What is videoconferencing?

- Videoconferencing is the communication between you and a classmate, professor, or guest lecturer who is not able to physically attend the class or meeting for whatever reason.
- Videoconferencing can be done in special videoconferencing rooms or by installing a client on a computer.
- Videoconferencing requires a camera, microphone, and speakers
- Regular voice conferencing can be done with a separate phone

What videoconferencing services are available in the College of Education?

- Lifesize Video (formerly “Clearsea”)
- Skype (we provide training on how to use Skype)
- Videoconferencing rooms
- Multipoint “Virtual” Videoconferencing rooms

What videoconferencing rooms are available for use?

- SZB 323 - Distance Learning Classroom
- SZB 360A - EDA Admin Office: SZB 348
- SZB 505 – C&I Large Seminar Room
- BEL 546F – KHE Videoconference Room

What do you need to videoconference in non-videoconferencing rooms?

- Laptop
- High-speed internet
- Webcam, speakers and microphone (most laptops have this built-in)
- Admin access to the computer you will be using

Why do you need admin access and how can you get it?

- Downloading Skype or Lifesize clients
- Your local tech support group can install the clients in case you don’t have admin access to the computer

What videoconferencing equipment is available in the College of Education?

Click here to Checkout Equipment

- Logitech Videoconferencing Kit
The Logitech Videoconferencing Kit gives the user a lot more flexibility.
- Camera set on a tripod for video
- Microphone/speaker module for audio
- Provides an excellent videoconferencing experience
- allows the user to place the camera almost anywhere in the room while still keeping the microphone/speaker in a central location
- Personal Skype accounts required

- Videoconferencing “Skype” Laptop
  - You can checkout a laptop with Skype installed on it for your convenience
  - Personal Skype accounts required

- Yamaha “Skype” Speakers
  - Good addition if you are using the video conferencing “Skype” Laptop or if you are using your own computer
  - Acts as a speaker and microphone
  - Provides a better quality call than the built in components of a laptop

- Lifesize Icon
How to request videoconferencing?

- To request videoconferencing, the first step is to submit a help ticket to help@edb.utexas.edu.
- In this ticket it is important that you include as much of the following information as possible for the remote participant.
  - Name
  - Email address
  - UT eid (if possible)
  - Site name (Organization name)
  - Site location (City, State, Country)
  - Site’s Technical Support Contact (A member of the participants own IT staff)
  - When and Where the call will take place