The Steve Hicks School of Social Work is following guidance from the Vice President for Research (VPR) to restart research in a phased approach. You **must complete this form** if you would like to resume and/or begin on-campus research projects during the current Phase of the research restart.

**Please use this form for one research project.** If you would like to resume and/or begin on-campus research for more than one project, please use one form per project.

For questions about these policies or this form, please contact Catherine Cubbin, Associate Dean for Research, or Carol Lewis, Executive Director of the Office of the Associate Dean for Research.

**Application for On-Campus Human Subjects Research Activities**

1. PI Contact info

   a. Name: _____

   b. UT EID: _____

   c. Cell phone number: _____

   d. Email address: _____

   e. Job Title: _____

2. Research Space Location Information

   a. Building Name and Abbreviation: _____

   _____

   b. Room Number(s): _____

3. Is research directly related to COVID-19?  ☐ YES    ☐ NO

4. Describe the research project that will be performed and why it should be considered as a priority for consideration (2500 characters maximum)?

5. Can this research be done remotely? If this research can be done remotely, it should be done remotely, and there is no need to apply for restart approval. If this research cannot be done remotely or the preference is to not do it remotely, please explain why.

6. Restarting a project requires that the research has been previously approved by IRB.

   Please provide the IRB Study Number: _____

7.     Approximately how many human subjects will be involved in this project? _____
   a. How many of the total number of human subjects will need to visit campus? _____
   b. What is the average number of human subjects who will visit campus per day of active research? _____
   c. What is the average length of the human subject's time on campus during a single visit?

   _____
   d. Please estimate the total number of subject-session minutes (i.e., the number of subjects x the number of minutes for all visits to campus) for the total project that will be on campus.

   _____
   e. What are the building/room numbers where human subjects will be present on an average day of active research? _____

8. Will there be any research conducted with human subjects off-campus? If Yes, please fill out a separate application for off-campus human subjects research? Given the different guidance for off-campus research (vs. on-campus research), there will need to be a separate approval process for that component of the project.

   ☐ YES      ☐ NO

9.     Contact info for each researcher (i.e., each of the PI's personnel) requested to return to work:
   a. Name: _____
   b. UT EID: _____
   c. Cell phone number: _____
   d. Email address: _____
   e. Job Title: _____
   2a. Name: _____
   2b. UT EID: _____
   2c. Cell phone number: _____
   2d. Email address: _____
   2e. Job title: _____
   3a. Name: _____
   3b. UT EID: _____
   3c. Cell phone number: _____
   3d. Email address: _____

3e. Job Title: _____

10. Describe steps taken to ensure safety in particular research space following and building on the guidelines in the Research Restart Toolkit, including precautions to be taken to mitigate risks to participants and research personnel, as well as more specific guidelines for human subjects research in the Human Subjects Restart website (https://research.utexas.edu/human-subjects- research-restart/). See also the Human Subjects Research Restart FAQs (https://covid.provost.utexas.edu/research).

Thank you for taking the time to complete this application. Decision-making about safely conducting research activities on and off campus requires that SHSSW and OADR administrators collect and track a great deal of information about researchers and research. This information will be carefully considered in the context of the special circumstances of each basic type of research that is conducted in SHSSW OADR. A decision will be reached about the applications in this level shortly after the initial due date or on a rolling basis afterwards, and you will receive an email notifying you of the decision and, if accepted, the specific requirements for conducting the approved research activities.