## **RELINKING AUDIO FILES IN PROTOOLS**

To get ProTools to relink to lost audio files when the session opens it will ask you to locate missing files.

Select Manually Find and Relink and check the box to Regenerate Missing Fades. Click  $\mathsf{OK}$ 

When the Relink window opens choose the files to relink from the Select Files to Relink area click on one of the files and then click "apple A" to select all of them

| 000                |                             |               |      | Relink   |                                    |                                |         |
|--------------------|-----------------------------|---------------|------|----------|------------------------------------|--------------------------------|---------|
| 1 2 3 4 5          | Find Links Com              |               |      |          | <ul> <li>▲ ► Polyphonic</li> </ul> |                                | 6       |
| Select Areas to Se | earch:                      |               |      |          |                                    |                                |         |
|                    | Name                        | Unique ID     | Size | Waveform |                                    | Path                           | Link Pa |
| 🔽 🕨 📃              | Macintosh HD                |               |      |          | Macintosh HD                       |                                |         |
| 🗾 🗸 🕨 🧮            | Screening_Footage           |               |      |          | Screening_Footage                  |                                |         |
|                    |                             |               |      |          |                                    |                                |         |
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|                    |                             |               |      |          |                                    |                                |         |
|                    |                             |               |      |          |                                    |                                |         |
| Select Files to Re | link:                       |               |      |          |                                    |                                | 4 items |
| Bu.                | llets.L.wav                 | KRQaMZjQzErr. |      |          | Screening_Footage:so               | und:Audio Files:Bullets.L.wav  |         |
| Bu                 | llets.R.wav                 | LRQaMZjQzEm   |      |          | Screening_Footage:sc               | und:Audio Files:Bullets.R.wav  |         |
| Sa                 | ntana BSP upconvert XDCAM-l | yGnTJJcQzEm   |      |          | Screening_Footage:so               | und:Audio Files:Santana BSP up |         |
| Sa                 | ntana BSP upconvert XDCAM-l | zGnTJJcQzEm   |      |          | Screening_Footage:so               | und:Audio Files:Santana BSP up |         |
|                    |                             |               |      |          |                                    |                                |         |
| Candidates:        | Find All Candidates         |               |      |          |                                    |                                | 0 items |
|                    | r mu Air Garlandates        |               |      |          |                                    |                                |         |
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|                    |                             |               |      |          |                                    | →                              |         |

Click Find Links at the top of the window. At the next pop up window choose Find by the file ID and Match Format and Duration Click OK Linking Options

| 2 1 1 1 1                           |   |
|-------------------------------------|---|
| Options                             | _ |
| O Find by name                      |   |
| <ul> <li>Find by file ID</li> </ul> |   |
| O Find by name and file ID          |   |
| 🗹 Match Format                      |   |
| Match Duration                      |   |
| Match Modification Date             |   |
|                                     |   |
| Cancel OK                           | ) |

When the links are found a gold link symbol will appear by the side of the file.

| 00   |                  | Bullets.L.wav   | KRQaMZjQzEn  |
|--|------------------|---|--|
| 00   |                  | Bullets.R.wav   | LRQaMZjQzEm  |
| 00   |                  | Santana BSP upconvert XDCAM-l   | yGnTJJcQzEm  |
| 00   |                  | Santana BSP upconvert XDCAM-l   | zGnTJJcQzEm  |
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| Candia<br>( ( ( ( ( ( ) ) ) ) ) ) ) ( ( ) ) ) )  | lates:           | Find All Candidates<br>Bullets.L.wav  | KRQaMZjQzEm  |
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## **RELINKING AUDIO FILES IN PROTOOLS**

| 00    | 00                       |               |              |             | Relin      | k   |       |        |  |
|-------|--------------------------|---------------|--------------|-------------|------------|---|-------|--------|--|
| 1 2   | 3 4 5 Find Lin           | ks Com        | mit Links    | 0.0         |            | A Polyphonic  |       |        |  |
| Selec | Areas to Search:         |               |              |             |            |   |       |        |  |
|       | Name                     |               | Uniqu        | Size        | Waveform   | Path  |       |        |  |
|       | 🔽 🕨 🧾 Macintosh HD       |               |              |             |            | Macintosh HD  |       |        |  |
|       | Screening_Foo            | otage         |              |             |            | Screening_Footage                                     |       |        |  |
|       |                          |               |              |             |            |   |       |        |  |
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|       |                          |               |              |             |            |   |       |        |  |
| Selec | t Files to Relink:       | _             | 100 NTO 5    |             |            |   |       |        |  |
| 60    | Bullets.L.wav            |               | KRQaMZjQzEr: |             |            | Screening_Footage:sound:Audio Files:Bullets.L.wav     | Scree |        |  |
| 00    | Santana BSP upco         | nvert XDCAM-l | vGnTJJcQzEm  |             |            | Screening_rootage:sound:Audio Files:Santana BSP up    | Scree |        |  |
| 0     | Santana BSP upco         | nvert XDCAM-l | zGnTJJcQzEm  |             |            | Screening_Footage:sound:Audio Files:Santana BSP up    | Scree |        |  |
|       |                          |               |              |             |            |   |       |        |  |
| Cand  | dates: Find All Candidat |               |              |             |            |   |       |        |  |
| 0     | Bullets.L.way            |               | KRQaMZjQzEm  | 39.16 MB    |            | Screening Footage:Copy of sound Project:Audio Files:E | Scree |        |  |
| 0     | Bullets.R.wav            |               | LRQaMZjQzEm  | 39.16 MB    |            | Screening_Footage:Copy of sound Project:Audio Files:E | Scree |        |  |
| 0     | Santana BSP upco         | nvert XDCAM-I | yGnTJJcQzEm  | 84.43 MB    |            | Screening_Footage:Copy of sound Project:Audio Files:  | Scree |        |  |
| 0     | Santana BSP upco         | nvert XDCAM-I | zGnTJJcQzEm  | 84.43 MB    |            | Screening_Footage:Copy of sound Project:Audio Files:  | Scree |        |  |
|       |                          |               |              |             |            | -   |       |        |  |
| No    | w click on "C            | ommit         | Links"       | and then    | click yes  | 5   |       |        |  |
| at 1  | the next win             | dow.          |              |             |            | Commit links?   |       |        |  |
| πъ    | o linka will b           | o aomr        | nittad a     | nd the fa   | dog will h |   |       |        |  |
| 111   |                          | e comi        | united a     |             |            |   |       |        |  |
| re-   | renaered.                |               |              |             |            |   | (     | No Yes |  |
| On    | ce all the aud           | lio files     | s are fou    | ind save    | session a  | .s  |       |        |  |
| a c   | opy to conso             | lidate a      | all the fi   | iles in one | e place.   |   |       |        |  |

#### HOW TO SAVE A SESSION AS A COPY



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# **RELINKING AUDIO FILES IN PROTOOLS**

| session copy and audio files                               | Save As: Copy of sound Project   |
|--|--|
| Algo title the new   | Screening_Footage  |
| Also title the new<br>session file in the<br>"Save As" box | <ul> <li>COMM776</li> <li>Macintosh HD</li> <li>Screening</li> <li>PLACES</li> <li>Documents</li> <li>Applications</li> <li>Desktop</li> <li>cmb4113p</li> <li>SUMMERCAMP</li> <li>II</li> </ul> |

