



# School of UNDERGRADUATE STUDIES

## GRA and GA Evaluation Form

University policy requires that we have in our files written evaluations of the performance of our GRAs and GAs each semester they are employed (HOP 12.C.1 I.1). Please take a few moments to complete the evaluation below and add any further comments you think are relevant. We appreciate your honest feedback and welcome your comments.

GRA's or GA's Name	
GRA's or GA's EID	
Department	
Supervisor	
Date	

Overall, I would rate this student academic employee's performance as:

Excellent

Good

Neutral

Fair

Poor

Please use the space below to offer any comments about this GRA or GA.

I have read and reviewed my evaluation with my supervisor.

Employee Signature

Date

Supervisor Signature

Date

State and Federal laws governing employee rights concerning access and privacy define the distribution of this document. This document is confidential and a copy will be made available to the employee evaluated above. The information also will be made available to administrative staff and faculty whose duties require access to the information. We suggest that the supervising faculty/supervisor discuss the completed evaluation with the student before submitting it to us. The student evaluated has the right to submit a written response that will be added to the student file.