

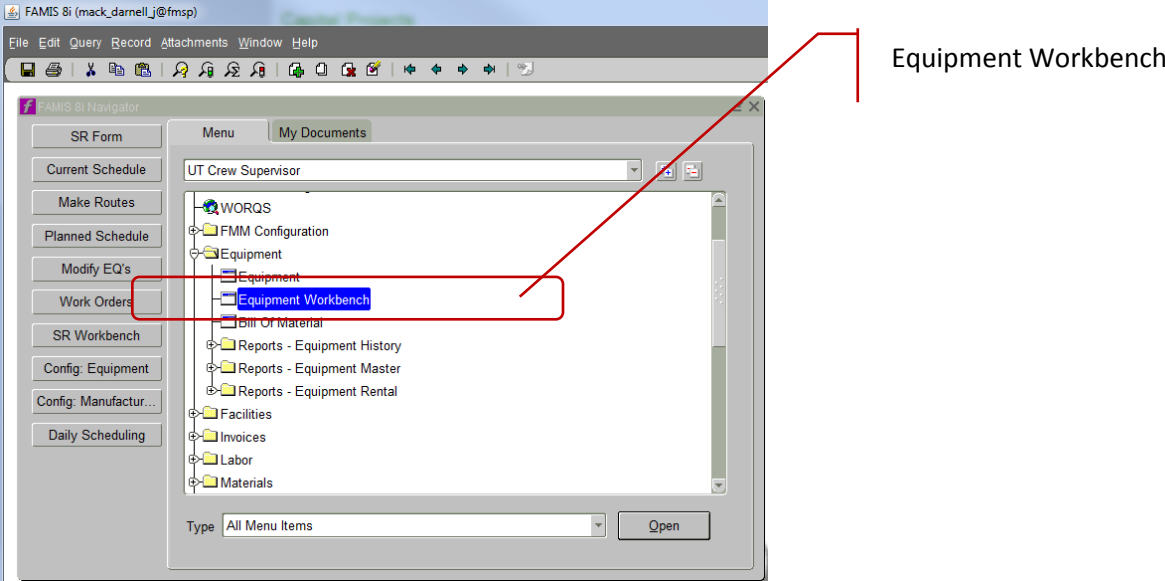
FAMIS Equipment

Next PM Date Out of Range

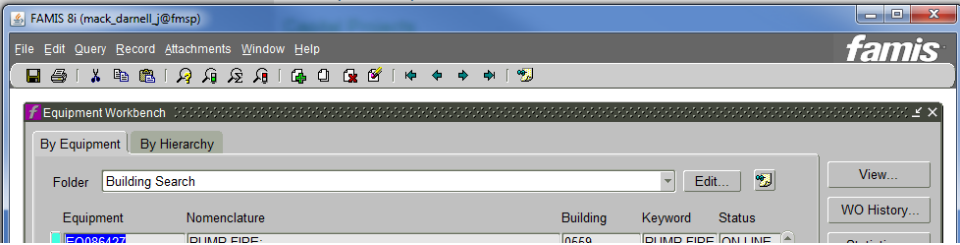
Question to answer:

How do if find out if any of the PM's are not going to come out because of the data being too far in the future

1. Log into FAMIS.
2. Go to the Equipment Workbench and double click on the form.



3. It will look like the following:



FAMIS Equipment: Next PM Date Out of Range

4. Select the folder, "Next PM date Out of Range for My Crew."

The screenshot shows the FAMIS software interface with the 'Equipment' folder structure. The folder 'Next PM Date Out of Range for My Crew' is selected and highlighted in blue. A red box highlights the folder name, and a red arrow points to it from the text 'Select "next PM Date Out of Range for My Crew."'.

Equipment	Keyword	Nomenclature	Site	Building
EQ086426	PUMP JOCK	WEEKLY INSPECTION	0559	PUMP JOCK
EQ086425	FAN SUPPLY	SW AIR HANDLER	0448	FAN SUPPL
EQ086424	ELECTRICAL	ONE-LINE & ARC FLASH ANALYSIS	0585	INSPECTION
EQ086423	AC UNIT	NW WINDOW	0959	AC UNIT

5. Screen will look similar to the following:

The screenshot shows the FAMIS software interface with the 'Equipment Workbench' window. The 'Folder' dropdown is set to 'Next PM Date Out of Range for Zones'. The table displays equipment details including Equipment ID, Keyword, Nomenclature, Site, and Building.

