



The Department of Kinesiology & Health Education Graduate Student Handbook 2021–2022



Health Behavior and Health Education

Master of Education

Master of Science in Health Behavior and Health Education

Doctor of Philosophy

Kinesiology

Master of Education (Exercise Physiology, Movement & Cognitive Rehabilitation Science, Sport Management)

Master of Science in Kinesiology (Exercise Physiology, Movement & Cognitive Rehabilitation Science, Sport Management)

Doctor of Philosophy (Exercise Physiology, Movement & Cognitive Rehabilitation Science, Physical Culture and Sport Studies)

Kinesiology Option III

Master of Education (Online Sport Management)

Table of Contents

Mission Statement	3
About the Department of Kinesiology & Health Education	4
About the Kinesiology & Health Education Graduate Program	5
Areas of Study	6
Graduate Degrees Offered	7
Admission	8
Advising & Registration	11
Completing the Master's Degree	13
Completing the Doctoral Degree	16
General Links & Resources	20
Student Protections	25
Student Responsibilities	27
Leave of Absence, Withdrawal & Self-Termination	29
Appendices	30
Appendix A: Degree Plans	31
Health Behavior and Health Education, Doctoral Degree Plan	32
Health Behavior and Health Education, Master of Science Degree Plan	35
Health Behavior and Health Education, Master of Education Degree Plan	36
Exercise Physiology, Doctoral Degree Plan	37
Exercise Physiology, Master of Science, with Thesis Degree Plan	39
Exercise Physiology, Master of Science, with Report Degree Plan	40
Exercise Physiology, Master of Education Degree Plan	41
Movement & Cognitive Rehabilitation Science, Doctoral Degree Plan	42
Movement & Cognitive Rehabilitation Science, Master of Science, with Thesis	44
Movement & Cognitive Rehabilitation Science, Master of Science, with Report	45
Movement & Cognitive Rehabilitation Science, Master of Education Degree Plan	46
Physical Culture and Sport Studies, Doctoral Degree Plan	47
Sport Management, Master of Science, with Thesis Degree Plan	48
Sport Management, Master of Science with Report, Degree Plan	50
Sport Management, Master of Education Degree Plan	52
Sport Management Option III, Master of Education Degree Plan	53
Appendix B: Milestone Agreements	54
Health Behavior and Health Education	55
Exercise Physiology	56
Movement & Cognitive Rehabilitation Science	57
Physical Culture and Sport Studies	58
Appendix C: Funding Support	59-60
Appendix D: Graduate School Lingo	61-69
Appendix E: Kinesiology & Health Education Forms	70-71

Mission Statement of the Department of Kinesiology & Health Education

We are driven by the guiding principles of **Excellence, Leadership, Impact, Stewardship, and Respect**. It is our responsibility to promote health through education and research.

Excellence

We are committed to excellence as a departmental, programmatic, and personal standard that is reflected in the behavior and the products of faculty, staff, and students.

We take as our responsibility:

- a continuous effort to improve the quality of our own work through diligent effort and continued professional development.
- a continuous effort to support integrated program development through collaboration and collegial support.
- a sustained effort to improve the development and performance of our students through rigorous, carefully planned, and supportive instruction.

Leadership

We are committed to providing creative and dynamic leadership in education, research, and service.

We accept as our responsibility:

- professional preparation of future leaders in the fields of health, exercise, and sport.
- providing leadership that values creativity, innovation, and promoting vision-setting trends in education, research, and service.
- demonstrating leadership on campus and at local, state, national, and international levels.

Impact

We are committed to creating a positive impact on individuals and the general public; on the fields of health, exercise, and sport; and on professionals and organizations associated with those fields.

We accept as our responsibility:

- the testing of assumptions and the validation of existing premises.
- the generation and dissemination of knowledge.
- the promotion and adoption of improved beliefs and practices.

Stewardship

We are committed, as trustees of public and private resources, to provide the State of Texas and the general public with the best possible management of their investment in research and education in health, exercise, and sport.

We accept as our responsibility

- demonstrating efficiency and prudence in arranging our infrastructure and managing our resources.
- conducting both basic and applied research to create tangible results of our work.
- bridging between research and education so that our students value the process of scientific inquiry and critical thinking.

Respect

We are committed to honoring each other and respecting the contributions made by each individual as we work toward our common goals.

We accept as our responsibility

- a commitment to diversity.
- the creation of an environment that fosters tolerance, fairness, and equity.
- the courteous treatment of students, staff, faculty, and the general public.

About the Department of Kinesiology & Health Education

The Department of Kinesiology and Health Education is a community of engaged and innovative scholars, educators, and students. We aspire to lead the world in the study and promotion of health and physical activity through interdisciplinary collaborations. We aim to be recognized for the excellence of our teaching, the impact of our research, and the quality of our graduates.

Location

The Department of Kinesiology and Health Education is located in Belmont Hall (BEL) at 2109 San Jacinto Blvd. Austin, Texas.. The entrance to Belmont Hall is right in front of the Darrell K. Royal Memorial Stadium and the entrance faces San Jacinto Blvd. Handicapped access is at Gate 1 and Gate 7. The Main Department Office can be found at BEL 718.

Contact

Mailing Address:

Department of Kinesiology and Health Education
The University of Texas at Austin
2109 San Jacinto Blvd., Stop D3700
Austin, TX 78712-1415

Telephone Numbers:

Undergraduate Advising Office: 512-471-3223
Graduate Advising Office: 512-232-6015
Main Office: 512-471-1273
Fax: 512-471-8914

About the Kinesiology & Health Education Graduate Program

The Department of Kinesiology and Health Education has multiple areas of graduate study. These include Health Behavior and Education, Exercise Physiology, Movement & Cognitive Rehabilitation Science, Sport Management, and Physical Culture and Sport. At the Doctoral level, these programs train students to conduct cutting-edge research. At the master's level, students have the option of a research or an applied focus.

The Graduate Studies Committee

The Graduate Studies Committee (GSC) is the governing body of each program in the Department of Kinesiology & Health Education, composed of tenure-track faculty focused on graduate-level teaching and research. The GSC sets policy and supervises each graduate program. The GSC recommends admission of students to the program, sets requirements for graduate degrees, recommends students for candidacy for graduate degrees, certifies that all degree requirements have been met, and is responsible for assuring the high quality of graduate education in the department is maintained.

The Chair of the Kinesiology & Health Education Graduate Studies Committee is Dr. Keryn Pasch.

Keryn Pasch, MPH, PhD

Associate Professor

BEL 514

kpasch@austin.utexas.edu

512-232-8295

The Graduate Office

As the Graduate Advisor and a faculty member in the Department of Kinesiology and Health Education, Dr. Thomas Hunt oversees the graduate curriculum, degree plans, advancement to candidacy, dissertations and theses, grievances, and serves as a liaison between the Graduate School and KHE faculty.

Thomas M. Hunt, JD, PhD

Associate Professor and Graduate Advisor

BEL 722A

tmhunt@austin.utexas.edu

512-475-6189

As Graduate Program Coordinator, Phillip Salazar assists the Department Chair, Graduate Advisor, Executive Assistant, faculty, staff and graduate students in the operations of the graduate program and degrees offered in the Department of Kinesiology & Health Education, including registration, enrollment, academic appointments, scholarships, admissions, candidacy, graduation, and maintaining academic records.

Phillip Salazar

Graduate Program & Admissions Coordinator

BEL 722B

salazar@austin.utexas.edu

512-232-6015

Areas of Study

Health Behavior and Health Education

Gain the necessary experience for a research, academic, or applied career in health promotion, health education, and public health. Our graduate programs provide a multidisciplinary perspective on health and well-being across the lifespan. Our master's programs prepare practitioners and researchers for leadership roles in government agencies, community health care settings, higher education, public schools, business and industry, and non-profit health agencies. Our doctoral program prepares students for academic and research careers.

Exercise Physiology

Study Exercise Physiology using an integrative approach to discover and disseminate basic, applied and clinical knowledge regarding the metabolic, cardiovascular, cardiopulmonary and autonomic nervous system responses to exercise and physical inactivity in health, aging and diabetes. Our graduate students conduct a focused line of research by working with faculty mentors. Their cooperative work builds a foundation of knowledge critical for the advancement of the field.

Movement & Cognitive Rehabilitation Science

Explore aspects of biomechanical, neural, and neuromuscular mechanisms of human movement with applications to development and aging, skill acquisition, elite performance, and rehabilitation following chronic or acute injuries. Our graduate students work in collaborative multi-disciplinary teams with faculty mentors on focused lines of research to address basic and applied questions, using kinematic and kinetic motion capture and electrophysiological assessment of neuromuscular function.

Physical Culture and Sport Studies

Pursue a Ph.D. in Physical Culture and Sport Studies to prepare for an academic career with a focus in research. This unique program brings together several fields related to sport culture studies. Students are encouraged to choose coursework from multiple areas, integrating history, Olympic studies, cultural studies, sociology and gender studies, law, political science, and ethics/philosophy. Archival collections at the Stark Center provide students with unparalleled resources for research in sport and physical culture studies.

Sport Management

Learn to excel in a rapidly expanding sport and fitness industry with a master's degree in Sport Management. Our M.Ed. program encourage students to gain practical industry experience through their dynamic coursework and internships. Our program is closely connected to both UT's Athletic Department which is recognized as one of the flagship collegiate "businesses" in America. We also offer an M.S. program which focuses on research and contributes to real-world scenarios in sport management.

Online Sport Management program

The Department of Kinesiology and Health Education offers an online program for students seeking a Master's of Education (M.Ed.) with a Sport Management concentration. The online version of the Sport Management degree offers the same benefits as the in-person program, but with the flexibility to complete it from anywhere.

Students will learn the management skills necessary to manage organizations, people, facilities, marketing strategies, and events related to sports. This program allows students to accelerate their career path, making them qualified candidates for executive positions in the sport and recreation industry.

The program focuses on several aspects of sports management, including business and marketing, resource management, law, ethics, and leadership.

Graduate Degrees Offered

The Department of Kinesiology and Health Education has multiple areas of graduate study. These include Health Behavior and Education, Exercise Science, Sport Management, and Physical Culture and Sport. At the Doctoral level, these programs train students to conduct cutting-edge research. At the master's level, students have the option of a research or an applied focus.

Our diverse alumni network demonstrates our students' abilities to take the skills learned from the classroom and the laboratory, and apply these for the betterment of the people of Texas, the United States and throughout the world.

Areas of Study

- Health Behavior and Health Education
- Exercise Physiology
- Movement & Cognitive Rehabilitation Science
- Physical Culture and Sport Studies
- Sport Management

Degrees Offered

Health Behavior and Health Education major

Master of Education (MEd)

Master of Science in Health Behavior and Health Education (MSHBHEd)

Doctor of Philosophy (PhD)

Kinesiology major

Master of Education (MEd)

Master of Science in Kinesiology (MSKin)

Doctor of Philosophy (PhD)

Kinesiology Option III major

Master of Education (MEd)

Area of Study	Major & Major Code		
	Health Behavior and Health Education (632450)	Kinesiology (632500)	Kinesiology Option III (632550)
Health Behavior and Health Education	Master of Science (MS) Master of Education (MEd) Doctor of Philosophy (PhD)		
Exercise Physiology		Master of Science (MS) Master of Education (MEd) Doctor of Philosophy (PhD)	
Movement & Cognitive Rehabilitation Science		Master of Science (MS) Master of Education (MEd) Doctor of Philosophy (PhD)	
Physical Culture and Sport Studies		Doctor of Philosophy (PhD)	
Sport Management		Master of Science (MS) Master of Education (MEd)	Master of Education (MEd)

Admission

Basic Requirements for Graduate Admission

1. A bachelor's degree from an accredited institution in the U.S. or proof of equivalent training at a foreign institution.
2. A minimum required GPA (3.0) particularly during the last two years of college and in any graduate study previously undertaken.

Be sure to check our graduate program pages for more information about application requirements.

How to Apply

Admission to the graduate program in the Department of Kinesiology & Health Education is based on an evaluation of all application credentials.

On-line Application

As a prospective student, you are required to apply first using the state application system, Apply Texas, (ApplyTexas.org). Here, you will input your biographical information, your previous education, and your essays. We strongly encourage you to start this process well in advance of the deadline to allow us enough time to process your information.

Transcripts

Transcripts are required for each senior college attended. A PDF of the official transcript can be uploaded, but an official transcript from that college will be required after acceptance to a program.

Official GRE scores

GRE scores should be submitted directly through ETS. On test day, you will be able to designate which universities you would like your scores to be sent to. If you need additional scores sent, you should do so through the ETS website. The University of Texas at Austin Institution Code is 6882.

Our department prioritizes GRE scores with a score of 150 or higher on the verbal section, and 150 or higher on the quantitative section, or a combined score of 300 or higher.

