Position: Graduate Assistant, Bridging Disciplines Programs

Job Description:
The Graduate Assistant will assist the Bridging Disciplines Programs with the following projects and tasks:

• Assist with outreach and recruitment
• Deliver group and individual information sessions for prospective students
• Plan and facilitate student workshops
• Create posts for social media
• Score student essays using a rubric
• Provide written feedback on student essays
• Other projects, as needed

Qualifications:

• Currently pursuing a related graduate degree (examples of related graduate degrees include, but are not limited to, Educational Psychology, Government, Higher Education Administration, Public Affairs, and Social Work)
• Must be enrolled full-time (for at least 9 hours) for the fall semester
• Experience working with students in an academic environment
• Strong written and oral communication skills
• Experience with public speaking
• Ability to maintain confidentiality with student records and information
• Some knowledge of academic advising, counseling skills, and/or student development theory preferred
• Interest in experiential and/or interdisciplinary learning preferred

Terms of Employment:
We are hiring for one paid 10-hour/week Graduate Assistant position for the fall with the possibility of continuing on in future semesters. No tuition assistance is available for this position and graduate students must be enrolled full-time (for at least 9 hours) while employed.

To apply: Interested applicants should submit a letter of interest and resume, along with the names and contact information for two references, to Larissa Noake at larissa.noake@austin.utexas.edu by 5:00 p.m. on Tuesday, June 19th.

About the Bridging Disciplines Programs:
The Bridging Disciplines Programs (BDPs) support students in becoming versatile thinkers who are able to bring the perspectives, tools, and skills of multiples disciplines to bear on complex issues and questions. The programs are designed to teach students disciplinary and interdisciplinary awareness, integrative thinking and hands-on application of knowledge and skills, and individual reflection and self-assessment. Students who successfully complete the program requirements earn a certificate upon graduation. To learn more about the Bridging Disciplines Programs visit http://www.utexas.edu/ugs/bdp.