgs/catcopy.html. Strike through and replace only the specific language to be changed. Submit form electronically to the Office of the General Faculty and Faculty Council at fc@austin.utexas.edu. For questions, please also email or call 471-5936.

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[1] Proposed Policy on the Recognition of Undergraduate Academic Minors on Official University Transcripts as Approved by the Educational Policy Committee (D 10359-10361):

A. **Minimum Criteria for Certificate Recognition on the Transcript**
   a. The transcript-recognized undergraduate academic minor must be completed in conjunction with an undergraduate degree at the University of Texas at Austin; students pursuing an integrated undergraduate/graduate program must complete the requirements for the minor within one year after completing the undergraduate requirements of their program.
   b. Transcript-recognized undergraduate academic minors must require a minimum of fifteen hours of course work but not more than eighteen hours. None of the specified coursework for the minor can include unnumbered topics courses. Minors will include a minimum of six hours of upper division coursework except in cases where students are pursuing a minor in a foreign language. In those instances, the minor must include at least nine semester hours of coursework beyond first year competence in a foreign language, including at least three hours of upper-division coursework.
   c. At least half of the required course work in the minor must be completed in residence at The University of Texas at Austin.
   d. A student may not earn a minor in the same field of study as his or her major, and at least nine of the hours required for the minor must include coursework not used to satisfy the requirements of the student's major. However, courses in the minor may fulfill other degree requirements such as general education requirements or required elective hours.
   e. Students apply for transcript-recognized undergraduate academic minors at the time they complete their undergraduate degree. Transcript recognition is awarded at that time.

B. **Approval Process For Transcript-Recognized Undergraduate Academic Minors**
   The requirements of transcript-recognized undergraduate academic minors shall be listed in the undergraduate catalog, with proposals reviewed and approved by the Committee on Undergraduate Degree Program Review (CUDPR) and subsequently sent to the Faculty Council as minor legislation for approval. Proposals for these minors are required to obtain prior approval from the sponsoring college(s) or school(s).

   Program proposals submitted by the offering unit (e.g., the department or academic program) must include a statement of objective and need (expected demand), anticipated enrollment capacity, academic course and other requirements, the field of study (and CIP code), and the composition of the minor faculty committee, including the committee chair. Proposals for a transcriptable minor should describe the admissions process (if any) for acceptance into the minor. In cases where minors are offered in the same field of study as a major, the faculty of the unit offering the major will de facto constitute the faculty committee for the minor, and the department chair (or designate) will be designated as the committee chair for the minor. The committee must have a minimum of five members, and at least two-thirds of the committee must be tenured or tenure-track faculty.

   Once approved, programs are required to submit a report to CUDPR every four years. The report must list the current chair and all committee members and include the number of students completing the minor in each of the prior four years. If the committee plans any changes in the requirements of the minor, these changes should be explained; changes require the same approvals as an original application, that is, approval by the college(s) or school(s), CUDPR, and the Faculty Council.

C. **The Certification Process for Students Completing the Requirements for a Minor**
   Certification of completion of the requirements is done by the program's faculty committee chair (or the department's undergraduate advisor). An application for the certification of completion is initiated by the student and submitted to the chair of the faculty oversight committee at the time they complete their undergraduate degree or the minor program, whichever comes later. Transcript recognition is

awarded at that time.

Application for certification must be made directly to the academic unit offering the minor and is not a substitute for the application for graduation required by a student's degree-granting school or college. After approval of the student's application, the Office of the Registrar will be notified so that the minor can be shown on the official transcript.

[2] Transcript-recognized minors will not appear on the University transcripts until next catalog.

[3] Use the federal CIP code selector site to pick a code, http://nces.ed.gov/ipeds/cipcode. After all other areas of this form are completed, forward a copy to Information Management and Analysis (IMA) IMA@austin.utexas.edu with a request to verify the CIP code ("CIP CODE" in the subject line). Include your contact information, so an IMA member may contact you with any questions.

[4] See footnote [1]A.b. above: 15-18 hours are required.

[5] See footnote [1]B. above

[6] Note with an asterisk (*) courses that would be added if the transcript-recognized minor is approved. Specify changes to the qualifying courses by noting those no longer qualifying and those now qualifying. *(Add and delete rows as needed.)* If the course numbers and titles change on a regular basis, please indicate the types of courses and number of hours for required for each.

Note with a hashtag (#) courses that require a prerequisite and provide the prerequisite course numbers.

[7] Semester Credit Hours.