You are still eligible to apply and be evaluated for admission even if you do not meet these scores. The Department of Kinesiology & Health Education does not make admission decisions based solely on test scores.

Letters of Recommendation

Our department requires three letters of recommendation. Recommenders will be notified by email with instructions on how to upload their letters once you have submitted and paid for your application. We prefer letters from professors who are familiar with your academic performance, but we will accept letters from supervisors or colleagues who can attest to your ability to succeed in a graduate program.

Statement of Purpose

This essay describes your interests and commitment to the goals and curriculum of the program area they are applying to. It is recommended that you address not only your personal and academic background but also your academic and professional goals. You also can address a specific area of research interest or a member of the faculty with whom you wish to work.

Your statement should be no longer than 3 pages double-spaced. It should be submitted online as a part of the Application Form.

Curriculum Vitae or Resume

A recommended length of no more than two pages. Your resume or CV should include:

- post-high school education
- relevant work or volunteer experience (indicate amount of time)
- honors received
- research experience
- conference presentations
- publications

Attention: International Applicants

In addition to the requirements for graduate students, international students have some additional requirements.

Official TOEFL/IELTS Scores

Students applying from other countries should submit either their Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS) Scores. The recommended minimum scores provided by the Graduate School are:

- TOEFL: 79 on the Internet-based test (iBT)
- IELTS: An overall band of 6.5 on the Academic Examination

Prerequisites

Prospective students applying to the Department of Kinesiology & Health Education are expected to hold a bachelor degree from an accredited college or university, preferably in the same field they are applying to in the department. Applicants without a bachelor degree in the same field they are applying to are expected to demonstrate competency in certain topics to get through the rigors of the graduate program. Applicants to the doctoral program are expected to hold a master's degree in the same field they are applying to, or a related field.

Applicants that do not have a degree in the same or related field that they are applying to in Kinesiology & Health Education are expected to have any deficiencies completed prior to entering the graduate program. Each Area of Study has their own competency topics for admission.

Exercise Physiology

- Human Anatomy (with a lab)
- Exercise Physiology
- Vertebrate of Human Physiology

Movement & Cognitive Rehabilitation Science

- Human Anatomy (with a lab)
- Vertebrate or Human Physiology
- Biomechanics
- Motor Learning or Neuromuscular Control

Physical Culture and Sport Studies

- History of Sport and Physical Activity (or equivalent)

Sport Management and Online Sport Management

None

Health Behavior and Health Education

For Master's applicants:

- Theory & Methods of Health Behavior and Health Education and/or Health Promotion
- Statistics
- Behavioral Sciences

For Doctoral applicants:

- Research Methods
- Statistics
- Behavioral Sciences

Admission with Conditions

The Graduate School requires a minimum 3.0 GPA calculated from upper-division coursework taken, plus any graduate coursework taken, referred to as the "Graduate Admission GPA."

If the Department of Kinesiology & Health Education would like to offer admission to an applicant with a Graduate Admission GPA below 3.0, a petition to the Graduate Dean would be submitted for approval. It is at the discretion of the Graduate Dean to approve admission or not. If admitted, there would be certain conditions the admitted applicant would have to meet—generally they are (1) for the first semester the admitted student must make at least a "B" in each course, (2) no Q Drops, (3) no Incomplete Grades, and (4) an evaluation by the Graduate Advisor and the Graduate Studies Committee to ensure that the admitted student is making progress toward their graduate studies.

Applicants should review their transcript and pick out the upper-division courses (sometimes referred to as "300" and "400" courses), to determine what the GPA is for those courses, to get an estimate what your Graduate Admission GPA is.

Advising & Registration

Departmental Registration

For questions related to registration, students should contact the Graduate Program Coordinator. The Grad Coordinator assists students in registering for departmental classes only (HED, KIN, and PED). If you have difficulty registering for an out of department elective, please contact that department's administration.

Advising

Students should check the Office of the Registrar's Course Schedule for information regarding registration information, such as registration dates, times, and list of courses and unique numbers.

<https://registrar.utexas.edu/schedules>

All KHE graduate students will have an advising bar on their registration record each semester, except for doctoral students in candidacy.

Students should check their **Registration Information Sheet** for their registration access dates, times, and any current bars on their record.

<https://utdirect.utexas.edu/registrar/ris.WBX>

Types of Bars

Advising:

An **Advising Bar** is a restriction placed on the record of a student, who is required to consult their Faculty Advisor, that prevents the student from accessing the registration system. In the Department of Kinesiology & Health Education, the bar may only be removed by the Graduate Program Coordinator, once the student has been advised by their Faculty Advisor and a completed Advising Form is turned in.

Financial Bar:

A **Financial Bar** is a restriction placed on the record of a student to deny access to the registration system because of a delinquent debt to the University. Financial Bars incurred after your registration information sheet is created may be placed on your record prior to your access period(s). In most cases, financial bars may be paid by credit card or by check or cash at the cashiers in MAI 8. Some financial bars must be resolved in person at the administrative office that imposed the bar.

Non-Financial Bar:

A **Non-Financial Bar** restriction placed on the record of a student to deny access to the registration system because a requirement of an administrative office has not been satisfied. A nonfinancial bar must be resolved in person at the administrative office that imposed the bar.

Examples of Non-Financial Bars:

The J-Bar

Instituted by the Graduate School, the J-bar is a bar placed on certain graduate students' records, which requires them to go through English screening before they can register for classes. It ensures that all graduate students have sufficient English proficiency to be successful at UT-Austin.

Dean of Students Bar

The University requires students to maintain correct emergency contact information. To clear the Dean of Students Bar, you must update your emergency contact information each year.

Registration

<https://utdirect.utexas.edu/registration/chooseSemester.WBX>

Once students clear their bars and their access times have arrived, students can enroll in their courses through the University's registration web site. Students select the transaction they want to complete and the unique number(s) of the course they wish update on their schedule.

Adding and Dropping Courses

Adds & Drops may be done online at the beginning of each semester. Check the Registrar's academic calendar for deadlines.

Payment for added classes must be received by the 12th class day deadline or classes will be cancelled.

Changing Grade Status

Students may change the grade status of their courses from a letter grade to credit/no credit on-line during add/drop period. Check the Registrar's academic calendar for deadlines.

To change your grade status outside of the online registration period, you must go through the department offering the course you wish to change.

Individual Instruction and Restricted Courses

Individual Instruction

Courses with no organized meeting time are designated as Independent Study, a.k.a. "Conference Courses." This includes Directed Research, Independent Study, Thesis, and Internship. These are all restricted by the department. To register for any of these courses, with the exception of dissertation hours, a Conference Course Form must be completed, signed by your supervisor and turned in to the KHE Graduate Program Coordinator. Then you must register for the course online.

Restricted Courses

Courses may be restricted by the department for a variety of reasons, and require instructor permission in order to enroll. Students should turn in a signed KHE Add/Drop Form approving that the student be added to the course.

"Complete Your Registration"

To complete the registration procedure, students must either make a payment toward their tuition, or confirm their enrollment (if they have a Zero Balance). During the fall and spring long semesters, tuition payments can be made in an installment plan. Tuition must be paid in-full for the summer session.

Students that have financial aid and/or payment completed by a third-party may have a Zero Balance due on their tuition bill. However, these students must still complete their registration by **confirming their enrolment** on the Tuition Bill web site.

Completing the Master's Degree

Master's students must meet the following criteria to graduate:

1. Pass all classes with a grade of at least "C" or Credit (CR).
2. Maintain a minimum 3.0 cumulative GPA.
3. Complete the required courses listed on their degree plan.
4. For Master of Science students on the thesis track:

Students are required to make a presentation of the research that was conducted to the department's faculty, students and staff, at the end of the semester they are graduating.

Notes:

- All coursework counted on the degree plan must be completed within a six-year period.
- In the Department of Kinesiology & Health Education, all core coursework is to be taken for a letter grade. Only electives can be taken for Credit/No Credit.
- Master's students can take no more than 20% of their coursework on a Credit/No Credit basis. This comes out to two courses, based on the number of required hours of the degree plan.
- Master's students in the Department of Kinesiology & Health Education may only count six credit hours of upper-division undergraduate coursework toward their degree requirements. Upper-division undergraduate coursework may not substitute core coursework on the degree plan.
- Any prerequisite courses that were assigned to be taken at UT-Austin as a requirement for admission do not count toward the master's degree plan.
- A maximum of six graduate credit hours can be transferred from another institution, with approval from the Faculty Advisor, Graduate Advisor, and the Graduate School. Documentation and forms must be submitted prior to any approval, such as transcripts and a course syllabus. A petition form and documentation must be submitted and approved by the Graduate Dean, before counting it on the master's degree plan.
- Master's students are encouraged to request a degree audit from the Graduate Coordinator at least after their first year of graduate studies.

Degree Requirements

In addition to the Graduate School's requirements, master's students are required to follow their degree requirements to graduate. Each master's student is assigned a Faculty Advisor to assist them with course selections for the upcoming semester and make sure they are on track to graduate. A Faculty Advisor will most likely be the same person assigned as the master's student's First Reader for the student's thesis, report, or Supervisor for graduate internship.

Changing Your Faculty Advisor

After admission into the graduate program, some students may realize their research goals or career interests do not align with their assigned Faculty Advisor's. Students are allowed to change their Faculty Advisor to another faculty member. Students should identify another faculty member and inquire if they would agree to take them on as their new advisor. The faculty member must agree to take on the new student, and the student should inform the former Faculty Advisor of the proposed change. The student and new Faculty Advisor must inform the Graduate Program Coordinator of the change in assigned Faculty Advisor in writing.

Annual Progress Report

Each academic year, a progress report will be conducted by the Faculty Advisor and provided to the student, in hopes to provide feedback to the student on their progress, identify any concerns/issues that may impede the student's progress in the program, and plan for future goals for the following year(s). A copy of the progress report will be kept on file with the Graduate Program Coordinator.

Selecting Supervising Faculty

In consultation with the student, the Faculty Advisor will continue as the master's student's First Reader of a thesis or report, unless another faculty member is suggested as a better authority in the student's thesis/report topic. The supervisor will consult with the student to select a Second Reader or Co-Supervisor to create a thesis/report committee.

For students in the non-thesis/non-report track, the Faculty Advisor will continue as the master's student's Supervisor for Graduate Internship, or other designated culminating event course, unless another faculty member is suggested as a better authority in the graduate student's internship.

Graduation

During the last semester as a graduate student, the student must apply to graduate, in addition to completing other required steps.

Apply to Graduate

Master's students that expect to complete their degree during a given semester, must file to graduate by submitting the Master's Graduation Application form online. (A paper form may be submitted for students in limited special circumstances, such as completing a thesis in one semester. Consult with the Graduate Program Coordinator when a paper application is acceptable.)

The form must be completed and submitted by the Graduate School's application deadline. Students should verify what is the Graduate School's posted deadline or with the Graduate Program Coordinator.

Students who do not submit the form by the deadline will not be eligible to receive their degree until the subsequent semester.

The Master's Graduation Application form is valid for one semester only; a new application must be submitted if the student's semester of graduation changes.

Registration Requirement

All students must be registered in their final graduating semester. Thesis track students must be registered in 698B; students following the Report track must be registered in 398R to submit a graduation application.

Thesis or Report Submission

Thesis/Report track students must upload the thesis or report before submitting the required printed pages detailed below. The Graduate School will not accept a paper copy of the thesis or report. There will be a final format check when the required printed pages are submitted.

Required Printed Pages

Thesis/Report track students are also required to submit a printed copy of the following pages to the Graduate School, by the posted deadline. All paperwork must be submitted together:

- A master's committee approval form with signatures of your supervising committee
- A Statement on Research with Human Participants form
- Any requests to Delay Publication

Students must submit the forms whether human participants were used or not. If students did use human participants, attach a copy of the IRB approval letter or waiver or exemption notification of the form.

Non-Thesis/Non-Report Track Students

For Master of Education students following the non-thesis/non-report track, an application to graduation must be submitted to the Graduate School by the posted deadline. No paperwork is required at the Graduate School.

In addition to the application for graduation, students following the Master of Education degree plan must complete their degree requirements, pass all classes in the degree plan with a grade of at least "C" or Credit (CR), and maintain a cumulative GPA of at least 3.0.

Master's Presentations

All Thesis track master's students enrolled in 698B and planning to graduate are required to make a brief presentation of their research to the department on a scheduled date at the end of the semester. The Graduate Program Coordinator will coordinate with all master's students expecting to graduate to schedule the date, time and location of the semester's Master's Presentations event.

Students in the Master's Report track are welcome to join in the event and make a presentation, but are not required to.

Presentations are expected to be at least 15 minutes long: 10 minutes for the presentation and 5 minutes for taking questions. A computer, monitors and/or projection screens will be made available for audience to follow along.

Students may be required to make presentations in their own Area, separate from the Department of Kinesiology & Health Education's own Master's Presentation event.

