Graduate Assistant for TIP Scholars Program (1 Position)
College of Natural Sciences

Want to work with first generation college students? Passionate about providing support to students from underrepresented populations?

The Texas Interdisciplinary Plan (TIP) Scholars program is a small academic community for first-year students in UT Austin’s College of Natural Sciences. TIP supports student success by providing in-house integrated academic advising, peer mentors, reserved seats in linked introductory science classes, a dedicated student space, and collaborative study sessions. Many of TIP’s students are from underrepresented populations or are the first in their families to attend college.

TIP Scholars is seeking a 20-hours a week graduate assistant that has interest in leadership development, program development, academic support and student supervision.

Duties and Responsibilities

- Collaborate as a member of the TIP Scholars team and the College of Natural Sciences staff;
- Assist the with training and development of student leaders in Mentor Academy and Collaborative Study program;
- Provide program support, and classroom facilitation;
- Provide academic and general support to students in one-on-one meetings and in groups sessions;
- Collaborate with staff and students for ongoing program assessment and improvement;
- Attend TIP Scholars as well as CNS office meetings, programs, activities and events when appropriate;
- Other duties as assigned.

Required Qualifications:

- Must be enrolled as a full-time graduate student, taking at least 9 hours;
- Must be able to take initiative a work in a face paced environment;
• Have a strong desire to work with underrepresent and under-resourced college students.

Term of Employment:

• Employment period is Fall 2019 – Spring 2020, with the option to renew if mutually agreed by student and supervisor. Option to begin during Summer 2019 may be available.
• Approximately 20 hours per week during Fall and Spring, standard work hours between 8:00 a.m. – 5:00 p.m., some evening hours may be required.
• Monthly gross salary is approximately $1,200 plus benefits.

Benefits of Employment:

• Opportunity to work in a new, challenging and supporting student support program;
• Qualification for in-state tuition rates;
• Comprehensive insurance benefits package (September – May);
• Eligibility for “A” parking permit or parking garage permit (if available).

For questions about the position please reach out to the position supervisor, Jason Bourgeois, the Sr. Student Program Coordinator for TIP. He can be reached via email at j.bourgeois@austin.utexas.edu or phone at 512.232.6493.