

**REQUEST TO ADD A TRANSCRIPT-RECOGNIZED UNDERGRADUATE ACADEMIC MINOR  
AND/OR REQUEST FOR RECOGNITION ON THE UNIVERSITY TRANSCRIPTS<sup>1</sup>**

1. **TYPE OF PROPOSAL:**      New Transcript-Recognized Minor  
                                    Change an Existing Transcript-Recognized Minor  
                                    Delete a Transcript-Recognized Minor
  
2. **OFFICIAL NAME:** Medieval Studies
  
3. **FIELD OF STUDY, CIP CODE** (administrative unit awarding the certificate):<sup>2</sup> **30.1301**
  
4. **STATEMENT OF OBJECTIVE:** This minor is designed so that students will gain a broad understanding of the history and culture of the medieval world, learn to analyze the texts and artifacts needed to study medieval cultures, and recognize both the continuities and the differences between medieval societies and the contemporary world.
  
5. **ADMISSIONS REQUIREMENT (IF ANY):** none
  
6. **NUMBER OF STUDENTS EXPECTED TO RECEIVE THE TRANSCRIPT-RECOGNIZED MINOR EACH SEMESTER:** 10-15
  
7. **ANTICIPATED ENROLLMENT CAPACITY?** 30
  
8. **NUMBER OF HOURS REQUIRED FOR COMPLETION:**<sup>3</sup> 15
  
9. **COMPOSITION OF THE MINOR FACULTY COMMITTEE (INCLUDING THE COMMITTEE CHAIR):**<sup>4</sup>

Name of Faculty Member	College/Department	Title at UT Austin	Highest Degree and Awarding Institution
Joan Holladay	Fine Arts/Art History	Professor	PhD Brown University
Elizabeth Scala	Liberal Arts/ English	Professor	PhD Harvard University
Martha Newman	Liberal Arts/History and Religious Studies	Associate Professor	PhD Stanford University
Alison Frazier	Liberal Arts/ History and Religious Studies	Associate Professor	PhD Columbia University
Glenn Peers	Fine Arts/Art History	Professor	PhD The Johns Hopkins University
Daniel Birkholz	Liberal Arts/English	Associate Professor	PhD University of Minnesota
Luisa Nardini	Fine Arts/School of Music	Associate Professor	PhD Università degli Studi di Roma "La Sapienza.
Marjorie Woods	Liberal Arts/English	Professor	PhD University of Toronto

**10. Academic Course Requirements:**<sup>5</sup> Use this table to identify the courses that qualify for this certificate program.

Course Abbreviation and Number	Course Title	SCH <sup>6</sup>
Historical Approaches to the Middle Ages		
HIS 306 topic 10	Jewish Civilization: Beginnings to 1492	3
HIS 306K	Introduction to the Middle East: Religious, Culture and Historical Foundations (6 <sup>th</sup> -14 <sup>th</sup> centuries)	3
HIS 309K	Western Civilization in Medieval Times	3
HIS 343G	The Italian Renaissance	3
HIS346D	Medieval India	3
HIS 344G	The Twelfth-Century Renaissance	3
HIS 350L topic 33	Heresy and the Inquisition	3
HIS 350L topic 34	Medieval Islam	3
HIS 350L topic 54	Epics and Heroes in India	3
HIS 350L topic 74	Mystics, Visionaries, and Heretics in Medieval Europe	3
HIS 350L topic 89	Creation	3
HIS 362G topic 12	Heretics and Freedom fighters 1350-1650	
HIS 362G topic 14	The Church and the Jews	3
HIS 375D	Islamic Spain and North Africa to 1492	3
PHL 349	History of Medieval and Renaissance Philosophy	3
ARH 328J	Arts of Islam 650-1500	3
ARH 329R	Romanesque Art	3
ARH 330G	Art of the Gothic Courts	3
ARH 330J	Amiens Cathedral	3
ARH329J	Byzantine Art	3
ARH 329K	Early Medieval Art	3
ARH 329N	Art and Architecture of Late Antiquity	3
ARH 329P	Medieval Italy	3
ARH 331K	Early Renaissance Art to 1450	3
ARH 332K	Northern Renaissance Art, 1350-1500	3
ARC 362R	Topics in the Art of Late Antiquity	3
MUS 379 topic 3	Singing Chant	3
Literary Approaches to the Middle Ages		
E 364P	Old English	3
E344C	Arthurian Literature and Film	3
E364 M	History of the English Language	3
E350E topic 1	Epics and Influences	3
E 326K	Survey of Medieval Literature	3

E 326L	Survey of Middle English Language and Literature	3
E376	Chaucer	3
E 349S	Chaucer and Shakespeare	3
E336E	British Survey: Beginnings to the Renaissance	3
E374G	Beowulf	3
E360 topic 3	Envisioning Muslims	3
E 360 topic 5	Race in the Middle Ages	3
E 379R topic 2	Fiction and Medievalism	3
GSD340	Vikings and their Literature	3
GSD 361	Medieval Women Mystics	3
GSD 340E topic 1	Germanic Religion and Myth	3
ITC 349 topic 2	Dante	3
ITC 349 topic 6	Boccaccio's Decameron	3
SPN 357 topic 2	Cultures in Contact in Medieval Spain	3

**11. OTHER MINOR REQUIREMENTS: None.**

**12. COLLEGE/SCHOOL APPROVAL PROCESS:**

Department approval date: November 14, 2015      Approved by whom: Open meeting of Medieval Studies Faculty, including the Director and the two Advisors.