Completing the Doctoral Degree

Doctoral students must meet the following criteria to graduate:

1. Pass all classes with a grade of at least “C” or Credit (CR).
2. Maintain a minimum 3.0 cumulative GPA.
3. Complete the required courses listed in their own Program of Study.
4. Successfully complete the items on their Milestones Agreement Form.
5. Successfully complete, defend and submit their Dissertation, following Graduate School instructions.

Notes:

- All coursework counted on the Program of Study must be completed within a six-year period.
- In the Department of Kinesiology & Health Education, all core coursework is to be taken for a letter grade.
- Doctoral students can take no more than a comparable portion of the Program of Study on a Credit/No Credit basis, for the doctoral degree. Doctoral students should consult with Faculty Advisor on the content in the Program of Study and which courses should be taken for Credit/No Credit.
- The doctoral Program of Study normally includes no more than six semester hours of courses transferred from another university. The Graduate School recognizes that the academic background of each doctoral student is different, and exceptions to the six-hour maximum may be granted with approval of the Graduate Studies Committee
- Any prerequisite courses that were assigned as a requirement for admission do not count toward the student’s Program of Study.

Degree Requirements

In addition to the Graduate School’s requirements, doctoral students are required to follow their Program of Study to graduate. Each doctoral student is assigned a Faculty Advisor to assist them with course selections for the upcoming semester and make sure they are on track to complete their doctoral requirements and complete their degree on time. A Faculty Advisor will most likely be the same person assigned as the doctoral student’s Doctoral Committee Chair for the student’s dissertation.

Milestones

Doctoral students are expected to complete a set of requirements while completing their doctoral studies. Students will sign a copy of their requirements, known as the Milestones Agreement Form, and kept on file, so students will know what is expected of them to complete, in addition to their academic requirements, with a timeline for reach these milestones.

The Program of Study

For the first two years of study, admitted doctoral students will focus heavily on setting the foundations of research, such as core courses in their field and research methods. During their second year of their studies, doctoral students should consult with their Faculty Advisor to prepare their Program of Study. Their Program of Study will be used as the doctoral student’s authorized degree plan they must follow to graduate, customized to their own research interests and goals.

When the Program of Study has been prepared, the doctoral student will propose it to their Area faculty for approval before proposing it to the Graduate Studies Committee. The Graduate Studies Committee, the governing organization of the Department of Kinesiology & Health Education for the operations of the graduate program will review the program of study and make suggestions to update or correct. Here, the Graduate Studies Committee will also have the opportunity to approve counting previous graduate coursework to count on the proposed Program of Study. Once approved, the doctoral student will follow the Program of Study as their degree plan.

Changing Your Faculty Advisor

After admission into the graduate program, some students may realize their research goals do not align with their assigned Faculty Advisor's. Students are allowed to change their Faculty Advisor to another faculty member. Students should identify another faculty member and inquire if they would agree to take them on as their new advisor. The faculty member must agree to take on the new student, and the student should inform the former Faculty Advisor of the proposed change. The student and new Faculty Advisor must inform the Graduate Program Coordinator of the change in assigned Faculty Advisor in writing.

If there is a change to the doctoral student's Doctoral Committee or Doctoral Committee Chair, a Change in Doctoral Committee Form must be completed and submitted to the Graduate School for approval. A change to the Doctoral Committee Chair and/or Co-Chair must be signed off by the member being removed. The doctoral student should consult with their Committee Chair about any changes before any documentation is submitted to the Graduate School.

Annual Progress Report

Each academic year, a progress report will be conducted by the Faculty Advisor and provided to the student, in hopes to provide feedback to the student on their progress, identify any concerns/issues that may impede the student's progress in the program, and plan for future goals for the following year(s). A copy of the progress report will be kept on file with the Graduate Program Coordinator.

Comprehensive Exam Procedures

Comprehensive Examination and Candidacy Review

To be considered for doctoral candidacy, students must pass a comprehensive examination in the student's area of specialization. The exam is typically given following completion of all course work (approximately 2 years of post-Master's study). The focus of the exam is a student-written research proposal, the topic of which is determined by the examining committee.

At the close of the review, the Committee will inform the student of its decision:

- a) **Advance to candidacy:** This decision means that the Committee will recommend that the student be advanced to candidacy immediately. The Graduate Studies Committee Chair and Graduate Advisor finalize advancement to candidacy. The Graduate Coordinator will facilitate the preparation and submission of application for doctoral candidacy and will notify the student of the results.
- b) **Advance to candidacy with conditions:** This decision means that the Area faculty will recommend that the student be advanced to candidacy, but will require that the student to meet certain conditions.
- c) **Continue in program without advancement:** This decision prevents the student from advancing to candidacy until the student meets specified conditions. The imposition of conditions intends to help the student strengthen areas of concern to the faculty. Conditions may take several forms (e.g., additional course work, additional involvement in research projects, additional courses in other departments). In case of a recommendation to retake the written exam, the Committee will make specific suggestions to the student about how to strengthen areas of weakness. Graduate Studies Committee policy permits students one retake.
- d) **Drop from program:** This decision will carry the recommendation that the student be asked to leave the program. The student may request a degree audit, from the Graduate Coordinator, to determine if a second masters may be awarded for the completed coursework.

Advancement to Candidacy

Students are advanced to doctoral candidacy after completion of the following:

1. The student has passed the comprehensive examination.
2. The student and their supervising professor must recommend to the Graduate Adviser the names of the doctoral committee, a minimum of four faculty members, whom they would like to have appointed to the dissertation committee. The student should contact the Graduate Coordinator for assistance in completing the necessary paper work for advancement to candidacy. Only after the student has been advanced to candidacy and has the approval of the supervising professor, will the student be permitted to register for dissertation hours.

Doctoral students admitted to Candidacy can convert their research hours, i.e. Directed Research, they're currently enrolled in to Dissertation hours, before the deadline, set by the Graduate School. Doctoral students are informed, by the Graduate Program Coordinator, of the deadline that they have to convert their research hours to dissertation hours by.

Dissertation Hours Requirement

Doctoral students in candidacy are required to take a minimum of 18 credit hours of Dissertation. Doctoral students in candidacy are required to repeat Dissertation, until they have defended their dissertation and submitted their completed dissertation to the Graduate School.

Continuous Registration

Once admitted to doctoral candidacy, a student must enroll and pay tuition by the twelfth-class day of the Fall and Spring semesters of each academic year until completion of the degree. (Late registration fee rules apply.) Dissertation (i.e., 399W, 699W or 999W) courses must be registered for continuously until the degree is completed. The student must register for at least 18 credit hours of dissertation.

The Graduate School monitors continuous registration for doctoral candidates.

Graduation

During the last semester as a graduate student, the student must apply to graduate, in addition to completing other required steps.

Doctoral students that expect to complete their degree during a given semester, must file to graduate by submitting the Doctoral Graduation Application form online.

The form must be completed and submitted by the Graduate School's application deadline. Students should verify what is the Graduate School's posted deadline or with the Graduate Program Coordinator.

Students who do not submit the form by the deadline will not be eligible to receive their degree until the subsequent semester. The Doctoral Graduate Application form is valid for one semester only. A new application must be submitted if the student's semester of graduation changes.

Registration Requirement

All students must be registered in their final graduating semester. Doctoral students must be registered for _99W.

Dissertation Defense/Final Oral Examination

Doctoral students must schedule their dissertation defense, also known as the final oral examination, at least two weeks prior to the defense date. Students must submit their dissertation to their Dissertation Committee at least four weeks before your defense. The Graduate School requires that dissertation defenses be scheduled no later than two weeks before the dissertation submission deadline.

Dissertation Submission

Doctoral candidates must upload their dissertation before submitting the required printed pages detailed below. The Graduate School will not accept a paper copy of the dissertation. There will be a final format check when the required printed pages are submitted.

Required Printed Pages

Doctoral students are also required to submit a printed copy of the following pages to the Graduate School, by the posted deadline. All paperwork must be submitted together:

- The Report of Dissertation Committee with signatures of your supervising committee
- A Statement on Research with Human Participants form
- Any requests to Delay Publication.

Students must submit the forms whether you used human participants or not. If students did use human participants, attach a copy of the IRB approval letter or waiver or exemption notification of the form.

General Links & Resources

Graduate School Links

Office of Graduate Studies – The Graduate School

<https://gradschool.utexas.edu/>

Welcome to the Graduate School

<https://gradschool.utexas.edu/about-us/welcome-from-the-dean>

Graduate Student Assembly

<http://www.utgsa.net/>

Graduate Student Employment

<https://gradschool.utexas.edu/finances/student-employment>

University, Departmental & Other Fellowship Information

<https://gradschool.utexas.edu/finances/fellowships>

Graduate School Forms

Forms you can download from the Office of Graduate Studies web site

<https://gradschool.utexas.edu/academics/forms>

Graduate School Career Services

<https://gradschool.utexas.edu/services-and-resources/career-resources>

Graduate School Workshops & Events

<https://gradschool.utexas.edu/services-and-resources/events>

Graduate Student Organizations

<https://gradschool.utexas.edu/services-and-resources/graduate-student-organizations>

Housing for Graduate Students

<https://gradschool.utexas.edu/services-and-resources/housing>

Resources for Graduate Student Families:

<https://gradschool.utexas.edu/graduate-student-parents>

Climate Study of Graduate Students:

<https://gradschool.utexas.edu/services-and-resources/climate-study-graduate-school>

Financial Links

Employment Opportunities – Office of Human Resources

<http://hr.utexas.edu/index.php/>

Hire a Longhorn

<http://www.hirealonghorn.org/>

Office of Accounting – Student Accounts Receivable

Various ways to pay tuition, fees and services to the University

<https://financials.utexas.edu/student-accounts-receivable>

Office of Scholarships and Financial Aid

<http://finaid.utexas.edu/>

Student Loan Deferment

Request for “Enrollment Certification” from the Office of the Registrar

<http://registrar.utexas.edu/students/cert/enro>

Registration Links

Office of the Registrar

<http://registrar.utexas.edu/students>

Course Schedules

<http://registrar.utexas.edu/schedules/>

Registration

<http://registrar.utexas.edu/students/registration/>

ROSE – Registrar On-line SERVICES

<http://registrar.utexas.edu/services>

Health Services

Mental Health & Counseling Center

<http://cmhc.utexas.edu/>

Behavior Concerns Advice Line (BCAL)

<http://besafe.utexas.edu/behavior-concerns-advice-line>

University Health Services

<http://healthyhorns.utexas.edu/>

Women's Health

<http://healthyhorns.utexas.edu/womenshealth.html>

Student Health Insurance Plan

<https://www.uhcsr.com/>

On-Campus Representative 512-475-8229

Off-Campus Representative (800) 251-0005

Technology

Emergency Information

<http://www.utexas.edu/emergency/>

Campus Text Alerts

<https://utdirect.utexas.edu/apps/csas/text/>

Information Technology Services – Campus Computing

<http://it.utexas.edu/>

<http://it.utexas.edu/services>

Services

UT Directory

<https://directory.utexas.edu/>

Around Austin

What's Happening, Events & Recreation in Austin

<http://www.utexas.edu/campus-life/life-in-austin>

Dean of Students

<http://deanofstudents.utexas.edu/>

Legal Services for Students

<http://deanofstudents.utexas.edu/lss/>

Student Organizations

<https://utexas.campuslabs.com/engage/>

Student Emergency Services

<http://deanofstudents.utexas.edu/emergency/>

Student Conduct and Academic Integrity

<http://deanofstudents.utexas.edu/conduct/>

Student Veteran Services

<http://deanofstudents.utexas.edu/veterans/>

Graduate Writing Center

<http://uwc.utexas.edu/grad/>

International Office

<http://global.utexas.edu/>

Library References On-Line

On-line information, resources, services, searches & references through the University's library system

<http://www.lib.utexas.edu/>

Office of the Ombudsman

<https://ombuds.utexas.edu/student>

Parking & Transportation Services

<http://parking.utexas.edu/student/>

Appeals & Citations

<http://parking.utexas.edu/appeal/>

Parking Maps

<http://parking.utexas.edu/maps/index.html>

Transportation:

Shuttle Buses, Capital Metro, & other transportation services

<http://parking.utexas.edu/transportation/>

Services for Students with Disabilities

<http://diversity.utexas.edu/disability/>

Sure Walk

<https://www.utsg.org/request-a-sure-walk/>

Hours: 8:00PM – 2:00AM, 7 days a week

Phone: 512-232-9255

Location: Jester West Concourse

E-mail: SureWalkSG@gmail.com

Twitter: @SUREWalk

Facebook: @surewalk

UT Police Department

512-471-4441 (It's a good idea to add this to your mobile phone!)

