Graduate Student Add Form

RTF Course # __________________ Unique # ___________ Semester ___________

Please Drop (if applicable): Course # ___________________ Unique # __________________

Name ______________________________ EID _______________ Major ______________________

By signing, I approve this student to be added to my class and agree to **raise the class limit by one** (regardless of whether the course is currently full):

Instructor’s Name __________________________________________

Signature ___________________________________________ Date _________________

**IMPORTANT INFORMATION FOR FACULTY**

--If you grant a student permission to add your course, **your class size will be increased** by one.

--For graduate students, **course prerequisites are not checked**; it’s the faculty’s responsibility to determine if a student has the skills necessary to succeed in the course.

--Faculty have **no obligation** to accommodate graduate student add requests. **Please be considerate of classroom size and resources**

--Due to course capacity issues, **not all requested adds can be granted**.

To be officially added to an undergraduate class, this form must be returned to Jeffrey Marsh in BMC 2.600. **(All adds must be done with student present.)**