

Minutes, November 13, 2017 Meeting
Faculty Council Standing Committee C-6: International Programs and Studies Committee
(submitted by David Eaton on behalf of all meeting participants)

Meeting Convening

On Monday, November 13, 2017, The University of Texas at Austin's (UT) Faculty Council's standing C-6 Committee on International Programs and Studies (C-6 Committee) convened at 1:00 PM. The meeting was adjourned at 1:33 PM. The attendees included Mr. Bradley Wolff, and Ms. Heather Thompson as well as Professors Alexandra Garcia, Kate Gillespie, Ann Johns, Melissa Murphy, Jonathan Sessler and David Eaton.

Self-Introductions and Report of 2016-17 Activities

After self-introductions of the attendees, the Chair reviewed the two items of continuing c-6 committee business; FC proposals (a) a UT Faculty and Student Ambassador Program (FSAP) to enable undergraduates (who have participated in a semester-long international program managed by foreign universities that offer courses that have been pre-approved by UT departments for academic credit) to speak to other undergraduates about international programs and (b) a draft web-page on issues for UT faculty and staff who send or take UT students abroad.

Supporting the UT International Office

The FC C-6 Committee agreed to launch in Fall 2017 a trial experiment Faculty and Student Ambassador Program (FSAP) to assist the International Office to increase UT student participation in semester-long international programs abroad managed by local universities, where the content has been pre-approved by UT departments for undergraduate academic credit. The C-6 Committee discussed language for FSAP for correspondence with deans, department chairs, undergraduate advisory staff, faculty members, and students. The FSAP Program will be initiated as a limited trial during the 2017-18 academic year.

Faculty Responsibilities for Student Welfare While in International Programs

The C-6 Committee discussed an early draft of a web-page that describes UT faculty and staff responsibilities for student welfare while participating in UT-sanctioned study, research or service abroad. The C-6 Committee agreed to prepare a draft web-page during the 2017-18 academic year that could lead to a component of a webpage on the UT Provost's website. The web-page will address information available for UT faculty and staff on responsibilities for taking/sending student's abroad, UT or UT- System office support activities, and appropriate UT- System insurance products.

New Business

Participants discussed new topics for the C-6 Committee to consider for the 2017-18 academic year. The topics included:

- * options for professional internships for UT international students under current law and rules;
- * UT policy regarding on-campus housing for international students, to enable foreign students to qualify for available housing prior to matriculation;
- * options for empowering faculty to develop draft agreements between their departments and universities or other institutions outside of the US;
- * collection of information on templates for international agreements between UT campus units and international institutions.

The C-6 Committee asked the members who identified these issues to bring to the next meeting (or send to the Chair prior to the next meeting) a clear statement of the issues to be explored, so that the full C-6 Committee could consider what to do during the new fiscal year.

Agenda for the January 22, 2018 C-6 Committee Meeting (No meeting in December)

The December 2017 meeting will not occur, as the Chair reports that he has not completed all of the draft correspondence required to implement the FSAP and website tasks. The Chair prefers to complete all draft materials in a final form prior to the next F C C-6 Committee meeting. As that correspondence is not likely to be ready in early December, the Chair cancels the December 11, 2017, so the next meeting will be on January 22, 2017.

The agenda will be:

1. Call to order
2. Self-introductions

3. Report progress on continuing business that is from the 2016-17 academic year.
4. Discussion of new business
5. Meeting adjourned

Attachments

- * partial draft of the website layout and draft letters to university offices for proposed Provost website
- * draft correspondences for the Faculty of Student Ambassador Program

C-6 Committee Membership

Below is a list of C-6 Committee members and other persons who have been involved in C-6 Committee deliberations over the 2016-17 academic year. This enlarged list will be the draft list-serve for communication among C-6 Committee members. The Chair asks that each person check the information listed below to assure its accuracy.

Faculty Membership

David J. Eaton, Professor, LBJ School, email: eaton@austin.utexas.edu; phone: 512-471-8972 (Chair, 2017-18)
Joshua Eisenman, Assistant Professor, LBJ School of Public Affairs, email: eisenman@utexas.edu, phone: 512-471-6226

Alexandra A. Garcia, Associate Professor, Nursing, email: agarcia@mail.nur.utexas.edu;
phone: 512-471-7973.