<http://police.utexas.edu/>

Lost & Found

<https://police.utexas.edu/services/lost-found>

Rape Aggression Defense System (RAD) Classes

<https://police.utexas.edu/services/rad>

UT Recreational Sports

<http://www.utrecsports.org/>

Facilities

<http://www.utrecsports.org/facilities>

Intramural Sports

<http://www.utrecsports.org/intramurals>

Jobs

<http://www.utrecsports.org/about/jobs>

Student Protections

University Policies Protecting Students

The University has numerous policies protecting the rights of students, all covered in the General Information Catalog available at:

<https://registrar.utexas.edu/catalogs>

Relevant policy statements include:

- Equal educational opportunity
- Prohibition of sexual harassment of students
- Prohibition of racial harassment of students
- Prohibition of sexual assault
- Policy on AIDS and HIV infection
- Residency regulations
- Scholastic dishonesty (under Institutional Rules)

Grievances

Graduate students have the right to seek redress of any grievance related to their academic affairs. Every effort should be made to resolve grievance informally between the student and the faculty member most directly involved or, such efforts failing, by the Graduate Adviser, the Chair of the Graduate Studies Committee, and/or the Department Chair.

Adjudicating Academic Grievances of Graduate Students

A graduate student has the right to seek redress of any grievance related to his or her academic affairs.

Every effort should be made to resolve grievances informally between the student and the faculty member most directly involved or, such efforts failing, by the Graduate Advisor, the Chair of the Graduate Studies Committee (GSC), and/or the Chair of the Department.

When serious issues cannot be resolved informally, the graduate student will have recourse to a formal grievance procedure outlined in Section VII (Responsibilities and Procedures, Subsection E (Student Grievances) of the Graduate School Handbook of Operating Procedures:

<https://policies.utexas.edu/policies/graduate-school>.

Grade disputes are to be filed with the department offering the course in question, and the dean of the college or school offering the course makes the final decision on an appeal of the departmental ruling.

Student Grievance Procedure for Non-Academic Complaints

Complaints related to non-academic issues (such as sexual or racial harassment or sexual assault) are handled by the Office of the Dean of Students: <https://deanofstudents.utexas.edu/>.

Student Employee Grievances

Student employees (TAs, AIs, etc.) who have grievances should refer to the policies in the Handbook of Operating Procedures:

<https://policies.utexas.edu/policies/teaching-assistant-and-assistant-instructor-grievance-procedures>.

Student Ombuds Services

The Student Ombuds Services (<https://ombuds.utexas.edu/student>) office serves as a neutral third party providing assistance to students who have University-related complaints of a non-legal nature. The office is authorized to investigate grievances involving both academic and nonacademic concerns and recommend corrective measures. Any case considered inappropriate may be declined by the Ombudsperson. All assistance provided is confidential and available by phone or in person. Seeking assistance from the Student Ombuds Services office is most appropriate if remedies within the student's area/program, Department office, and Graduate School have been unsatisfactory.

Accommodations for Disabilities

The University, in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, states that no otherwise qualified student shall be excluded solely on the basis of the disability from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any academic program or activity. A student with a disability may be protected by the Americans with Disabilities Act (ADA) and be eligible for a reasonable accommodation that will provide an equal opportunity to meet the academic criteria related to professional behavior and scholastic performance.

Any otherwise qualified student with a protected disability who wishes to request a reasonable accommodation must notify the Services for Students with Disabilities office and provide documentation as needed: <https://diversity.utexas.edu/disability/>. Services for Students with Disabilities makes recommendations for accommodations and sends official verifications to appropriate parties so special accommodations can be made.

Student Responsibilities

University Compliance

The Office of Research Support and Compliance is responsible for ensuring that all applicable laws, regulations, and University policies regarding research are followed. This office includes the Institutional Review Board (IRB), Institutional Animal Care and Use Committee (IACUC), Institutional Biosafety Committee (IBC), and Conflict of Interest committee. Information regarding training and compliance can be found at:

<https://research.utexas.edu/ors/>

Ownership Of Intellectual Property

UT System policies for intellectual property (which apply to all member institutions, including UT-Austin) are available at:
<https://www.utsystem.edu/board-of-regents/rules/90101-intellectual-property>

See Section 6 in particular for policies regarding students.

Enrollment and Academic Progress

Unless given prior approval by their assigned Faculty Advisor, KHE graduate students are expected to enroll full-time, 9 credit hours for the fall and spring semesters, and make progress toward earning their degree in a timely manner.

Summer enrollment is not required to maintain academic standing. Summer enrollment is required in some situations, such as for graduation, a scholarship/fellowship disbursement, and/or academic appointment.

Contact Information

Our department uses only student directory information provided by students through UT Direct. With UT Direct, students can update all contact information, campus-wide, in just one place. UT Direct is a personal, secure web interface to The University of Texas at Austin that will assist you with most of the information you will need about your records.

Your UTDirect emergency contact information must be updated annually, or the Registrar may place a bar on your registration. Be sure to verify that your local phone number is one where voice mail messages may be left or where you can be reached during the day, and that the email address you provide is one you check often. The University considers email communication to be an official form of notification, and it is the one most commonly used. Students should become familiar with the University's Electronic Mail Student Notification Policy. If you are appointed to an academic position at UT (as a Teaching Assistant, for example), you will be required to use an official UT-Austin email address for your work in that capacity.

<https://it.utexas.edu/policies/university-electronic-mail-student-notification-policy>

Scholastic Honesty

According to the General Information Bulletin of the University of Texas at Austin, "academic dishonesty" or "scholastic dishonesty" includes, but is not limited to, cheating, plagiarism, collusion, falsifying academic records, misrepresenting facts, and any act designed to give unfair academic advantage to the student or another individual (such as, but not limited to, submission of essentially the same written assignment for two classes or courses without the prior permission of the instructor), or the attempt to commit such an act.

<https://catalog.utexas.edu/general-information/appendices/appendix-c/student-discipline-and-conduct/>

Cheating

Cheating includes, but is not limited to, any actions or attempts to do the following: copying from another student's test, paper, project, or other assignment; failing to comply with instructions given by the person administering a test, project, or other assignment, or given in conjunction with the completion of course requirements; using or possessing materials that are not authorized by the person giving the test, project, or other assignment, including but not limited to class notes, calculators, electronic devices, and specifically designed "crib notes"; the presence of textbooks constitutes a violation only if they have been specifically prohibited by the person administering the test; providing aid or assistance to or receiving aid or assistance from another student, individual, or source, without authority, in conjunction with a test, project, or other assignment; discussing or providing information about the contents of a test with another student who will take the test; capturing or divulging the contents of a test or other assignment when the instructor has not given permission for students to keep or distribute such information; substituting for another person or permitting another person to substitute for oneself to take a class, a test, or any class-related assignment; using, buying, stealing, transporting, soliciting, or coercing another person to obtain answers to or information about an administered test, project, or other assignment; falsifying research data, laboratory reports, other academic work offered for credit, or work done in conjunction with the completion of course or degree requirements; taking, keeping, misplacing, or damaging the property of the University, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; or altering a test paper, project, or other assignment to gain an academic advantage.

Plagiarism

Plagiarism includes, but is not limited to, the appropriation of, buying, receiving as a gift, or obtaining by any means material that is attributable in whole or in part to another source without any indication of the original source, including words, ideas, illustrations, structure, computer code, and other expression or media, and presenting that material as one's own academic work being offered for credit or in conjunction with a program course or degree requirements.

Collusion

Collusion includes, but is not limited to, unauthorized collaboration with another person in preparing academic assignments offered for credit, and collaboration with another person to commit a violation of any section of the rules on academic dishonesty.

Misrepresenting Facts for Academic Advantage

Misrepresenting facts for academic advantage to the University or an agent of the University or The University of Texas System includes, but is not limited to, providing false grades or résumés; providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment for the purpose of obtaining an academic or financial benefit for oneself or another individual; and providing false or misleading information in an effort to injure another student academically or financially.

Penalties

The penalties for plagiarism can be severe. In all demonstrable cases of plagiarism, it is recommended that the student be failed for the entire course, not just for the paper; however, the penalty in any given case is at the discretion of the individual instructor. Any charge of scholastic dishonesty must be discussed directly with you and you must be informed of your right to a hearing before a designated University official and of your right to appeal to the Office of the Dean of Students. In most instances, however, plagiarism cases are handled within the Department of Kinesiology & Health Education.

Leave of Absence, Withdrawal, Self-Termination

All arrangements for grad students leaving the University of Texas at Austin, either temporarily or permanently, have to be processed by the Graduate School.

Students are strongly urged to come speak with the Graduate Program Coordinator and/or Graduate Advisor, if you decide for whatever reason that you won't be enrolling in the next long semester. It is very helpful for us to know what's happening with you, and we can also counsel you on the best course of action. Please see below for more info.

Leaves of Absence

All graduate students are entitled to long two semesters (consecutive or non-consecutive) of leave. This is automatically granted, but you must submit the necessary form with both your signature and the KHE Graduate Advisor's signature the day before classes start in the semester for which you are taking leave. An application for readmission must be submitted, when the student plans to return back to UT-Austin. As such, an official leave of absence holds your spot in your program. If you leave UT without obtaining a leave of absence, your re-admission is at the discretion of the faculty.

Withdrawal

Withdrawal means the student has already registered and paid tuition, but later deciding to drop their entire course load. Under certain circumstances, it may be possible to withdraw and then be granted leave for that same semester. If the student wishes to withdraw for health reasons, they must first contact University Health Services.

Self-Termination

If the student decides to leave UT-Austin and are sure that you will not be returning back, the student should send an e-mail explaining this to the Graduate Advisor and the Graduate Program Coordinator. It is very important that we communicate this to the Graduate School so they can close your file as a student.

Appendix

- A – Degree Plans**
- B – Milestone Agreement Forms**
- C – Funding Support**
- D – Graduate School Lingo**
- E – Forms & Documents**

Appendix A Degree Plans



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Major: Health Behavior and Health Education (632450)
 Area: Health Behavior and Health Education
 Specialization: Health Behavior and Health Education
 Program: Doctoral
 Degree: Doctor of Philosophy (Ph.D.)

Health Behavior and Health Education Required Courses

Catalog: 2019-2021

REQUIRED CORE HEALTH EDUCATION COURSES:			
15 Credit Hours			
Core	HED 395	Foundations of Epidemiology	3
Core	HED 395	Planning Health Promotion Programs	3
Core	HED 395	Theories of Health Behavior	3
HBHE Core Specialization Electives			
6 Credit Hours			
Core Elective	HED 395	Adult Development, Aging & Health	3
Core Elective	HED 395	Child & Adolescent Health Psychology	3
Core Elective	HED 395	Human Sexuality	3
Core Elective	HED 395	Mind/Body Health	3
Core Elective	HED 395	Physical Activity & Public Health Practice	3
Core Elective	HED 395	Physical Activity in Individuals & Populations	3
Core Elective	HED 395	Risk & Resilience in Children & Adolescents	3
Core Elective	HED 395	Social Determinants of Health	3
Core Elective	HED 395	Health Promotion Strategies from Populations to the Individual Level	3
Core Elective	HED 395	Impact of Marketing on Public Health	3
Core Elective	KIN 395	Cognitive Exercise Across the Lifespan	3
Core Elective	KIN 395	Exercise & Mental Health	3



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Health Behavior and Health Education, Doctor of Philosophy (cont.)

STATISTICS & RESEARCH METHODS			
12 Credit Hours			
Statistics & Research Methods	EDP 380C	Fundamental Statistics	3
Statistics & Research Methods	EDP 380D	Evaluation Models & Techniques	3
Statistics & Research Methods	EDP 380P	Test and Scale Construction	3
Statistics & Research Methods	EDP 382K	Analysis of Qualitative Data	3
Statistics & Research Methods	EDP 480C	Correlation & Regression Methods	3
Statistics & Research Methods	EDP 382K	Factor Analysis	3
Statistics & Research Methods	EDP 380C	Survey: Multivariate Methods	3
Statistics & Research Methods	EDP 381C	Qualitative Research Methods	3
Statistics & Research Methods	EDP 482K	Experimental Design & Statistical Inference	4
Statistics & Research Methods	N 397M	Qualitative Research in Nursing	3
Statistics & Research Methods	PSY 384	Structural Equation Modeling	3

OUTSIDE SUPPORTING WORK			
6 Credit Hours; 3 Hours must be outside of Department of Kinesiology & Health Education			
Outside Elective		Out-of-Department Course	3
Outside Elective		Out-of-Department Course	3



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Health Behavior and Health Education, Doctor of Philosophy (cont.)

