



1. What are the major standing school faculty governance Units?

- Dell Medical School Faculty Senate
- Appointment Promotion & Tenure Committee
- Policy & Bylaws Committee
- Undergraduate Medical Education Curriculum Committee
- Medical Student Academic Standing Committee
- Student Misconduct Hearing Committee
- Student Admissions Selection Committee
- Continuing Medical Education Committee
- Graduate Medical Education Committee

2. Does the school have general faculty meetings?

The Medical School has a Faculty Assembly meeting that is held once a year near the end of the Spring Semester, in which all faculty are invited to attend, and it is conducted by our Dean and Executive Vice Dean. The Medical School has regularly scheduled Faculty Senate meetings once a month, which is made up of 2 members that are elected by the faculty body for each department to serve as representatives of the faculty, and our Deans sit as ex-officio. A quorum consists of a majority of the persons entitled to vote in person, plus those actually casting absentee ballots.

3. What are the procedures for considering general academic policies?

Faculty members are appointed by the Dean on the recommendation of the medical education deans to the UMEC and the general faculty body elects at-large members for the Undergraduate Medical Education Curriculum Committee (UMEC). The UMEC committee meets regularly and does not limit what is discussed. If a need for a policy arises, the committee discusses it, and delegates the task to the appropriate sub-committee. Once a final version is created, UMEC reviews and recommends approval. The policy is then sent to the Policy & Bylaws Committee review and a recommendation for approval is routed to the Faculty Senate who is the final approver. If it needs further clarification at any level, it gets sent back down to the UMEC to revise and the process starts over.

Faculty members are appointed by the Designated Institutional Official to serve on the Graduate Medical Education Committee (GMEC). This committee meets regularly and does not limit what is discussed. If a need for a policy arises, the committee discusses it, and delegates the task to the appropriate sub-committee. Once a final version is created, GMEC reviews and recommends approval. The policy is then sent to the Policy & Bylaws Committee review and a recommendation for approval is routed to the Faculty Senate who is the final approver. If it needs further clarification at any level, it gets sent back down to the GMEC to revise and the process starts over.

All policies of the Medical School are considered fluid documents and are subject to revisions if there is a need to do so. The procedures to modify or update a policy would be the same mentioned above.

4. Where are the school procedures posted on the school's website? Is this location clearly labeled for access by the faculty?

All policies and procedures will be posted on the Dell Medical School website as they are approved by the Faculty Senate.

5. When did the general faculty approve these school faculty governance procedures?

Dell Medical School is new and is still in the process of developing policies and procedures, these procedures have not all been officially approved by the Faculty Senate. Most of the policies for faculty have been approved by the Faculty Senate as of September 26, 2016, and those that haven't are still under review.