

**UT Staff Council  
General Meeting Minutes  
August 16, 2012  
ACES 2.302 (Avaya Auditorium)  
2:00 PM**

**Present:** P A M Abusali, Eric C Bolinger, Jennifer D Danford, Sergio D Delgado, Mary E Durst, Jeff W Ellinger, Joseph Gregory, Angela R Mirabito, Lorena A Peterson, Lauren E Apter, Ryan S Baldwin, Alex Banbury, Lizbell Bevington, Alanna M Bitzel, Karen Blaney, Tracy L Brzozowski, James D Burton, Veronica R Cantu, Richard L Costa, Cynthia L Crawford, Katherine A Cross, Jeannie L Farahnak, Barbara L Fehlman, Kayla M Ford, Erika L Frahm, Dan Galewsky, Philip M Gavenda, Christopher B Goudreau, Nancy L Hard, Cheryl L Kaufman, Lauren M Kinast, Julie M Kniseley, Vicki A Miller, Elise M Nacca, Daryl F Neyens, Anselmo G Oranday, Carol B Riazzi, Jo Ann Richmond, Ian M Riddington, Decarlos R Roberson, Jose G Rodriguez, Lisa R Sova, Janie C Bushn, Matthew R Kresha, Leticia A Lira

**Excused:** Dawn M Davis, Anthony Anderson, Stephanie W Crouch, Debbie G Dillingham, Victoria K Grier, Bryan S Hill, Maureen F Kelly, David Kruse, Kelly O Pratlett, Laura M Schwartz, Stuart M Tandler, Alisha E Thompson, Angela M Newell

**Absent:** Susanna Olivarez, Patrick Buckner, Teresa L Lloyd, Derrick A Ozuna, Jacob Silva, Gary A Thomas, Belinda J Jones, Anna J Lamphear, Erin R Parr, Stephen K Richardson

**Guests:** None

Meeting Called to order at 2:00

**Chair's Report – Erika Frahm**

The chair talked about the recent Staff Council Annual Retreat and the committees that were formed. The annual committees formed were Communications, Compensation, Staff Education, and Employee Retention.

**Vice Chair Report –Joe Gregory**

N/A

**Recording Secretary – Ryan Baldwin**

The secretary talked about the creation of mail lists for each of the annual committees and how those can be used in committee work.

**Communications Annual Committee – Alanna Bitzel**

Alanna gave a summary of the topics that the Communications Committee will take on including enhancing UTSC's profile and clarifying what UTSC does with other entities on campus.

**Compensation Annual Committee – Richard Costa**

Richard gave a summary of the topics that the Compensation Committee will take on including salary disparity, how merit raises occur, evaluation processes, paid time off, and job codes.

**Staff Education Annual Committee – Veronica Cantu**

Veronica gave a summary of the topics that the Staff Education Committee will take on including staff training and professional development, the staff education benefit, surveying staff about continuing education courses, and how staff can take better advantage of the staff ed. benefit.

**Staff Retention Annual Committee – Belle Bevington**

Belle gave a summary of the topics that the Staff Retention Committee will take on including outsourcing and third party vendors, consolidation of positions, neglected staff populations, daycare options for staff, and staff voice.

**Sustainability Adhoc Committee – Karen Blaney**

Karen gave a summary of the topics that the Sustainability Committee will focus on including a strategy for rolling out custodial handling of recycling using existing bins and resources and placement of more water bottle filler fountains.

**Unfinished Business**

None

**New Business**

Richard Costa made an announcement about the Staff Golf Tournament that he helps coordinate.

Meeting adjourns at 2:24 PM