

FAMIS Role Authorization

***Request through TRecs-Help - please add user to the FAMIS Remote App**

Authorizing Dir/AD: _____

NOTE: Role requests will not be processed until appointment is Active

Name	Temp Emp	Crew	UT EID	Role	Add	Del	Supervisor or Others to be Notified

**Please sign, scan & email completed form to worgs@austin.utexas.edu
For assistance, please contact the Help Desk at 232-5020**

Director/AD Signature: _____

Date: _____