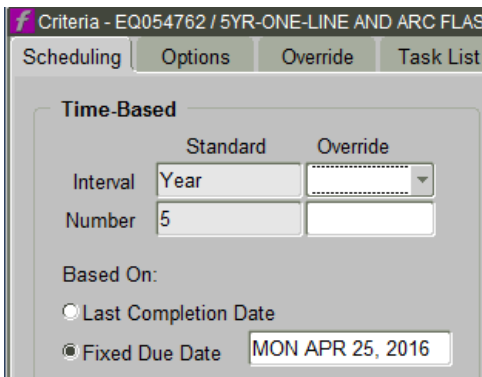
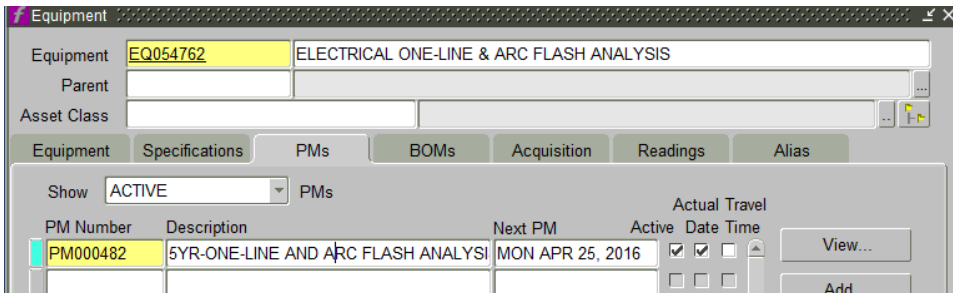
Equipment	Keyword	Nomenclature	Site	Building
EQ010053	HT-X COIL	HT-X COIL 002	UTM	0465
EQ022073	DUMPSTER	DUMPSTER 001	UTM	0465
EQ051369	PREVENT B	PREVENT BF 007	UTM	0465
EQ051370	PREVENT B	PREVENT BF 008	UTM	0465
EQ054762	INSPECTION	ELECTRICAL ONE-LINE & ARC FLASH ANALYSIS	UTM	0465

6. Review the list of equipment to check for the following:
 - Equipment, status: Check equipment status - online
 - Next PM Date:
 - PMs, Criteria, Scheduling: check the number and number override
 - PMs, Criteria, Override: check crew (must be a valid crew)
 - Check notes/attachments for any insight to cause.

1) Example: EQ054762:

Notice the PM is for Apr 25, 2016, and the frequency of the PM is every 5 years.

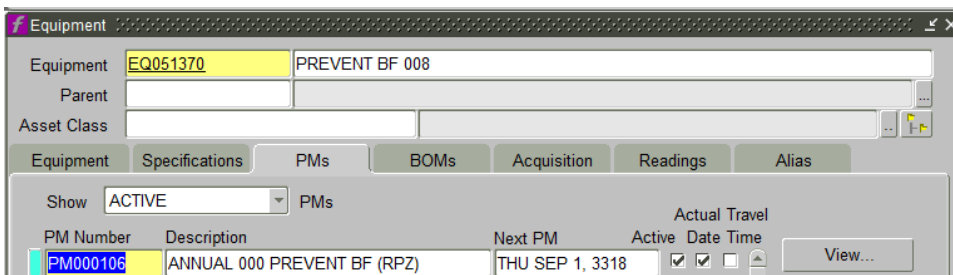
This one is correct. No changes necessary



2) Example: EQ051270: Prevent BF 008

Notice the following:

- Equipment, status: - online
- Next PM Date: **SEP 1, 3318**
- PMs, Criteria, Scheduling: number override is **1304** and next due data is out of range at **SEP 1, 3318**



FAMIS Equipment: Next PM Date Out of Range

Criteria - EQ051370 / ANNUAL 000 PREVENT BF (R)

Scheduling Options Override Task Lis

Time-Based

	Standard	Override
Interval	Year	
Number	1	1304

Based On:

Last Completion Date

Fixed Due Date THU SEP 1, 3310

The override set at 1304 is causing this to happen.

- Someone was likely trying to put in the employees number and did it in the wrong place.
- Change/**delete** the Override
- Change the fixed due date
- Change the Next PM date.

Solution for this example:

- PMs tab, Criteria button:
 - o **Delete** the Override (recommend just delete, the PM itself is set to 1 year and that is correct, override in not needed.
 - o Change the fixed due date
- PM's tab
 - o Change the Next PM date.
- Because it's a Backflow preventer and may be code required to be reported to city
 - o Verify with appropriate Zone Plumber to make sure that this one is not in violation of reporting and maintenance check.
 - o It may be necessary to create a quick work order to get caught up.
- Document any notes in the attachments for historical purposes.