

## Job Opening: Graduate Assistant for Sanger Learning Center

### **Purpose**

Support the Peer-Led Undergraduate Studying (PLUS) program and serve as an academic coach in the Sanger Learning Center in the School of Undergraduate Studies.

### **Essential Functions**

1. This position will support the PLUS program in fostering peer-to-peer collaborative learning on campus. Duties include:
  - Plan professional development topics and activities for peer educator biweekly meetings
  - Observe peer volunteers during study groups and conduct observation debriefs with peer volunteers re: strengths and areas for improvement.
  - Create a reporting structure for peer volunteers to log weekly study group attendance and monitor attendance log completion and trends.
  - Conduct programmatic data analysis for reporting, program improvements and research opportunities.
  - Create plans and materials for peer educators' and peer volunteers' orientation and training, developing 6 hours of training activities each semester.
2. Provide individual consultation and guidance to UT undergraduate students seeking to improve their knowledge and skills related to academic success.
3. Provide additional support for the Course Support and Instruction team at the Sanger Learning Center as needed.

### **Required Qualifications**

Bachelor's degree. Demonstrated commitment to student wellbeing and student academic success. Understanding of challenges faced by UT (or similar university) undergraduate students. Willingness to engage with Sanger colleagues.

### **Preferred Qualifications**

Knowledge of learning theories and learning/study strategies related to college success. Experience applying or communicating learning theories/strategies with adolescent or college students. Experience working with diverse populations. Experience as an undergraduate peer educator. Experience with technology platforms such as Microsoft office and Zoom.

### **Perks**

Training in learning theories and learning/study strategies related to college success. Use of an office when the Sanger Learning Center re-opens its offices. Ability to work remotely when university offices are operating remotely. Opportunities to collaborate on program assessment, research, and publication. Opportunities to explore careers in higher education.

### **Details**

Hours: 20 hours per week, with flexible hours

Pay: \$17/hour

Benefits: This position is eligible for health benefits.

Commitment: Two-year commitment preferred.

Supervision: Kate Molina-Gallo, PLUS Coordinator, [Katherine.MolinaGallo@austin.utexas.edu](mailto:Katherine.MolinaGallo@austin.utexas.edu)