

RTF Request for Hourly Student Appointment:

Date: _____

Faculty name: _____

Account to be charged: _____

Please fill out fully to ensure the student(s) is appointed correctly/

| Semester | Student Name | #hrs/ week | Hourly Rate |
|------------------|---------------------|-----------------------|--------------------|
| <i>Fall 2012</i> | <i>John Doe</i> | <i>20</i> | <i>\$10.00</i> |
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Please give to Gloria at least 1 week before the student's start date.