

UT Staff Council

General Meeting

February 18th , 2016

POB 2.302 (Avaya)

2:00 PM

Present:

Ana Aguilar	X
Chelsea Cowley	X
Stephanie Crouch	X
Jaime K Davis	X
Jason Eitelbach	X
Jeannie L Farahnak	X
Rebecca Fitch	X
Philip Gavenda	X
Lee Ann Gibson	X
Christian S Glakas	X
Elizabeth Cobbe Goeller	X
Teresita Gonzalez	X
Robert Hernandez	X
Bryan Hill	X
Elizabeth R Krieg	X
Jeffrey David Meserve	X
Vicki A Miller	X
Michelle M Monk	X
Rita C Moreno	X
Wendy C Nesmith	X
Ashleigh A O'Connor	X
Stephanie Perrone	X
Mary Pettengill	X
Pratikshya Rijal Trimble	X
Adrian Rocha	X

Jeffrey Shaver	X
Dustin Slater	X
Susan Stockton	X
Kamela Syed	X
Rebekah A Sylvia	X
Stuart Tandler	X
Tameka Thomas	X
Ricardo Vela	X
Stephen Walker	X

Not present:

David Barrett	
Stacey Leigh Bennett	
Steven Blackwell	
Tracy Brzozowski	
Joseph Bussey	
Estrillita Carlos	
Joshua Carmouche	
Larayne Dallas	
Marcy K Drapes	
John Duttinger	
Edgar Garza	
Larrimie J Gordon	
Jeremiah D Gunderson	
Amy Harding	
Daedelus J Hoffman	
Vicky A Killgore	
Gary Komas	
Theresa Lavorgna	
Lynne Levinson	
Karen Little	

Shannon C Mann	
Melissa Lynn Pollard	
Adriel Salazar	
Shukree Shabazz	
Andrew Spiegel	
Bonnie E Stewart-Richlen	
Terence M Thomas	
Matthew D Tokoly	
Marcus D Tubbs	
Marie Warden	
Daniel P Zmud	
Denise Zuniga	

February Meeting:

The meeting was called to order by Stuart Tandler, UTSC Chair at 2:03 PM

Chair's Report

Reminded folks to sign in so that we can ensure that we have quorum

Next meeting, Thursday, March 17th and we will be having a presentation on DocuSign

Update on TRS Issue: Sent letter and TRS sent it back but not useful information at this time. There is a UT Benefits group who are working on the issue so we are going to pause for the moment.

Guests: Kathrine UT Farm Stand, Jim Walker- Director of the Office of Sustainability, Erica Frahm

UT Farm Stand: Kathrine

- Green Fee funded project to bring local and sustainable food and bread on campus.
- Thursday 25th (12 – 530PM), 3/31 East Mall 12pm – 5:30pm, 4/13- West Mall 12pm – 530pm, 4/27-West Mall 12pm – 5:30pm.

?? Asked if staff can use the UT dollars if Bevo bucks are being accepted. Will post answer on all social media platform.

UT Sustainability Campus Master Plan Update: Jim Walker

- Acknowledge what we have done in the past first both in operations and academic side of the house
- Reviewed the process for determine the importance of sustainability issues on campus based on survey feedback and testimonials.
- 6 Priority areas for this efforts with goals and strategies

- Said if anyone would like them to speak to their department to reach out to Jim Walker and he will arrange for that to happen.
- Goal is to have it approved by the President by Earth Day- April 22nd.
- More can be found out here: <http://www.utexas.edu/sustainability/>

Question: Michelle District 171- Explained that they are working on finding a solution for shower facilities on campus and Jim responded that that is part of the Master Plan. Jim mentioned that the place to identify and bring up these issues is the staff that is determining the folks who are managing campus standards process. Michelle suggested that they get together at some point to make sure they are aligned.

