## Coordinator and Field Supervisor Resources

### School District Information

**Placement Information** - Includes Cooperating Teacher Application, Coordinator Placement Sheet, and link to the Online Placement System

**Primary Coordinators (EC-6 ESL)** - List of the schools by district matched with the respectively assigned faculty coordinators.

**School District Information**
- Austin ISD
- Eanes ISD
- Leander ISD
- Manor ISD
- Pflugerville ISD
- Round Rock ISD

### Handbooks

- **EC-6 Coordinator & Field Supervisor Handbook**
  - Guiding Student Teachers Handbook – Very detailed information for novice cooperating teachers and field supervisors.
  - