What is videoconferencing?

- Videoconferencing is the communication between you and a classmate, professor, or guest lecturer who is not able to physically attend the class or meeting for whatever reason.
- Videoconferencing can be done in special videoconferencing rooms or by installing a client on a computer.
- Videoconferencing requires a camera, microphone, and speakers.
- Regular voice conferencing can be done with a separate phone.

What videoconferencing services are available in the College of Education?

- Lifesize Video (formerly “Clearsea”)
- Skype (we provide training on how to use Skype)
- Videoconferencing rooms
- Multipoint “Virtual” Videoconferencing rooms

What videoconferencing rooms are available for use?

- SZB 323 - Distance Learning Classroom
- SZB 360A - EDA Admin Office: SZB 348
- SZB 505 – C&I Large Seminar Room
- BEL 546F – KHE Videoconference Room

What do you need to videoconference in non-videoconferencing rooms?

- Laptop
- High-speed internet
- Webcam, speakers and microphone (most laptops have this built-in)
- Admin access to the computer you will be using

Why do you need admin access and how can you get it?

- Downloading Skype or Lifesize clients
- Your local tech support group can install the clients in case you don’t have admin access to the computer

What videoconferencing equipment is available in the College of Education?

- Click here to Checkout Equipment
- Logitech Videoconferencing Kit
The Logitech Videoconferencing Kit gives the user a lot more flexibility.

- Camera set on a tripod for video
- Microphone/speaker module for audio
- Provides an excellent videoconferencing experience
- allows the user to place the camera almost anywhere in the room while still keeping the microphone/speaker in a central location
- Personal Skype accounts required

- Videoconferencing “Skype” Laptop
  - You can checkout a laptop with Skype installed on it for your convenience
  - Personal Skype accounts required

- Yamaha “Skype” Speakers
  - Good addition if you are using the video conferencing “Skype” Laptop or if you are using your own computer
  - Acts as a speaker and microphone
  - Provides a better quality call than the built in components of a laptop

- Lifesize Icon
EDP Only
Recording capabilities
Need list of EIDs to share video with
Provides similar experience to the videoconferencing rooms but in a mobile format

How to request videoconferencing?

• To request videoconferencing, the first step is to submit a help ticket to help@edb.utexas.edu.
• In this ticket it is important that you include as much of the following information as possible for the remote participant.
  • Name
  • Email address
  • UT eid (if possible)
  • Site name (Organization name)
  • Site location (City, State, Country)
  • Site’s Technical Support Contact (A member of the participants own IT staff)
  • When and Where the call will take place