





MENTORING COORDINATOR

DESCRIPTION

<u>Our Program</u>

Project MALES is an award-winning research-based mentoring program at The University of Texas at Austin that connects graduate and undergraduate students with Austin-area middle school and high school male student mentees.

Role Overview

As part of our intergenerational mentoring model, our graduate students serve as Mentoring Coordinators, overseeing the deployment of undergraduate mentoring services at multiple school sites around Austin, TX.

<u>Responsibilities & Opportunities</u>

- Work closely with a team of undergrad mentors, middle/high school administrators, grad students, and the Project MALES full-time staff
- Develop and deploy K-12 and higher education mentoring & programming
 Be a Teaching Assistant for the LA113 IMPACT Class (Impacting Males through Peer Advising Course Track)
- Opportunity to join optional special projects with the Project MALES Research Institute.



OUR MISSION

The Project MALES Student Mentoring Program collaborates with local schools and communities to implement and sustain effective mentoring services for middle & high school students, focused on increasing post-secondary success.





<u>FLexible</u> SCHEDIILE



Environment



Research OPPORTUNITY



co-reaching **Experience**



FUNDS FOR professional Development



in-state Tuition

Brotherhood • Leadership • College & Career Readiness Health & Wellness • Identity





Graduate Assistant - Mentoring Coordinator

Visit https://community.utexas.edu/projectmales/mentoring-about/ for additional information on our program

Position Overview

Project MALES is a research-based mentoring program at the University of Texas at Austin that connects graduate and undergraduate students with Austin-area middle school and high school male student mentees.

As part of our intergenerational mentoring model, our graduate students serve as Mentoring Coordinators, overseeing the deployment of undergraduate mentoring services at multiple school sites. Mentoring Coordinators have the opportunity to work closely with a team of undergraduate mentors, school administrators, graduate students, and the Project MALES full-time staff through other responsibilities of the Mentoring Coordinator role.

These responsibilities include serving as the Teaching Assistant for the LA113 IMPACT Class, the development and deployment of K-12 and higher education programming and instruction, as well as the possibility of special projects with the Project MALES Research Institute.

Application Deadline: Rolling basis

Hiring Department: College of Education

Interview: Required; UT Placement Exchange or other agreed time

Supervisor: Dr. Emmet Campos, Director, Project MALES

Length of Assignment: Nine-month position (September – May), renewable for following year.

Summer employment (June – August) option based on available funding & need.

Hours per week: 20 hours per week (flexible hour scheduling)

Stipend: Up to \$1,667 per month, in-state tuition waiver, and health insurance benefit

Duties and Responsibilities:

Mentoring Activities

- Interview, assess, and determine suitability of Project MALES recruits as mentors based on identification of qualifications, application, and interview
- Assist in the training of Project MALES participants, sessions focused on sharing best practices of mentoring students
- Serve as the liaison between Project MALES Mentors and the participating local area high school and middle schools for assigned mentoring sites
- Travel to multiple local school sites each week

Teaching

- Teaching Assistant for Service Learning Course: IMPACT. https://community.utexas.edu/projectmales/mentoring-about/impact/
- Lead college student engagement and academic achievement by offering active and experiential learning opportunities through near-peer advising and service learning
- Assist in developing and deployment of mentoring best practices
- Facilitate discussion based on social science literature focused on males of color within the U.S. K-12 sector.
- Responsible for management and grading through Canvas (on-line course management page)

Required Qualifications:

- Must be an enrolled full-time graduate student in any discipline (taking at least 9 hours)
- Strong critical, communication, and written skills
- Adaptive interpersonal skills (directly working with middle and high school students, and undergraduate students)
- Capable of working independently and as part of a team
- Responsible time management and personal accountability

Preferred Qualifications:

- Experience working with mentoring programs
- Interest in working with various student populations
- Teaching experience
- Supervision experience
- Public speaking skills, special attention to experience presenting at conferences