

DOCUMENTS OF THE GENERAL FACULTY

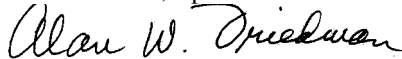
**PROPOSED CHANGES TO THE ADMISSIONS AND REGISTRATION SECTION IN THE
COCKRELL SCHOOL OF ENGINEERING CHAPTER IN THE *UNDERGRADUATE CATALOG 2018-
2020***

Dean Sharon L. Wood in the Cockrell School of Engineering has filed with the Secretary of the Faculty Council the following proposal to change the Admission and Registration section in the Cockrell School of Engineering chapter in the *Undergraduate Catalog, 2018-2020*. The Degrees and Courses Committee approved the proposal on May 24, 2017; the Dean and the College faculty approved it on September 18, 2017. The Secretary has classified this proposal as legislation of exclusive interest to one college or school.

The Committee on Undergraduate Degree Program Review recommended approval of the proposal on December 5, 2017, and forwarded it to the Office of the General Faculty. The Faculty Council has the authority to approve this legislation on behalf of the General Faculty. The authority to grant final approval on this legislation resides with the Provost on behalf of the President.

If no objection is filed with the Office of the General Faculty by the date specified below, the legislation will be held to have been approved by the Faculty Council. If an objection is filed within the prescribed period, the legislation will be presented to the Faculty Council at its next meeting. The objection, with reasons, must be signed by a member of the Faculty Council.

To be counted, a protest must be received in the Office of the General Faculty by December 12, 2017.



Alan W. Friedman, Secretary of the General Faculty and Faculty Council
The University of Texas at Austin
Arthur J. Thaman and Wilhelmina Doré Thaman Professor of English and Comparative Literature

If the proposal has potential budgetary impacts for another college/school, such as requiring new sections or a non-negligible increase in the number of seats offered, at least one contact must be at the college-level.

How many students do you expect to be impacted?

Impacted schools must be contacted and their response(s) included:

Person communicated with:

Date of communication:

Response:

- e. Does this proposal involve changes to the core curriculum or other basic education requirements (42-hour core, signature courses, flags)? If yes, explain:

If yes, Undergraduate Studies must be informed of the proposed changes and their response included:

Person communicated with:

Date of communication:

Response:

- f. Will this proposal change the number of hours required for degree completion? NO

Note: THECB Semester Credit Hour Change Form required, download from URL:

<http://www.thecb.state.tx.us/reports/DocFetch.cfm?DocID=2419&format=doc>

If yes, explain:

5. COLLEGE/SCHOOL APPROVAL PROCESS

Department approval date: May 24, 2017 CSE Degrees and Courses Committee

College approval date: September 18, 2017 CSE Faculty

Dean approval date: September 18, 2017 Sharon L. Wood, Dean

PROPOSED NEW CATALOG TEXT:

ADMISSION AND REGISTRATION

Admission

Admission and readmission of undergraduate students to the University is the responsibility of the director of admissions. All students who wish to major in engineering must be admitted to the University according to the procedures given in *General Information*.

Information is available from The University of Texas at Austin, Engineering ~~[Student Services]~~ Education and Research Center (EER), Cockrell School of Engineering, ~~[2407]-2501~~ Speedway, C2108, Austin TX 78712. The telephone number is (512) 471-4321.

Students who have questions about the requirements of a specific degree plan should contact the appropriate departmental advising office. Additional information about academic advising can be found at <http://www.engr.utexas.edu/undergraduate/advising>.

Freshman Admission

Freshman applicants seeking admission to the Cockrell School must meet the calculus readiness requirement by the official admissions application deadline. More information about calculus readiness is available at <http://www.engr.utexas.edu/undergraduate/admission/calculus/>.

Applicants to the Cockrell School should use the online application at <http://www.applytexas.org/> and select engineering as a first-choice major. When selecting a second-choice major, freshman applicants may choose from one of the many other majors offered at the University, ~~[but]-and [may are encouraged to]~~ choose a second ~~[engineering]~~ major ~~[when applying to the Cockrell School which]~~ that aligns with their interests.

Transfer Admission

Internal Transfer

Internal transfer within the Cockrell School, first-semester engineering student

~~[A]~~ A first-semester engineering student who wants to transfer to another major within the Cockrell School of Engineering must submit an application by the December 15 deadline for spring admission, and the May 15 deadline for summer/fall admission. Students who are applying during their first semester enrolled must meet the following requirements to be eligible for consideration:

1. Completion of at least fourteen ~~[14]~~ semester hours of coursework in residence.
2. Successful ~~[€]~~ completion of Mathematics 408C, for a letter grade, or a subsequent calculus course, taken in residence.
3. Successful ~~[€]~~ completion of a second technical course in residence for a letter grade that counts toward the engineering degree. Technical courses include courses offered in math, physics, chemistry, biology, geology, or engineering.

