



## Graduate Student Add Form

**RTF Course #** \_\_\_\_\_ **Unique #** \_\_\_\_\_ **Semester** \_\_\_\_\_

**Please Drop** (if applicable): Course # \_\_\_\_\_ Unique # \_\_\_\_\_

**Name** \_\_\_\_\_ **EID** \_\_\_\_\_ **Major** \_\_\_\_\_

*By signing, I approve this student to be added to my class and agree to **raise the class limit by one** (regardless of whether the course is currently full):*

**Instructor's Name** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

### IMPORTANT INFORMATION FOR FACULTY

*--If you grant a student permission to add your course, **your class size** will be **increased** by one.*

*--For graduate students, **course prerequisites are not checked**; it's the faculty's responsibility to determine if a student has the skills necessary to succeed in the course.*

*--Faculty have **no obligation** to accommodate graduate student add requests. Please be considerate of classroom size and resources*

*--Due to course capacity issues, **not all requested adds can be granted**.*

To be officially added to an undergraduate class, this form must be returned to **Jeffrey Marsh** in **BMC 2.600**. *(All adds must be done with student present.)*

**RTF Use Only**

Form Provided By:

Date:

Add Processed By:

Date: