

UT Staff Council

General Meeting

March 17th, 2016

POB 2.302 (Avaya)

2:00 PM

Present:

Rep Full Name	March
Joseph Bussey	X
Chelsea Cowley	X
Larayne Dallas	X
Jaime K Davis	X
Jason Eitelbach	X
Jeannie L Farahnak	X
Philip Gavenda	X
Christian S Glakas	X
Amy Harding	X
Gary Kosmas	X
Elizabeth R Krieg	X
Jeffrey David Meserve	X
Vicki A Miller	X
Stephanie Perrone	X
Adrian Rocha	X
Dustin Slater	X
Ricardo Vela	X
Stephen Walker	X

Not present:

Kamela Syed	
Ana Aguilar	
David Barrett	
Stacey Leigh Bennett	
Steven Blackwell	
Tracy Brzozowski	

Estrillita Carlos	
Joshua Carmouche	
Stephanie Crouch	
Marcy K Drapes	
John Duttinger	
Rebecca Fitch	
Lee Ann Gibson	
Elizabeth Cobbe Goeller	
Teresita Gonzalez	
Larrimie J Gordon	
Robert Hernandez	
Bryan Hill	
Daedelus J Hoffman	
Lynne Levinson	
Karen Little	
Shannon C Mann	
Michelle M Monk	
Rita C Moreno	
Wendy C Nesmith	
Ashleigh A O'Connor	
Mary Pettengill	
Melissa Lynn Pollard	
Pratikshya Rijal Trimble	
Adriel Salazar	
Shukree Shabazz	
Jeffrey Shaver	
Susan Stockton	
Rebekah A Sylvia	
Stuart Tandler	
Tameka Thomas	
Terence M Thomas	
Matthew D Tokoly	
Megan Anne Trumeter	
Marcus D Tubbs	

Marie Warden	
Denise Zuniga	

March Meeting:

The meeting was called to order by Jeannie Farahnak, UTSC Vice Chair at 2:04 PM

Chair's Report

Jeannie filling in for Stuart. Next meeting is Thursday April 21st, and there will be practice presentation. Encourage others to attend the May meeting (May 19th at 2:00 p.m.)

Myer's Briggs Training, Tuesday, April 19th at 11:30 – 1:30 p.m. (NOA 4.106A)

TRS Update: A letter that will be sent to those applying for retirement with include a paragraph about the reporting change.

Guests: Maryrose Hightower-Coyle (Records Management Officer, ASMP), Ryan Baldwin and Joe Gregory (EAC Update), Shelley Powers (Two Factor Authentication)

eSignature, DocuSign: <http://sites.utexas.edu/asmp/2016/02/09/ut-austin-to-roll-out-electronic-signature-this-spring/>

- University-Wide eSignature is part of ASMP
- Cloud application and used on multiple tools.
- Reintroducing it as a “common good” service.
- Benefits: Secure, legally binding, fast, Green, Global, collaborative, efficient
- Currently 12 different divisions are integrating DocuSign into their processes
- DocuSign Unit Contacts (person in each unit assigned to DocuSign implementation and use). Training will be developed for the DUCs
- Next Steps: DocuSign team will be assigning new cases, finalize DocuSign training resources, Units will begin implementing limited use cases, DocuSign will be launched for general availability within units and more university wide forms will be available.

Employee Advisory Council Update: <http://www.utsystem.edu/sites/employee-advisory-council>

- 2 staff representatives that are appointed by the President for staff representation to the 12 UT-Systems groups. 3 year terms
- 4 Committees have been assembled
 - One System One Voice- Communication Committee
 - How to make a better voice for EAC and assist with getting things out to campuses
 - Want to try to get all the staff council groups together once a year to bring together a single voice to the Board of Regents
 - Employee Retention Committee
 - Working on strategies to keep staff in their retained, and
 - Helping ensure those who leave have all the right documentation when leaving

- Impact Committee
 - Assessment of EAC and where it has impact
- Employee Recognition Committee
 - Development of Staff Regents Recognition program
- Joe added that pay increases will be confirmed in June and if there is anything they would like reps to bring to EAC they would be happy to assist.
- Ryan encouraged staff to listen to the Chancellor's video about his quantum leaps

Q: Jason Eitelbach- Asked about the Campus Carry issue and if someone wants to bring forward an issue if there is there a person at EAC working towards bringing those issue to the Board of Regents

A: Ryan would be happy to collect those issues and bring them forward to the appropriate persons

Two Factor Authentication: <https://www.utexas.edu/its/help/vpn/2552>

- 2FA Basics: Something you know, something you have, something you are
- First Factor Problems: Credential Theft, UT System losses, UT Austin losses
- As of mid-March 2016, 2FA is required based on a [UT System 2FA Policy](#)
 - Employee banking, tax, or financial
- What this means to you: Across the system you will see 2FA in more places- payroll (W2 and W2-C, direct deposit)
- Why switch to Duo?
 - Toopher is not able to protect the VPN as required by the new policy
 - Toopher was acquired by Salesforce which reduced support for the product
 - Duo is proven at scale
 - Duo is mobile and supports more devices
 - Duo can use more methods
- Roll out is happening
 - VPN- March 14th, 2016
 - W-2 and My Bank Info will transition in May
 - Toopher will end in May
- Hardware Token Eligibility- Find more here: <https://www.utexas.edu/its/help/vpn/2552>

Vice Chair's Report

No updates

Recording Secretary's Report

Presented January and February Meeting Notes

Professional Development Committee- Chelsea Cowley, Chair

Nominations for district representatives at this time. Those up for election are those that are ending in an even number.

Nominations from April 4th – April 15^t

You can find out more about nominations here: <http://staffcouncil.utexas.edu/get-involved/>

Campus Environment Committee- Gordon Larrimie, Chair

No reports at this time

Workplace Culture Committee- Edgar Garza, Chair

No reports at this time

Communication Committee- Dustin Slater

No reports at this time

Ricardo Vela: Nomination Vice Chair

Professional Development- Chelsea Cowley:

Professional Development Fair, Wednesdays March 23rd from 11:30 – 1:30 p.m. (FAC)

The fair is the launch of the Professional Development Grant Program

Unfinished business

No updates

New Business

UT Farm Stand: Noon to 5:30 p.m. on March 31st (East Mall), April 13th (West Mall) and April 27th (West Mall)

Meeting adjourned at 3:26 PM