College approval date: April 19, 2017      Approved by whom: COLA Curriculum Design & Assessment Cmte

Dean approval date: June 5, 2017      Approved by whom: COLA Faculty

**Medieval Studies Minor**

Medieval Studies Minor

Fifteen semester credit hours, including 9 hours upper-division and 8 hours in residence, consisting of:

- 3 hours of course work in Literary Approaches to the Middle Ages, chosen from an approved list.
- 3 hours of course work in Historical Approaches to the Middle Ages, chosen from an approved list.
- Nine hours, chosen from either of the above two lists.

Please include a draft of the catalog copy immediately following the above form. If this is an update of an existing copy, the draft should be based on the text of the current catalog available at: <http://catalog.utexas.edu/undergraduate/>.

**Strike through and replace (with underlines) only the specific language to be changed. Do NOT use track changes.** Submit form electronically to the Office of the General Faculty and Faculty Council at [fc@austin.utexas.edu](mailto:fc@austin.utexas.edu). For questions on completing this section, please contact Victoria Cervantes, [fc@austin.utexas.edu](mailto:fc@austin.utexas.edu), 471-5934 or Brenda Schumann, [brenda.schumann@austin.utexas.edu](mailto:brenda.schumann@austin.utexas.edu), 475-7654

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<sup>1</sup> Proposed Policy on the Recognition of Undergraduate Academic Minors on Official University Transcripts as Approved by the Educational Policy Committee ([D 10359-10361](#)):

- A. Minimum Criteria for a Transcript-Recognized Undergraduate Academic Minor
- a. The transcript-recognized undergraduate academic minor must be completed in conjunction with an undergraduate degree at the University of Texas at Austin; students pursuing an integrated undergraduate/graduate program must complete the requirements for the minor within one year after completing the undergraduate requirements of their program.
  - b. Transcript-recognized undergraduate academic minors must require a minimum of fifteen hours of course work but not more than eighteen hours. None of the specified coursework for the minor can include unnumbered topics courses. Minors will include a minimum of six hours of upper division coursework except in cases where students are pursuing a minor in a foreign language. In those instances, the minor must include at least nine semester hours of coursework beyond first year competence in a foreign language, including at least three hours of upper-division coursework.
  - c. At least half of the required course work in the minor must be completed in residence at The University of Texas at Austin.
  - d. A student may not earn a minor in the same field of study as his or her major, and at least nine of the hours required for the minor must include coursework not used to satisfy the requirements of the student's major. However, courses in the minor may fulfill other degree requirements such as general education requirements or required elective hours.
  - e. Students apply for transcript-recognized undergraduate academic minors at the time they complete their undergraduate degree. Transcript recognition is awarded at that time.
- B. Approval Process For Transcript-Recognized Undergraduate Academic Minors
- The requirements of transcript-recognized undergraduate academic minors shall be listed in the undergraduate catalog, with proposals reviewed and approved by the Committee on Undergraduate Degree Program Review (CUDPR) and subsequently sent to the Faculty Council as minor legislation for approval. Proposals for these minors are required to obtain prior approval from the sponsoring college(s) or school(s).

Program proposals submitted by the offering unit (e.g., the department or academic program) must include a statement of objective and need (expected demand), anticipated enrollment capacity, academic course and other requirements, the field of study (and CIP code), and the composition of the minor faculty committee, including the committee chair. Proposals for a transcriptable minor should describe the admissions process (if any) for acceptance into the minor. In cases where minors are offered in the same field of study as a major, the faculty of the unit offering the major will de facto constitute the faculty committee for the minor, and the department chair (or designate) will be designated as the committee chair for the minor. The committee must have a minimum of five members, and at least two-thirds of the committee must be tenured or tenure-track faculty.

Once approved, programs are required to submit a report to CUDPR every four years. The report must list the current chair and all committee members and include the number of students completing the minor in each of the prior four years. If the committee plans any changes in the requirements of the minor, these changes should be explained; changes require the same approvals as an original application, that is, approval by the college(s) or school(s), CUDPR, and the Faculty Council.

- C. The Certification Process for Students Completing the Requirements for a Minor
- Certification of completion of the requirements is done by the program's faculty committee chair (or the department's undergraduate advisor). An application for the certification of completion is initiated by the student and submitted to the chair of the faculty oversight committee at the time they

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complete their undergraduate degree or the certificate program, whichever comes later. Transcript recognition is awarded at that time.

Application for certification must be made directly to the academic unit offering the minor and is not a substitute for the application for graduation required by a student's degree-granting school or college.

After approval of the student's application, the Office of the Registrar will be notified so that the minor can be shown on the official transcript.

<sup>2</sup> Use the federal CIP code selector site to pick a code, <http://nces.ed.gov/ipeds/cipcode>. After all other areas of this form are completed, forward a copy to the Office of Institutional Reporting, Research, and Information Systems (IRRIS) [IRRIS\\_data\\_request@utlists.utexas.edu](mailto:IRRIS_data_request@utlists.utexas.edu) with a request to verify the CIP code ("CIP CODE" in the subject line). Include your contact information, so an IRRIS member may contact you with any questions.

<sup>3</sup> See footnote <sup>1</sup>A.b. above: 15-20hours are required.

<sup>4</sup> See footnote <sup>1</sup>B. above

<sup>5</sup> Note with an asterisk (\*) courses that would be added if the transcript-recognized minor is approved. Specify changes to the qualifying courses by noting those no longer qualifying and those now qualifying. (*Add and delete rows as needed.*) If the course numbers and titles change on a regular basis, please indicate the types of courses and number of hours for required for each.

Note with a hashtag (#) courses that require a prerequisite and provide the prerequisite course numbers.

<sup>6</sup> Semester Credit Hours.