PROGRAM OF STUDY COURSEWORK			
Doctoral students will have a customized degree plan, based on what their research will be based on and may be lacking from their previous master's degree. Doctoral students may be required to take coursework in addition to the Health Behavior and Health Education base of required courses.			
0–30 Credit Hours approved by the Faculty Advisor—may in- or out-of-department			
Program of Study Course	EDP 480C: Stat Analysis: Exper. Data		4
Program of Study Course	HED 386: Research Methods: Applied Research Tech.		3
Program of Study Course	KIN 395: Cognitive Exercise Across the Lifespan		3
Program of Study Course			3
Program of Study Course			3
Program of Study Course			3
Program of Study Course			3
Program of Study Course			3
Program of Study Course			3
Program of Study Course			3
STUDENT RESEARCH			
30 Credit Hours			
Research	HED 296T	Directed Research	2
Research	HED 296T	Directed Research	2
Research	HED 296T	Directed Research	2
Research	HED 296T	Directed Research	2
Research	HED 196	Doctoral Seminar	1
Research	HED 196	Doctoral Seminar	1
Research	HED 196	Doctoral Seminar	1
Research	HED 196	Doctoral Seminar	1
Research	HED 999W	Dissertation	9
Research	HED 999W	Dissertation	9



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Major: Health Behavior and Health Education (632450)
 Area: Health Behavior and Health Education
 Specialization: Health Behavior and Health Education with Thesis
 Program: Master's
 Degree: Master of Science in Health Behavior and Health Education (MSHBHEd)

Health Behavior and Health Education Required Courses

Catalog: 2019—2021

Degree Requirements	Course Number	Course Title	Number of Hours
REQUIRED CORE COURSES			
15 credit hours			
Core	HED 395	Theories of Health Behavior	3
Core	HED 395	Foundations of Epidemiology	3
Core	HED 395	Planning Health Promotions Programs	3
Core	HED 386	Research Methods: Applied Research Techniques	3
Core	HED 395	Advisor-Approved HED 395 Course	3

Electives in Health Behavior and Health Education and Kinesiology			
9 credit hours from the following courses			
KHE Elective	HED 395	Child & Adolescent Health Psychology	3
KHE Elective	HED 395	Adult Development, Aging and Health	3
KHE Elective	HED 395	Risk & Resilience in Children & Adolescents	3
KHE Elective	HED 395	Social Determinants of Health	3
KHE Elective	HED 395	Physical Activity & Public Health Practice	3
KHE Elective	KIN 395	Exercise and Mental Health	3
KHE Elective	KIN 395	Cognition & Exercise Across the Lifespan	3
KHE Elective	HED 395	Impact of Marketing on Public Health	3
KHE Elective	HED 395	Physical Activity in Individuals and Populations	3

OUTSIDE SUPPORTING WORK			
6 Credit Hours			
Outside Elective		Out-of-Department Course	3
Outside Elective		Out-of-Department Course	3

THESIS			
6 Credit Hours			
Thesis	HED 698A	Thesis	3
Thesis	HED 698B	Thesis	3
Total 36 hours Required for Graduation			36



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Major: Health Behavior and Health Education (632450)
 Area: Health Behavior and Health Education
 Specialization: Health Behavior and Health Education
 Program: Master's
 Degree: Master of Education (M.Ed.)

Health Behavior and Health Education Required Courses

Catalog: 2019—2021

Degree Requirements	Course Number	Course Title	Number of Hours
REQUIRED CORE COURSES			
15 credit hours			
Core	HED 395	Theories of Health Behavior	3
Core	HED 395	Foundations of Epidemiology	3
Core	HED 395	Planning Health Promotions Programs	3
Core	HED 386	Research Methods: Applied Research Techniques	3
Core	HED 395	Advisor-Approved HED 395 Course	3

Electives in Health Behavior and Health Education and Kinesiology			
9 credit hours from the following courses			
KHE Elective	HED 395	Child & Adolescent Health Psychology	3
KHE Elective	HED 395	Adult Development, Aging and Health	3
KHE Elective	HED 395	Risk & Resilience in Children & Adolescents	3
KHE Elective	HED 395	Social Determinants of Health	3
KHE Elective	HED 395	Physical Activity & Public Health Practice	3
KHE Elective	KIN 395	Exercise and Mental Health	3
KHE Elective	KIN 395	Cognition & Exercise Across the Lifespan	3
KHE Elective	HED 395	Impact of Marketing on Public Health	3
KHE Elective	HED 395	Physical Activity in Individuals and Populations	3

OUTSIDE SUPPORTING WORK			
6 Credit Hours			
Outside Elective		Out-of-Department Course	3
Outside Elective		Out-of-Department Course	3

GRADUATE INTERNSHIP			
6 Credit Hours			
Internship	HED 697P	Graduate Internship	6
Internship	HED 397P	Graduate Internship	3
Internship	HED 397P	Graduate Internship	3
Total 36 hours Required for Graduation			36



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Major: Kinesiology (632500)
 Area: Exercise Science
 Specialization: Exercise Physiology
 Program: Doctoral
 Degree: Doctor of Philosophy (Ph.D.)

Exercise Physiology Required Courses

Catalog: 2019-2021

REQUIRED CORE COURSEWORK IN EXERCISE PHYSIOLOGY:			
18 Credit Hours			
Core	KIN 382	Advanced Lab Techniques in Exercise Physiology	3
Core	KIN 395	Cardiovascular Responses to Exercise	3
Core	KIN 395	Human Cardiovascular and Autonomic Physiology	3
Core	KIN 395	Pulmonary Exercise Physiology	3
Core	KIN 395	Sports Nutrition	3
Core	KIN 395	Endocrine Physiology	3

DIRECTED RESEARCH AND/OR DOCTORAL SEMINAR:			
6 Credit Hours minimum			
Seminar	KIN 296T	Directed Research	2
Seminar	KIN 296T	Directed Research	2
Seminar	KIN 196	Doctoral Seminar	1
Seminar	KIN 196	Doctoral Seminar	1

STATISTICS AND GRANT WRITING:			
9 Credit Hours			
Statistics & Grant Writing	KIN 386	Research Methods: Grant Writing	3
Statistics & Grant Writing		Advisor-Approved Graduate Statistics or Research Methods Course	3
Statistics & Grant Writing		Advisor-Approved Graduate Statistics or Research Methods Course	3



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Exercise Physiology, Doctor of Philosophy (cont.)

OUTSIDE SUPPORTING WORK:			
6 Credit Hours			
Outside Elective		Out-of-Department Course	3
Outside Elective		Out-of-Department Course	3

DISSERTATION			
18 Credit Hours minimum			
Dissertation	KIN 999W	Dissertation	9
Dissertation	KIN 999W	Dissertation	9



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Major: Kinesiology (632500)
 Area: Exercise Science
 Specialization: Exercise Physiology with Thesis
 Program: Master's
 Degree: Master of Science in Kinesiology (M.S.)

Exercise Physiology Required Courses

Catalog: 2019—2021

Degree Requirements	Course Number	Course Title	Number of Hours
REQUIRED CORE COURSES			
15 Credit Hours			
Core	KIN 395	Cardiovascular Responses and Adaptations to Exercise	3
Core	KIN 395	Human Cardiovascular and Autonomic Physiology	3
Core	KIN 395	Pulmonary Exercise Physiology	3
Core	KIN 395	Sports Nutrition	3
Core	KIN 395	Endocrine Physiology	3

STATISTICS			
3 Credit Hours			
Statistics		Advisor-Approved Graduate Statistics Course	3

RESEARCH			
6 Credit Hours			
Research	KIN 382	Advanced Laboratory Techniques in Exercise Physiology	3
Research	KIN 386	Research Methods: Proposal Writing -or- Research Methods: Grant Writing	3

THESIS			
6 Credit Hours			
Thesis	KIN 698A	Thesis	3
Thesis	KIN 698B	Thesis	3
Total 30 hours Required for Graduation			30



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Major: Kinesiology (632500)
 Area: Exercise Science
 Specialization: Exercise Physiology with Report
 Program: Master's
 Degree: Master of Science in Kinesiology (M.S.)

Exercise Physiology Required Courses

Catalog: 2019—2021

Degree Requirements	Course Number	Course Title	Number of Hours
REQUIRED CORE COURSES			
15 Credit Hours			
Core	KIN 395	Cardiovascular Responses and Adaptations to Exercise	3
Core	KIN 395	Human Cardiovascular and Autonomic Physiology	3
Core	KIN 395	Pulmonary Exercise Physiology	3
Core	KIN 395	Sports Nutrition	3
Core	KIN 395	Endocrine Physiology	3

STATISTICS / RESEARCH METHODS			
3 Credit Hours			
Statistics/Research Methods		Proposal Writing -or- Advisor-Approved Graduate Statistics Course	3

DIRECTED RESEARCH			
3 Credit Hours			
Directed Research	KIN 396T	Directed Research	3

ADVISOR-APPROVED COURSEWORK			
9 Credit Hours; No more than 6 hours may be taken outside the department			
Elective		Advisor-Approved Course	3
Elective		Advisor-Approved Course	3
Elective		Advisor-Approved Course	3

MASTER'S REPORT			
3 Credit Hours			
Report	KIN 398R	Master's Report	3
Total 33 hours Required for Graduation			33



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Major: Kinesiology (632500)
 Area: Exercise Science
 Specialization: Exercise Physiology
 Program: Master's
 Degree: Master of Education (M.Ed.)

Exercise Physiology Required Courses

Catalog: 2019—2021

Degree Requirements	Course Number	Course Title	Number of Hours
REQUIRED CORE COURSES			
15 Credit Hours			
Core	KIN 395	Cardiovascular Responses and Adaptations to Exercise	3
Core	KIN 395	Human Cardiovascular and Autonomic Physiology	3
Core	KIN 395	Pulmonary Exercise Physiology	3
Core	KIN 395	Sports Nutrition	3
Core	KIN 395	Endocrine Physiology	3

STATISTICS / RESEARCH METHODS			
3 Credit Hours			
Statistics/Research Methods		Proposal Writing -or- Advisor-Approved Graduate Statistics Course	3

ADVISOR-APPROVED COURSEWORK			
15 Credit Hours; No more than 9 hours of Independent Study, No more than 6 hours may be taken outside the department			
Elective		Advisor-Approved Course	3
Elective		Advisor-Approved Course	3
Elective		Advisor-Approved Course	3
Elective		Advisor-Approved Course	3
Elective		Advisor-Approved Course	3

GRADUATE INTERNSHIP			
3 Credit Hours			
Internship	KIN 397P	Graduate Internship	3
Total 36 hours Required for Graduation			36



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Major: Kinesiology (632500)
 Area: Exercise Science
 Specialization: Movement & Cognitive Rehabilitation Science
 Program: Doctoral
 Degree: Doctor of Philosophy (Ph.D.)

Movement & Cognitive Rehabilitation Science Required Courses

Catalog: 2019-2021

REQUIRED CORE COURSEWORK IN REHABILITATION AND MOVEMENT SCIENCE:			
15 Credit Hours			
Core	KIN 382	Biomechanics Laboratory Techniques	3
Core	KIN 395	Motor Control: Performance and Learning	3
Core	KIN 395	Motor Control: Neuromuscular Bases	3
Core	KIN 395	Biomechanics in Clinical Settings	3
Core		MCRS Graduate Course	3

DIRECTED RESEARCH AND/OR DOCTORAL SEMINAR:			
12-30 Credit Hours			
Seminar	KIN 197/397	Doctoral Seminar	1-3
Seminar	KIN 197/397	Doctoral Seminar	1-3
Seminar	KIN 197/397	Doctoral Seminar	1-3
Seminar	KIN 197/397	Doctoral Seminar	1-3
Seminar	KIN 197/397	Doctoral Seminar	1-3
Seminar	KIN 197/397	Doctoral Seminar	1-3
Seminar	KIN 296T/396T	Directed Research	2-3
Seminar	KIN 296T/396T	Directed Research	2-3
Seminar	KIN 296T/396T	Directed Research	2-3
Seminar	KIN 296T/396T	Directed Research	2-3

STATISTICS AND GRANT WRITING:			
9 Credit Hours minimum			
Statistics & Grant Writing	KIN 386	Research Methods: Grant Writing	3
Statistics & Grant Writing	EDP 380C	Survey of Multivariate Methods	3
Statistics & Grant Writing		Advisor-Approved Graduate Statistics or Research Methods Course	3

OUTSIDE SUPPORTING WORK:			
3 Credit Hours minimum			
Outside Elective		Out-of-Department Course	3



The University of Texas at Austin
Kinesiology and Health Education
College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Rehabilitation & Movement Science, Doctor of Philosophy (cont.)

DISSERTATION			
18 Credit Hours minimum			
Dissertation	KIN 999W	Dissertation	9
Dissertation	KIN 999W	Dissertation	9



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Major: Kinesiology (632500)
 Area: Exercise Science
 Specialization: Movement & Cognitive Rehabilitation Science with Thesis
 Program: Master's
 Degree: Master of Science in Kinesiology (M.S.)

