



### Plan for Success

Know yourself: study when and where you are most alert. See *"Finding the best place to study"*

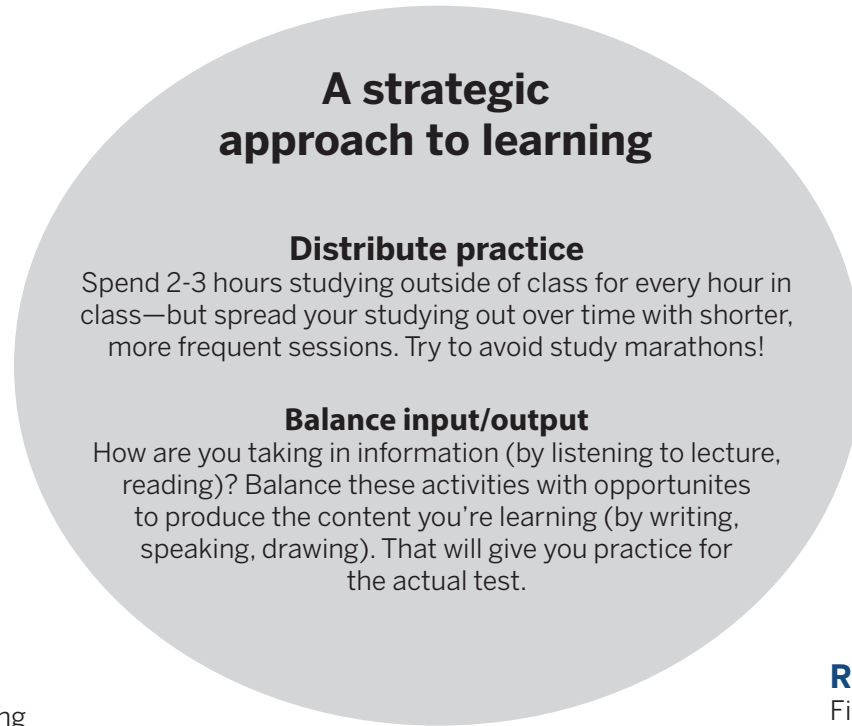
Plan your time with a schedule and calendar. See *"Weekly and monthly calendars"*

### Preview

Identify relevant text or notes.

Scan chapter headings, keywords and diagrams; read chapter intro/summary.

Formulate questions you want to answer.



### Take Lecture Notes & Read

Listen or read actively; find answers to your questions.

Consider a note-taking system. See *"Cornell note-taking"*

Synthesize lecture and reading material.

### Test

Arrive early with all necessary materials.

Use appropriate test-taking strategies.

Analyze returned tests. See *"Post-test Analysis"*

### Self-Quiz

Create possible quiz questions, keeping in mind different levels of learning. See *"Levels of Learning"*

Trade and discuss your questions with a partner and/or a group.

### Review

Fill in gaps and correct misunderstandings; resources include your TA, professor, other students, and the textbook.

Put main ideas of lectures and readings into your own words.

### Re-organize

Organize your information into different formats: outlines, charts, diagrams, flashcards, timelines, flowcharts.

Use structures that show relationships within/between material: similarities, differences, comparisons, hierarchies, and chronologies.