Kate Gillespie, Associate Professor, Marketing Administration and Center for Middle Eastern Studies, email: kate.gillespie@mcombs.utexas.edu; phone: 512-471-5438.

Ann C. Johns, Distinguished Senior Lecturer, Art and Art History, email: acjohns@austin.utexas.edu;
phone: 512-471-1936.

Melissa D. Murphy, Senior Lecturer, Spanish and Portuguese, email: mmurphy@austin.utexas.edu;
phone: 512-232-7126 (Vice Chair, 2017 – 18).

Guido Olivieri, Senior Lecturer, Music, email: olivieri@austin.utexas.edu; phone: 512-471-8015.

Jonathan Sessler, Professor and R. P. Doherty, Jr. - Welch Regents Chair in Chemistry, College of Natural Sciences, email: ssessler@cm.utexas.edu; phone: 512-471-5009.

Student Members

Rhea Nadkarni, Senate of College Council Representative, email: rheanadkarni@gmail.com, phone: 512-736-6015.
Bradley M. Wolff, Student Government Representative, email: bradwolff@utexas.edu; phone: 516-712-4847.

Ex Officio: Administrative Advisors Without Vote

Teri J. Albrecht, Director, Internal Administration and International Student and Scholar Services, and Professor of Natural Sciences, email: teri@austin.utexas.edu; phone: 512-471-7885 and 512-471-2477.

Douglas G. Biow, Director, Academic Program, French and Italian, email: biow@austin.utexas.edu;
phone: 512-471-7267.

Richard R. Flores, Senior Associate Dean for Academic Affairs, College of Liberal Arts and Professor of Anthropology, email: flores@austin.utexas.edu; phone: 512-471-9209; 512-471-4141.

Mark J.T. Smith, Dean of the Graduate School and Senior Vice Provost for Academic Affairs, and Professor, Electrical and Computer Engineering, email: mjts@utexas.edu; phone: 512-232-3601.

Heather A. Thompson, Director, Study Abroad, email: heatherm@austin.utexas.edu;
phone: 512-471-1127; 512-471-6490.

Other Contacts

Maria Arrellaga, Executive Director of Global Engagement, Office of the President, email: arrellaga@utexas.edu;
phone 512-471-6080.

Victoria Cervantes, Senior Administrative Associate, Faculty Council, email: victoria.cervantes@austin.utexas.edu;
phone: 512-471-5963

Philip B. Dendy, Chief Compliance and Risk Officer, The University of Texas System, email: pdendy@utsystem.edu, phone: 512-499-4652.

Faculty Council Executive Committee, c/o email: fc@austin.utexas.edu, phone: 512-471-5934.

Lee Loden, Director, Travel Management Services, email: lee.loden@austin.utexas.edu, phone: 512-471-6641

Jessica Miller, International Risk Analyst, International Office, email: jessmiller@austin.utexas.edu, phone: 512-471-0341.

Alondra Ortiz, UT student, email: alondraortiz182@utexas.edu, phone: (832) 475 4142.

Debbie Roberts, Executive Assistant, Office of the General Faculty, email: Debbie.roberts@austin.utexas.edu, phone: 512-471-8506 and 512-471-5934.

Jessica Sentz, Assistant Vice-President for Legal Affairs, email: Jessica.sentz@austin.utexas.edu, phone: 512-471-1241.

Daniel Sharphorn, J.D. Vice Chancellor and General Counsel, University of Texas Systems, email: dsharphorn@utsystem.edu, phone: 512-499-4462.

Proposed Meetings During 2017-2018

During the 2017-2018 academic year the FC C-6 committee will meet in MAI 212 at 1:00 to 1:30 PM *on January 22, 2018; February 12, 2018; March 19, 2018; April 19, 2018, and May 7, 2018.*

Documents from the C-6 Committee to Be Uploaded During the 2017–18 Academic Year

1. Draft of letters to department chairs for the Faculty and Student Ambassador Program
2. Draft of letters to UT offices to assure accuracy of information for the draft of website.
3. Draft of material for an eventual website indicating faculty responsibilities for student travel abroad