Movement & Cognitive Rehabilitation Science Required Courses

Catalog: 2019—2021

Degree Requirements	Course Number	Course Title	Number of Hours
REQUIRED CORE COURSES			
12 Credit Hours			
Core	KIN 395	Motor Control: Performance and Learning	3
Core	KIN 395	Motor Control: Neuromuscular Bases	3
Core	KIN 395	Biomechanics in Clinical Settings	3
Core	KIN 395	RMS Graduate Course	3

STATISTICS			
3 Credit Hours			
Statistics		Advisor-Approved Graduate Statistics Course	3

LAB TECHNIQUES			
3 Credit Hours			
Biomechanics	KIN 382	Biomechanics Laboratory Techniques	3

RESEARCH			
3 Credit Hours			
Research	KIN 386	Research Methods: Proposal Writing -or- Research Methods: Grant Writing	3

ADVISOR-APPROVED COURSEWORK			
3 Credit Hours			
Elective		Advisor-Approved Course	3

THESIS			
6 Credit Hours			
Thesis	KIN 698A	Thesis	3
Thesis	KIN 698B	Thesis	3
Total 30 hours Required for Graduation			30



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Major: Kinesiology (632500)
 Area: Exercise Science
 Specialization: Movement & Cognitive Rehabilitation Science with Report
 Program: Master's
 Degree: Master of Science in Kinesiology (M.S.)

Movement & Cognitive Rehabilitation Science Required Courses

Catalog: 2019—2021

Degree Requirements	Course Number	Course Title	Number of Hours
REQUIRED CORE COURSES			
12 Credit Hours			
Core	KIN 395	Motor Control: Performance and Learning	3
Core	KIN 395	Motor Control: Neuromuscular Bases	3
Core	KIN 395	Biomechanics in Clinical Settings	3
Core	KIN 395	RMS Graduate Course	3

STATISTICS / RESEARCH METHODS			
3 Credit Hours			
Statistics/Research Methods		Proposal Writing -or- Advisor-Approved Graduate Statistics Course	3

LAB TECHNIQUES			
3 Credit Hours			
Biomechanics	KIN 382	Biomechanics Laboratory Techniques	3

DIRECTED RESEARCH			
3 Credit Hours			
Directed Research	KIN 396T	Directed Research	3

ADVISOR-APPROVED COURSEWORK			
9 Credit Hours; No more than 6 hours may be taken outside the department			
Elective		Advisor-Approved Course	3
Elective		Advisor-Approved Course	3
Elective		Advisor-Approved Course	3

MASTER'S REPORT			
3 Credit Hours			
Report	KIN 398R	Master's Report	3
Total 33 hours Required for Graduation			33



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Major: Kinesiology (632500)
 Area: Exercise Science
 Specialization: Movement & Cognitive Rehabilitation Science
 Program: Master's
 Degree: Master of Education (M.Ed.)

Movement & Cognitive Rehabilitation Science Required Courses

Catalog: 2019—2021

Degree Requirements	Course Number	Course Title	Number of Hours
REQUIRED CORE COURSES			
12 Credit Hours			
Core	KIN 395	Motor Control: Performance and Learning	3
Core	KIN 395	Motor Control: Neuromuscular Bases	3
Core	KIN 395	Biomechanics in Clinical Settings	3
Core	KIN 395	MCRS Graduate Course	3

STATISTICS / RESEARCH METHODS			
3 Credit Hours			
Statistics/Research Methods		Proposal Writing -or- Advisor-Approved Graduate Statistics Course	3

ADVISOR-APPROVED COURSEWORK			
18 Credit Hours; No more than 9 hours of Independent Study; No more than 6 hours may be taken outside the department			
Elective		Advisor-Approved Course	3
Elective		Advisor-Approved Course	3
Elective		Advisor-Approved Course	3
Elective		Advisor-Approved Course	3
Elective		Advisor-Approved Course	3
Elective		Advisor-Approved Course	3

GRADUATE INTERNSHIP			
3 Credit Hours			
Internship	KIN 397P	Graduate Internship	3
Total 36 hours Required for Graduation			36



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Major: Kinesiology (632500)
 Area: Physical Culture and Sport Studies
 Specialization: Physical Culture and Sport Studies
 Program: Doctoral
 Degree: Doctor of Philosophy (Ph.D.)

Physical Culture and Sport Studies Required Courses

Catalog: 2019-2021

REQUIRED CORE COURSEWORK IN KINESIOLOGY/PHYSICAL CULTURE AND SPORT STUDIES:			
18-24 Credit Hours			
Core	KIN 395	Sport, the Body, and Social Theory	3
Core	KIN 395	Critical & Events in American Sport History	3
Core	KIN 395	Sport & International Relations	3
Core	KIN 395	History of Physical Culture and Alternative Medicine	3
Core	KIN 395	History of Sport & Business	3
Core	KIN 395	Sport Ethics	3
Core	KIN 395	History of Exercise Science and Sport Medicine	3
Core	KIN 395	Power, Culture & British Empire	3

OUTSIDE SUPPORTING WORK:			
12-15 Credit Hours			
Outside Elective		Out-of-Department Course	3
Outside Elective		Out-of-Department Course	3
Outside Elective		Out-of-Department Course	3
Outside Elective		Out-of-Department Course	3
Outside Elective		Out-of-Department Course	3

RESEARCH AND METHODS:			
15 Credit Hours			
Research & Methods	EDP 380C	Fundamental Statistics	3
Research & Methods	KIN 395	Qualitative Research Methods	3
Research & Methods	KIN 396T	Directed Research	3
Research & Methods	KIN 396T	Directed Research	3
Research & Methods	KIN 396	Directed Research	3
Research & Methods		Research Class approved by PCSS Faculty	3

DISSERTATION			
18 Credit Hours minimum			
Dissertation	KIN 999W	Dissertation	9
Dissertation	KIN 999W	Dissertation	9



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Major: Kinesiology (632500)
 Area: Sport Management
 Specialization: Sport Management with Thesis
 Program: Master's
 Degree: Master of Science in Kinesiology (M.S.)

Sport Management Required Courses

Catalog: 2019—2021

Degree Requirements	Course Number	Course Title	Number of Hours
REQUIRED CORE COURSES			
15 Credit Hours			
Core	KIN 395	Strategic Management for Sport	3
Core	KIN 395	Managing People & Organizations	3
Core	KIN 395	Sport Marketing	3
Core	KIN 395	Legal Issues in Sport	3
Core	KIN 395	Ethics in Sport	3

SPORT MANAGEMENT ELECTIVES			
3 Credit Hours			
SM Elective	KIN 395	Sport Policy	3
SM Elective	KIN 395	Sport Development	3
SM Elective	KIN 395	Sport & International Relations	3
SM Elective	KIN 395	Sport, The Body and Social Theory	3

STATISTICS			
3 Credit Hours			
Statistics		Advisor-Approved Statistics Class	3

RESEARCH			
3 Credit Hours			
Research	KIN 386	Qualitative Research Methods for PCSS	3
Research	KIN 386	Research Methods: Proposal Writing	3

DIRECTED RESEARCH			
3 Credit Hours			
Directed Research	KIN 396T	Directed Research	3

ELECTIVES			
3 Credit Hours; May be In- or Out-of-Department			
Elective		Advisor-Approved Elective	3



The University of Texas at Austin
Kinesiology and Health Education
College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Sport Management, Master of Science in Kinesiology, Thesis track (cont.)

THESIS			
6 credit hours			
Thesis	KIN 698A	Thesis	3
Thesis	KIN 698B	Thesis	3
Total 36 hours Required for Graduation			36



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Major: Kinesiology (632500)
 Area: Sport Management
 Specialization: Sport Management with Report
 Program: Master's
 Degree: Master of Science in Kinesiology (M.S.)

Sport Management Required Courses

Catalog: 2019—2021

Degree Requirements	Course Number	Course Title	Number of Hours
REQUIRED CORE COURSES			
15 Credit Hours			
Core	KIN 395	Strategic Management for Sport	3
Core	KIN 395	Managing People & Organizations	3
Core	KIN 395	Sport Marketing	3
Core	KIN 395	Legal Issues in Sport	3
Core	KIN 395	Ethics in Sport	3

SPORT MANAGEMENT ELECTIVES			
3 Credit Hours			
SM Elective	KIN 395	Sport Policy	3
SM Elective	KIN 395	Sport Development	3
SM Elective	KIN 395	Sport & International Relations	3
SM Elective	KIN 395	Sport, The Body and Social Theory	3
SM Elective	KIN 395	Sport Analytics	3

STATISTICS			
3 Credit Hours			
Statistics		Advisor-Approved Statistics Class	3

RESEARCH			
3 Credit Hours			
Research	KIN 386	Qualitative Research Methods for PCSS	3
Research	KIN 386	Research Methods: Proposal Writing	3

DIRECTED RESEARCH			
3 Credit Hours			
Directed Research	KIN 396T	Directed Research	3

ELECTIVES			
6 Credit Hours; May be In- or Out-of-Department			
Elective		Advisor-Approved Elective	3
Elective		Advisor-Approved Elective	3



The University of Texas at Austin
Kinesiology and Health Education
College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Sport Management, Master of Science in Kinesiology, Report track (cont.)

MASTER'S REPORT			
3 credit hours			
Report	KIN 398R	Master's Report	3
Total 36 hours Required for Graduation			36



The University of Texas at Austin
Kinesiology and Health Education
 College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Major: Kinesiology (632500)
 Area: Sport Management
 Specialization: Sport Management
 Program: Master's
 Degree: Master of Education (M.Ed.)

Sport Management Required Courses

Catalog: 2019—2021

Degree Requirements	Course Number	Course Title	Number of Hours
REQUIRED CORE COURSES			
21 credit hours required in Sport Management Core Courses & Core Subcategory			
Core	KIN 395	Strategic Management for Sport	3
Core	KIN 395	Managing People & Organizations	3
Core	KIN 395	Sport Marketing	3
Core	KIN 395	Facility & Event Management	3
Core	KIN 395	Legal Issues in Sport	3
Core	KIN 395	Ethics in Sport	3
Required Core Courses Subcategory: 3 credit hours			
Choice between Sport Policy, Sport Development, or Sport & International Relations			
Core Elective	KIN 395	Sport Policy	3
Core Elective	KIN 395	Sport Development	3
Core Elective	KIN 395	Sport & International Relations	3
DEPARTMENTAL ELECTIVES			
3-9 credit hours from KHE courses			
KHE Elective		Advisor-Approved KHE Elective	3
KHE Elective		Advisor-Approved KHE Elective	3
KHE Elective		Advisor-Approved KHE Elective	3
SUPPORTING WORK OUTSIDE THE DEPARTMENT			
0-6 credit hours			
Outside Elective		Out-of-Department Course	3
Outside Elective		Out-of-Department Course	3
GRADUATE INTERNSHIP			
Must complete 6 credit hours:			
Internship	KIN 697P	Graduate Internship	6
Internship	KIN 397P	Graduate Internship	3
Internship	KIN 397P	Graduate Internship	3
Total 36 hours Required for Graduation			36



The University of Texas at Austin
Kinesiology and Health Education
College of Education

2109 San Jacinto Blvd., Stop D3700, Austin, Texas, 78712-1415 • (512) 471-1273 • Fax (512) 471-8914

Major: Kinesiology Option III (632550)
 Area: Sport Management
 Specialization: Online Sport Management
 Program: Master's
 Degree: Master of Education (M.Ed.)

