How to Configure UTexas Email on Mac Mail

Summary:
Instructions on how to configure Mac Mail to work with UTexas gmail accounts.

Required Steps:

1. Open Mail and Add a New Account, make sure to select Add Other Mail Account... and then click Continue.

2. Fill in the information as indicated, make sure to use the full @utexas.edu email address as the user name.
2. Input the Incoming Mail Server settings and then click Next.
   Account Type: IMAP
   Mail Server: imap.gmail.com
   Username: name@utexas.edu
   Password: the @utexas.edu password

3. Input the Incoming Mail Server settings and then click Next.
   Account Type: IMAP
   Mail Server: imap.gmail.com
   Username: name@utexas.edu
   Password: the @utexas.edu password
4. Input the Outgoing Mail Server settings and then click Create.
   SMTP Server: smtp.gmail.com
   User Name: Same as before
   Password: Same as before
Related articles

- Admin Responsibility Matrix
- Classification of IT Resources for ISORA
- CrashPlan UT Backup
- Common Mac Fixes
- How to Access the Office365 Junk Mail folder on the web