## Actor's Deal Memo

| Name of Student                | Production title  | Date         |
|--------------------------------|-------------------|--------------|
|                                |                   |              |
|                                |                   |              |
| Actor's Name & EID or SSN      | Address           | Phone & Fax  |
| Actor's Name & EID or 55N      | Address           | Phone & Fax  |
|                                |                   |              |
|                                |                   |              |
| Agent (if applicable)          | Agency            | Phone & Fax  |
|                                |                   |              |
|                                |                   |              |
|                                |                   |              |
| Manager (if applicable)        | Address           | Phone & Fax  |
|                                |                   |              |
|                                |                   |              |
| L<br>Publicist (if applicable) | Phone             | Phone & Fax  |
| Tubilist (ii applicable)       | THORE             | Thoric & Tax |
|                                |                   |              |
|                                |                   |              |
| Actor's Role                   | Start Date        | Billing      |
|                                |                   |              |
|                                |                   |              |
| Deal:                          | Daily/Weekly/Show | Guarantee    |
|                                |                   |              |
| <b>DETAIL:</b> Travel:         |                   | DATES:       |
| Fittings:                      |                   |              |
| Rehearsal:                     |                   |              |
| Principal:                     |                   |              |
| Additional:                    |                   |              |
| Post:                          |                   |              |
|                                |                   |              |
|                                |                   |              |
| Dressing Room:                 |                   |              |
| Meals Allowance:               |                   |              |
| Meals Allowance.               |                   |              |
| Travel:                        |                   |              |
| Travel.                        |                   |              |
| Hotel:                         |                   |              |
|                                |                   |              |
| Other:                         |                   |              |
|                                |                   |              |
| Approval:                      |                   |              |
| Approval:                      |                   |              |