Erika Frahm- UTLearn

- Brief History: UTLearn is the system powered by Cornerstone (a cloud based system) that campus has selected to replace TX Class and compliance training
- Benefits of UTLearn are user friendly, more intuitive, easy to navigate, regular updates and maintenance will be pushed to the system, central location to manage employee training, more autonomy in managing training, completed UTLearn training viewable in Workday.
- End User Experience: Ability to search for training, one system to register, add ad-hoc external training on your transcript, email notifications- training deadlines, session cancellations, and assigned training.
- Managers Experience: Can assign training to employees, robust reporting including training status, manager positions are automatically updated for current HR system.
- Learning Administrator Experience: Easily create, edit and copy Instructor lead training, ability to directly email all registered learners, host and manage online training modules, identify training equivalencies- Early March in AVAYA auditorium a training will be held for staff for this. Schedule for training can be found here:
<https://wikis.utexas.edu/display/utlearn/Training+Schedule+for+UTLearn>
- Timeline: Phase 1 starting April and then will be integrated into Workday in January 2017.

Q: How is it integrated with Lynda.com?

A: Lynda and Cornerstone have built a way to integrate the two together. That will be part of phase II potentially, but for now in phase I, staff can take a picture of their certificate and save it in their training profile.

Q: Jason Eitelbach, Asked if videos would be provided in HD?

A: Don't know the answer but will find out the answer.

Eric Carter- Professional Development Day Conference

- Professional Development Day (PDD) is an opportunity for UT staff and others to attend a professional development day for professionals in Higher Education.
- Event is being held at PRC-Commons Learning Center, February 23rd.
- Recommended if that people could not be available for the conference for short notice to join the ACA group or to join their mailing list.

Q: Michelle Mong, District 171- recommended the conference to council and said that even though she is not in a student facing position it was good. Suggested that if they are opening it up to people beyond student affairs positions there should be more options for general professional development in the future.

A: Longer-term goal is to be more general and ensure that it speaks to all staff on campus

Q: ??? Suggested that representatives ask their department to pay for the fee since the fee for the conference is affordable.

A: Answer is that they can do group invoicing at this time but not IDT.

Vice Chair's Report

No updates

Recording Secretary's Report

No reports at this time

Professional Development Committee- Chelsea Cowley, Chair

No reports at this time

Campus Environment Committee- Gordon Larrimie, Chair

No reports at this time

Workplace Culture Committee- Edgar Garza, Chair

No reports at this time

Communication Committee- Dustin Slater

No reports at this time

Ricardo Vela: Nomination Vice Chair

Ballot counters, Joe Gregory, Erika Frahm and Gary Thomas where approved by council to be the ballot counters for the Vice Chair voting.

Ricardo explained the process: Ballot box that we will place our ballots, only one vote, and Elizabeth and Jason will provide their campaign speech.

Jason Eitelbach was voted in as Vice Chair.

Stuart explained that new officers will take over in June 2016.

Professional Development Grant Program Update:

- Has been added to the UTSC website
- Created a document for people to sign up for Professional Development Grants
- Jason explained the PDG to the council.

Q: Is it a one-time thing or is it recurring?

A: The plan is to have it reoccurring but currently we have \$10K and we are hoping to show the President that it is successful.

Unfinished business

No updates

New Business

Chelsa Crowley- Reminder about the Professional Development Fair on March 23rd, 11:30 – 1:30pm FAC 328

Phil Gavenda- Asked that if someone does not fill their district and their term is complete after they have served more than two years then they can run again if approved by council. Nominations will be starting mid-April and anyone who has a district that does not get filled, will be reached by Ricardo to see if they are interested in serving. Stuart suggested that if you are considering resigning in the next few months then step down now so the slot is open for when elections happen.

Q: District 160 there are two positions. Asked if there is a way to get their district seats can be synced.

A: There is not at this time. Districts that have two reps are staggered to ensure that if the seat doesn't get filled that then there will at least be one representative present for that district.

Stephanie Perrone, District 470- UT Sustainability Luncheon will continue and that Office of Sustainability will be assuming responsibility to managing the luncheon with the help of UTSC volunteers.

Meeting adjourned at 3:38 PM