Online Sport Management (Option III) Required Courses

Catalog: 2019-2021

REQUIRED CORE COURSEWORK IN EXERCISE PHYSIOLOGY:			
30 Credit Hours			
Core	KIN 395	Organizational Behavior in Sport	3
Core	KIN 395	Sport Marketing	3
Core	KIN 395	Human Resource Management in Sport Organizations	3
Core	KIN 395	Legal Issues in Sport	3
Core	KIN 395	Facility & Event Management	3
Core	KIN 395	Ethics in Sport	3
Core	KIN 395	Sport Finance	3
Core	KIN 395	Strategic Management in Sport	3
Core	KIN 395	Leadership in Sport Organizations	3
Core	KIN 395	Theories & Issues in Sport Management -or- Critical Issues and Events in American Sport	3

DEPARTMENTAL ELECTIVES			
0-6 credit hours may be taken with approval of Online Sport Management (Option III) Faculty Advisor			
Elective	KIN 395	Directed Research	3
Elective	KIN 395	Graduate Internship	3
Total 30 hours Required for Graduation			30

Appendix B

Milestone Agreement Forms

HBHE Doctoral Student Progress Report Checklist

Year 1	Year 2	Year 3	Year 4
<input type="checkbox"/> Prerequisite Form On File			
<input type="checkbox"/> Maintained 3.0 GPA	<input type="checkbox"/> Maintained 3.0 GPA	<input type="checkbox"/> Maintained 3.0 GPA	<input type="checkbox"/> Maintained 3.0 GPA
<input type="checkbox"/> No Outstanding Incompletes	<input type="checkbox"/> No Outstanding Incompletes	<input type="checkbox"/> No Outstanding Incompletes	<input type="checkbox"/> No Outstanding Incompletes
<input type="checkbox"/> Program of Study Draft Complete	<input type="checkbox"/> *Program of Study Approved by GSC	<input type="checkbox"/> Complete Program of Study	
	<input type="checkbox"/> Core Requirements Complete		
<input type="checkbox"/> Attended Doctoral Seminar	<input type="checkbox"/> Attended Doctoral Seminar	<input type="checkbox"/> Attended Doctoral Seminar	<input type="checkbox"/> Attended Doctoral Seminar
<input type="checkbox"/> Involved in Research	<input type="checkbox"/> Involved in Research	<input type="checkbox"/> Involved in Research	<input type="checkbox"/> Involved in Research
<input type="checkbox"/> Prepared Presentation for Professional Conference	<input type="checkbox"/> *Written Comprehensives Completed		
	<input type="checkbox"/> *Oral Comprehensives Completed		
	<input type="checkbox"/> Presented at Professional Conference	<input type="checkbox"/> Presented at Professional Conference	<input type="checkbox"/> Presented at Professional Conference
	<input type="checkbox"/> Prepared Manuscript For Publication	<input type="checkbox"/> Prepared Manuscript For Publication	<input type="checkbox"/> Prepared Manuscript For Publication
These guidelines should be used to prepare the semester plan and end-of-year graduate report. Due date varies, but is usually in April.		<input type="checkbox"/> Doctoral Committee Formed & Advanced to Candidacy	
*Must be completed to advance to candidacy		<input type="checkbox"/> **Begin Dissertation Research	<input type="checkbox"/> Dissertation Defended
**Must be advanced to candidacy prior to registering for dissertation credits	55	Enroll in HED 999R	Enroll in HED 999W

Exercise Physiology Milestone Agreement Form

Name:

UT EID:

Date:

Year 1	Year 2	Year 3	Year 4
Prerequisites Completed	Maintained 3.0 GPA	Maintained 3.0 GPA	Maintained 3.0 GPA
Completed EHS Training	*Program of Study Approved by GSC	Completed All Classes in Program of Study	Renew/Refresh EHS training
Completed IRB/Animal and COI Training	Renew/Refresh EHS Training	Renew/Refresh EHS Training	Involved in Research
Maintained 3.0 GPA	Involved in Research	Involved in Research	Presented at Professional Conference
Program of Study Draft Completed	*Written Comprehensives Completed	Presented at Professional Conference	Prepared Manuscript for Publication
Involved in Research	*Oral Comprehensives Completed	Prepared Manuscript for Publication	Dissertation Defended
Prepared Presentation for Professional Conference	Presented at Professional Conference	Doctoral Committee Formed & Advanced to Candidacy	Commencement
	Prepared Manuscript for Publication		

Faculty Advisors Signature _____ Date: _____

Student Signature _____ Date: _____

Guidelines for MCRS Doctoral Student Progress Report

Year 1	Year 2	Year 3	Year 4
<input type="checkbox"/> Prerequisites Form on File		<input type="checkbox"/> Completed Comprehensive Exams	
<input type="checkbox"/> Maintained 3.0 GPA	<input type="checkbox"/> Maintained 3.0 GPA	<input type="checkbox"/> Maintained 3.0 GPA	<input type="checkbox"/> Maintained 3.0 GPA
<input type="checkbox"/> No Outstanding Incompletes	<input type="checkbox"/> No Outstanding Incompletes	<input type="checkbox"/> No Outstanding Incompletes	<input type="checkbox"/> No Outstanding Incompletes
	<input type="checkbox"/> *Program of Study Approved by GSC		
<input type="checkbox"/> Completed required training for IRB, Lab, and COI	<input type="checkbox"/> Completed required training for IRB, Lab, and COI	<input type="checkbox"/> Completed required training for IRB, Lab, and COI	<input type="checkbox"/> Completed required training for IRB, Lab, and COI
<input type="checkbox"/> Determined Research Area with Adviser's approval	<input type="checkbox"/> Submitted 1 st Abstract to Professional Conference	<input type="checkbox"/> Presented at Professional Conference	<input type="checkbox"/> Presented at Professional Conference
<input type="checkbox"/> Acquired Data Collection and Analysis Skills	<input type="checkbox"/> Submitted IRB proposal for 2 nd study	<input type="checkbox"/> Submitted 2 nd Abstract to Professional Conference	<input type="checkbox"/> Submitted 3 rd abstract to Professional Conference
<input type="checkbox"/> Submitted IRB proposal for 1 st study	<input type="checkbox"/> *Submitted 1 st Manuscript For Publication	<input type="checkbox"/> Submitted 2 nd Manuscript For Publication	<input type="checkbox"/> Submitted 3 rd Manuscript For Publication
		<input type="checkbox"/> Doctoral Committee Formed & Advanced to Candidacy	<input type="checkbox"/> Dissertation Defended

These guidelines should be used to prepare the semester plan and end-of-year graduate report.

* Should be completed before Comprehensive Exams

At least two MCRS faculty members will meet with the student to complete the review form at the end of each academic year. The student will also receive a written evaluation by their advisor.

Progress Report for Physical Culture and Sport Studies Doctoral Students

Name:

First Semester Enrolled:

Supervising Faculty:

Year 1

Maintain minimum 3.0 GPA

No outstanding Incomplete Grades

Program of Study Draft Complete

Involved in Research

Present Paper at National Conference

Year 2

Maintain minimum 3.0 GPA

No outstanding Incomplete Grades

Present Program of Study & Receive Approval

Involved in Research

Present Paper at National Conference

Year 3

By End of First Semester:
Pass Comprehensive Examination

Maintain minimum 3.0 GPA

No outstanding Incomplete Grades

Program of Study Draft Complete

Involved in Research

Present Paper at National Conference

By End of Second Semester:
Successfully Propose Dissertation

Year 4

Maintain minimum 3.0 GPA

No outstanding Incomplete Grades

Program of Study Draft Complete

Involved in Research

Present Paper at National Conference

Accepted Manuscript for Journal Publication

Defend Dissertation

Appendix C

Funding Support

Funding Support

Means Of Support

Primary means of support through the University are through receipt of an appointment as a Teaching Assistant (TA), Assistant Instructor (AI) or a Graduate Research Assistantship (GRA). In addition, there are Graduate School Fellowships and smaller endowment-based scholarships administered within the department. Appointment to any of the above normally qualifies the student for resident tuition rates. Recipients must be full-time students at the time of the appointment.

Teaching Assistants

Teaching Assistants are graduate students who perform duties adjunct to regular classroom instruction under the supervision and direction of designated members of the faculty. They may not conduct regular classroom instruction or serve as instructors of record for any instructional activity; they fulfill a variety of roles of assisting faculty members.

Only individuals admitted to the Graduate School without conditions may be appointed as TAs. Students who enroll in graduate work at U-Austin must be in good academic standing and making satisfactory progress toward an advanced degree before the appointment becomes effective. TAs must hold a bachelor degree or higher degrees appropriate to the area of service.

Teaching Assistantships for international students are contingent upon passing an Oral English Proficiency Assessment. If the student does not pass this test, he/she will not be allowed to hold the teaching assistantship.

To be eligible for appointment or reappointment as a TA, Assistant Instructor (AI), or GRA, a student may have no more than two grades of temporary incomplete (X), or one grade of X and one grade of permanent incomplete(I) at the time of appointment or reappointment.

Failure to carry out your teaching responsibilities is a very serious matter and is dealt with by the Department of Kinesiology & Health Education and the Graduate School.

Graduate Research Assistantships.

Faculty often have research grants from external (non-university) sources to appoint students as Graduate Research Assistants (GRA). Students should contact their supervising professor concerning such appointments. The same basic qualifications that apply to TAs also apply to GRAs.

Continuing Fellowships.

Each year the Office of Graduate Studies accepts nominations for consideration for Continuing University Fellowships. These nominations are made by the KHE Suvention Committee. These awards are highly prestigious.

Travel Grants.

These awards provide support for students to attend professional meetings at which they present an original paper or poster based on their research. Students may apply for one travel award per academic year. Deadlines for submission of forms are emailed out by the Graduate Program Coordinator.

Appendix D

Graduate School Lingo

Graduate School Lingo

A

Ad Hoc

Interdisciplinary Program Students may propose to construct an ad hoc interdisciplinary doctoral program that draws on the intellectual resources of several graduate programs and involves faculty members from more than one school or college, allowing students who have been admitted to a graduate program to design a course of study that does not fit into an existing degree plan.

Adds/Drops

Changes in a student's schedule are accomplished by adding or dropping courses. The procedures for adding and dropping courses can be found in the graduate student catalog.

Admission with Conditions

With the approval of the Dean of Graduate Studies, a program may admit a student who does not meet the Graduate School's minimum standards for admission. A conditional admission may require the student to maintain a certain grade point average (GPA) or take a certain number of semester hours of coursework or meet other academic criteria in order to continue on in the program.

Assistantships

Various teaching, research and academic assistantships are awarded by academic departments. The positions are designed for a specific service determined by the department. International students and nonresident students may pay resident tuition and fees if the assistantship is related to the student's degree program.

B

Bar

This can be a financial (i.e. a library fine) or a non-financial (i.e. advising) restriction that prohibits a student from registering until it has been cleared.

BEVO

The university's official mascot, a longhorn steer, accompanies the Longhorn football team to all home games and many out-of-town games.

Big 12

UT Austin is a part of the southern division of the Big 12 athletic conference with Baylor University, Iowa State University, Kansas University, Kansas State University, University of Oklahoma, Oklahoma State University, Texas Christian University, University of Texas at Austin, Texas Tech University, and the University of West Virginia.

Bursar's Office

Also known as the Cashier's Office or Student Accounts Receivable, this is where students may pay their fee bills or pick up student employment checks.

C

Cancellation

If registration is withdrawn, or cancelled, by a student before the first class day of any semester, a full refund of tuition and required fees minus a \$15 matriculation fee is issued. A student may initiate a cancellation of registration by contacting the Graduate School.

Cashier's Office

The Cashier's Office is also known as the Student Accounts Receivable and the Bursar's Office, where students may pay their fee bills, clear bars or pick up student employment checks.

Confirming Registration

Students who have a "zero amount due" reflected on their fee bill due to financial assistance they are receiving must complete, or confirm, their registration via the Web or by submitting their fee bill showing a "zero amount due" to the cashier's office by 5 p.m. on the day their registration is processed to avoid a cancellation of registration for nonpayment.

Course Schedule

The course schedule lists the courses to be offered each semester, including time, location, unique number and instructor, as well as other essential registration information and instructions. It is currently available through the registrar's Web site. registrar.utexas.edu/schedules/

Co-Op

The University Co-op has several locations in Austin. The main location is at 2246 Guadalupe St., directly across from the West Mall. Partially owned and operated by students, faculty and staff of the university, the Co-op sells UT Austin clothing, textbooks, magazines and has a camera department, as well as a service center for paying bills, shipping packages and more.

D

The Daily Texan

The award-winning student-run newspaper on campus.

Dean

Each college and school is headed by a dean. The academic dean for all graduate students is Dr. Marvin Hackert, Dean of Graduate Studies, ad interim.

The Drag

This refers to Guadalupe Street, in general, and the portion of Guadalupe running between Martin Luther King, Jr. Boulevard (MLK) and West Dean Keeton Street, in particular. The University Co-op, fast food establishments, clothing stores and more are located on the drag.

Dual Degree Programs

Dual degree programs are structured so that a student can pursue graduate work in two fields and fulfill the requirements of two degrees; in programs leading to two master's degrees, the degrees are awarded simultaneously.

E

East Mall

The area east of the Main Building between Speedway Avenue and the bus circle on East 23rd Street.

EID (Electronic Identity)

The UT EID and password enable students to use secure UT Austin Web services such as Registrar's Online Services (ROSE) registration, tuition and fee bill calculation, student address update and ticket draws for intercollegiate athletic events. Students can activate the UT EID and password online or when you get your student ID.

Explore UT

Each March the university hosts the biggest open house in Texas. Students, faculty and staff showcase UT Austin's literary and art collections; dance, music and theater talents; and cutting-edge scientific research for Texans of all ages.

F

FAC

Abbreviation for the Peter T. Flawn Academic Center located on the West Mall next to the Main (MAI) Building. The FAC offers a student lounge, the University ID Center and the Campus Computer Store.

Fellowships

University fellowships, which are administered through the Graduate School, are administered to new and continuing graduate students in most academic areas.

Forty Acres

The original UT Austin campus was on 40 Acres surrounding what is now the Tower. This is the area framed by 24th Street, Speedway Avenue, 21st Street and Guadalupe Street.