~~[Engineering students who are applying after completing at least one semester must meet the requirements listed in the internal transfer from another division of the University section below.]~~

Internal transfer within the Cockrell School, after first semester

Engineering students who want to transfer to another major within the Cockrell School must submit an application by the May 15 deadline for summer/fall admission and the December 15 deadline for spring admission. Engineering students who are applying after completing at least one semester must meet the following requirements to be eligible for consideration:

1. Completion of at least twenty-eight semester hours of coursework in residence at the University.
2. A cumulative in-residence grade point average of at least 3.00.
3. Successful completion of Mathematics 408D, Physics 303K, and 103M for a letter grade or their equivalents.
4. Successful completion of a minimum of four technical courses in residence for a letter grade that count toward the engineering degree, including the mathematics and physics coursework listed above. Technical courses include courses offered in math, physics, chemistry, biology, geology, or engineering.

Internal transfer from another division of the University

A student may transfer to the Cockrell School of Engineering from another division of the University in accordance with the regulations given in *General Information*. All students must submit an internal transfer application by the May 15 deadline for summer/fall admission.

Internal transfer applicants must meet the following requirements to be eligible for consideration:

1. Completion of at least twenty-eight ~~[28]~~ semester hours of coursework in residence at the University.
2. A cumulative in-residence grade point average of at least 3.00.
3. Successful ~~[€]~~ completion of Mathematics 408D, Physics 303K, and 103M for a letter grade or their equivalents.
4. Successful ~~[€]~~ completion of a minimum of four technical ~~[€]~~ courses in residence for a letter grade that count toward the engineering degree, including the mathematics and physics coursework listed above. Technical courses include courses offered in math, physics, chemistry, biology, geology, or engineering.

Additional information for all internal transfer applicants:

- Only currently enrolled students may apply.
- Students may apply during the semester they are completing the minimum requirements to be eligible for consideration.

- Application forms are available online at <http://www.engr.utexas.edu/undergraduate/admissions/changeofmajor>.
- Admission to all engineering majors is offered as space is available to the students who are best qualified. For equally qualified applicants, preference is given to the student who has completed more of the required technical courses for the requested major.

~~[Some degree programs may have additional admission considerations; these are described in the individual degree plans.]~~

External Transfer

External transfer applicants will be required to meet the following minimum criteria to be considered for admission to an engineering major:

- Transfer credit for Mathematics 408L, 408M, or 408D
- Transfer credit for Physics 303K and 103M
- Transfer credit for at least four technical courses, including the mathematics and physics coursework listed above. Technical courses include courses offered math, physics, chemistry, biology, geology, computer science, or engineering.

~~[Admission applications that are not complete by the March 1 deadline may be held to a higher admissions standard than those that are complete if enrollment limits are reached.]~~

Guidelines for Transfer Students

1. Students who wish to transfer to the University from another college or university must apply to the Office of Admissions as described in *General Information*. ~~[Requirements for admission as a transfer student vary, but all]~~ All transfer applicants must submit transcripts of all college and high school coursework.
2. Only courses listed in the student's engineering degree program, or equivalent courses accepted by the department chair and approved by the dean, may be counted toward an engineering degree. A course may therefore be accepted for transfer credit but not be applicable toward an engineering degree.
3. Courses that are common to all degree programs in the Cockrell School are listed in Requirements Included in All Engineering Degree Plans. These may be taken at any school offering courses acceptable for transfer to the University.
4. Completion of sequences of technical courses in the major area sometimes requires five or more semesters. Therefore, most transfer students should anticipate a minimum of five semesters ~~[or the equivalent]~~ in residence at the University.

Registration

General Information gives information about registration, adding and dropping courses, transfer from one division of the University to another, and auditing a course. The *Course Schedule*, published online before registration each semester and summer session, includes registration instructions, advising locations, and the times, places, and instructors of classes.

To register for a course, a student must fulfill the prerequisite given in the catalog or course schedule. If the student has not fulfilled the prerequisite, he or she must obtain the approval of the department offering the course before registering for it.

Concurrent Enrollment

Concurrent enrollment refers to taking courses through The University of Texas at Austin Extension (UEX) program, or taking courses at another university or a community college. An engineering student must have the approval of the dean for concurrent enrollment. Application for this approval should be made online at <http://www.engr.utexas.edu/undergraduate/forms>. A student may not enroll concurrently in any course counted toward the degree in the semester he or she will be graduating. More information about the approval

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process is available in the Engineering Student Services located in the Engineering [~~Student Services Building~~
Education Research Center (EER[ESS])], by email at studentservices@engr.utexas.edu; or by phone at (512)
471-4321.