G

General Information Catalog

This refers to the booklet published by the Official Publications Division of the Registrar's Office. It provides information regarding general admission requirements, registration and fees, academic policies and procedures, student affairs, libraries and other academic resources. It can be purchased at campus area bookstores or viewed online.

Gone To Texas

This celebration takes place on the Main Mall the night before classes start each fall. It serves as the official welcome to The University of Texas at Austin.

Grade Status

Graduate courses may be offered on a letter grade basis or on a credit/no credit (CR/NC) basis. Students may verify the grade status of a course offering in the course schedule. With the graduate adviser's consent, a student may change his or her grade status in a course through the deadline published in the course schedule.

Grade Reports

Students can view final grades through UT Direct using their EID or request that a printed grade report be sent at the end of the semester. Printed grade reports are mailed to the student at the address the student requests.

Graduate Advisor

Each graduate program has a faculty member designated to advise students and represent the Graduate School in matters pertaining to graduate study. The graduate advisor makes administrative decisions at the departmental level that pertain to university policy and serves as a liaison to the Graduate School.

Graduate Assembly

This group is comprised of 31 faculty members elected by Committees on Graduate Studies, six student members, and 17 ex officio members, including the president, the executive vice president and provost, the dean of the Graduate School, and others. The Graduate Assembly can legislate on all matters having to do with the academic character of the graduate program of The University of Texas at Austin. It is primarily involved with determining minimum criteria for graduate admission and continuation, approving new graduate programs, evaluating existing graduate programs, recommending the abolition or substantial modification of existing graduate programs, setting policy concerning graduate student programs and student welfare, and setting policy concerning graduate student support.

Graduate Catalog

This refers to the book published by the Official Publications Division of the Registrar's Office that lists many requirements and policies of the Graduate School, as well as specific information about each degree program. The Graduate Catalog is the authoritative source of information regarding graduate study at the university. It contains degree requirements for all graduate fields of study, rules that affect graduate students, description of graduate courses and a list of graduate faculty members.

Graduate Program Coordinator

The Graduate Program Coordinator is a staff member who assists the graduate adviser and other faculty members in the administration of the program, as well as provides student services to graduate students in the department. This is the staff member most graduate students get to know best because they are the first departmental contact on many issues.

Graduate and International Admissions Center (GIAC)

The Graduate and International Admissions Center (GIAC) is the part of the Office of Admissions that processes all the applications, transcripts and various other credentials for all graduate and international students. The GIAC staff works with universities from all over the world to evaluate student transcripts and collect the necessary paper work to make sure your admission to UT Austin is as smooth as possible.

Graduate Research Assistant (GRA)

A graduate research assistant is a student academic employment appointment held by a graduate student to assist a faculty member with research related to the student's field of study.

Graduate Student Assembly

The Graduate Student Assembly (GSA) has been the official representative body for graduate students since 1994. GSA addresses issues that are important to graduate students and reports administratively to the Vice Provost and Dean of Graduate Studies.

Graduate Studies Committee

Each department has a committee made up of primarily tenured and tenure-track faculty who make decisions about the coursework students must complete. The Graduate Studies Committee (GSC) also approves the qualifying examinations students must pass and determines general academic policy pertaining to earning a graduate degree.

H

Hook 'em / Hook 'em Horns

The hand symbol, resembling the head of a longhorn, UT Austin fans use to show their school spirit. Introduced in 1955 by Harley Clark, the hand signal was an instant hit.

I

IF Account

An individually funded computer account allows you to access campus computer labs and printers and subscribe to UT Internet dialup services.

In Absentia Registration

Students must be registered for the semester in which they graduate and must apply for graduation by the deadline published in the academic calendar. An exception is made for students who apply to graduate in the summer session and miss the deadline for acceptance of the thesis, report, recital, dissertation or treatise, but complete degree requirements prior to the fall semester. In this case, the student may be registered in absentia for the fall semester by degree evaluators in the Graduate School. The fee for in absentia registration is \$25.

K

KVR-TV

Broadcasting from atop the UT Austin Tower, KVR-TV is a completely student-run low-power commercial television station. KVR's over-the-air signal reaches homes in central and east Austin over VHF channel 9. In addition, KVR is available 24 hours a day in on-campus dormitories and is simulcast over Time Warner Cable during certain hours of the day.

KUT Radio

KUT Austin is licensed by the FCC to the Board of Regents of The University of Texas and operates as a department within the College of Communication at The University of Texas at Austin. The local station offers National Public radio and local news and music. For a schedule of programming go to <http://kut.org/>.

L

Late Registration

The period of late registration is given in the course schedule. During this period, a student may register with the consent of the graduate adviser. Late fees are assessed during late registration periods. Students must pay their fee bills or confirm their zero bills by 5 p.m. on the day their late registration is processed or their registration will be cancelled. Signatures required for late registration vary based on the timing of the request.

Leave of Absence

Graduate students may request a leave of absence from their degree program for up to two long semesters. A student on approved leave must apply for readmission in order to return to the university, but readmission during the approved period is automatic and the application fee is waived. Requests for leaves of absence require the approval of the graduate adviser and, in the case of doctoral candidates, the graduate dean.

M

Minority Liaison Officers

Minority liaison officers are faculty members who have been appointed by their departments or programs to act as a resource for enrolled and prospective minority students. In addition they act as advisers and advocates for enrolled minority students.

O

Optional Fees

These fees are charges for programs and services not included when a student pays tuition and required fees. Optional fees include Longhorn All-Sports Package, Department of Theatre and Dance tickets, Cactus yearbook, parking permits, Performing Arts Center/Tix for Six and the Analecta literary journal.

Office of the Ombudsperson

The ombudsperson serves as a neutral third party providing assistance to students who have university-related complaints of a nonlegal nature. The ombudsperson is authorized to investigate grievances involving both academic and nonacademic concerns and to recommend corrective measures. All assistance provided by the office is confidential and is available by phone or in person.

P

Personal Computer Account

This computer account, also known as an IF account, allows you to access campus computer labs and printers and subscribe to many computer services.

Portfolio Programs

Portfolio programs are opportunities for students to obtain certification in a cross-disciplinary academic area of inquiry while they are completing the requirements for a master's or doctoral degree in a particular discipline. A portfolio program usually consists of four thematically related graduate courses and a research presentation. For master's portfolio programs, a practical experience related to the portfolio program may replace the presentation.

Q

"Q" Drop

A notation appearing on students' transcripts when they drop classes after the 12th class day. Refunds are not issued for courses that are Q-dropped.

R

Registrar's Office

This office oversees registration; maintains and certifies student records; issues diplomas and transcripts; and publishes catalogs, course schedules and final exam schedules.

Required Fees

Students enrolled at UT Austin are automatically assessed certain fees including but not limited to library fee, student services fee, Texas Union fee, information technology fee, recreational sports fee, student health fee and general purpose fee. Additionally, newly admitted students must pay the one-time general property deposit that is assessed upon entry to the university.

Restricted Directory Information

Currently enrolled students may request that their directory information, including information such as name, address, phone number and enrollment information not be made available to the public by contacting the Office of the Registrar during the first 12 days of any long semester or the first 4 days of any summer semester.

ROSE (Registrar's Online Services)

This Web site allows students to access course schedules, class availability, class listings, final exam schedules and grade reports. Students also can update their addresses, view an interactive degree audit and register for classes.

S

Short-Term Loan

The university provides short-term emergency or tuition loans to students. Emergency loans are cash loans, normally for one month, and are designed to be repaid in full on or before the due date. Tuition loans, which have a one-to-three-month repayment period, must be applied to a student's fee bill. Any subsequent refund or tuition and/or fee payment must be applied to a cash or tuition loan regardless of the due date of the loan.

The Six-Pack

A group of six buildings on the South Mall: Parlin, Batts, Benedict, Mezes, Calhoun and Rainey.

South Mall

The area directly south of the Tower, surrounded by Parlin, Batts, Mezes, Calhoun, Benedict and Rainey. Students are often found here studying, playing frisbee or relaxing with friends.

Speedway Mall

This section of Speedway Avenue is closed to traffic between 24th Street and Inner Campus Drive. Student organizations and university departments set up tables and hold special events in this central-campus alternative to the West Mall.

Student Health Insurance Program

Administered by University Health Services (UHS), this program provides optional low-cost group health insurance to students at UT Austin who are not covered through other insurance programs. Additional information is available at University Health Services.

Student Identification Card

Every student is required to have a university identification card (student ID). The card may be obtained after the student's first registration. The student ID card is required for many purposes, including use of the libraries and University Health Services; it also may be used to draw tickets for or to be admitted to intercollegiate athletic events as well as other special events. The cost of a UT ID is \$10. This one-time fee must be paid in addition to tuition and fees. Lost UT ID cards may be replaced for an additional \$10 charge.

Student Liability Insurance

Students must show evidence of student liability insurance when enrolled in field experience courses that use off-campus facilities, if such facilities require the insurance.

T

Teaching Assistant (TA)

A teaching assistant is a graduate student academic employment appointment that allows a graduate student to work within a specific academic department to assist a faculty member with teaching courses related to the graduate student's field of study.

Texas Global

The Texas Global office coordinates and administers programs that serve international students, faculty members, staff members and visitors to the university community, as well as university students going abroad.

Texas Union

Known as the "living room" of The University of Texas, the Texas Union offers lounges, meeting rooms, student organizational offices, fast food services, a large ballroom and an art gallery. The Texas Union also houses the famous Cactus Cafe, and an underground billiards and bowling hall.

The Tower

Also known as the Main Building, the Tower stands 307 feet tall. It houses the Graduate School, the President's Office, the Registrar's Office, the Cashier's office, an information desk and other administrative offices. The Tower remains one of the best-known symbols of the university.

U

UT Direct

This is a personal Web interface for each student to conduct university business and view online course sites. Students can customize their own personal pages to access e-mail and schedules, pay fee bills, renew library books and track news and events.

UT EID

The UT EID is a student's personal electronic identifier used to access many computer services at UT Austin. The UT EID provides convenience and security for online university transactions. Students also use the EID to register online, claim a university e-mail address and much more.

W

Warning Status

A graduate student who is in "Warning Status" has failed to maintain at least a 3.0 cumulative grade point average (GPA), make satisfactory progress in fulfilling any admission conditions, or meet any requirement outlined by the Graduate Studies Committee. Once on Warning Status, a graduate student will have one semester or summer session to raise his or her GPA to a 3.0, the minimum GPA for all graduate students, or the student is dismissed from the Graduate School.

WebSpace

A file storage system that provides up to 75 megabytes of disk space to store copies of important documents, to publish a personal home page, or to share files. The service is available to all UT Austin students, faculty and staff.

West Mall

This is the open area surrounded by the Flawn Academic Center, the Texas Union, the West Mall Building and the Architecture Building. Student organizations set up tables to recruit new members, and rallies are often held in the rally space on the steps of the Tower from noon to 1:00 p.m. on weekdays.

Wireless and Wired Network Access

Many buildings and public areas on campus have publicly accessible wired (Ethernet) and wireless access points installed. Students with a wireless compatible or Ethernet-equipped device can access the internet from many campus hot spots simply by logging in with their UT EID.

Withdrawal

Dropping an entire course load constitutes a withdrawal from the university for that semester. Graduate students can withdraw through the last day of class for the current semester.

Z

Zapped

Enrollment of a current or future semester is cancelled or zapped when tuition and fees are not paid by the posted deadline.

Appendix E
KHE Graduate Student Forms

KHE Graduate Student Forms

Advising Form

https://bit.ly/KHE_AdvisingForm

All KHE graduate students will have an advising bar placed on their registration record each semester, except Doctoral students in candidacy.

To clear an advising bar, students should submit their completed Advising Form to the Graduate Program Coordinator. Graduate students must be advised by their Faculty Advisor before registering for courses

Conference Course Form

https://bit.ly/KHE_ConferenceCourse_Form

Courses with no organized meeting times are designated as Conference Courses. This includes Directed Research, Independent Study, Thesis, and Internship. These are all restricted by the department. To register for any of these courses, a Conference Course Form must be completed, signed by your supervisor, and turned in to the KHE Graduate Program Coordinator.

Comprehensive Exam Results Form

https://bit.ly/Comp_Exam_Results_Form

After Doctoral students complete their comprehensive exams, the review committee will decide how the student will progress. The student will be informed of the results. The committee will complete Comprehensive Exam Results Form and file it with the Graduate Program Coordinator for the student's file.

Prerequisite Course Forms

After entering the program, graduate students should download the respective Prerequisites Course Form. The completed form should be submitted to the Faculty Advisor for approval before it is submitted to the Graduate Program Coordinator.

Health Behavior and Health Education

<https://education.utexas.edu/sites/default/files/HBHE-Prerequisites-Form.pdf>

Exercise Physiology

<https://education.utexas.edu/sites/default/files/KHE-EP-Prerequisites-Form.pdf>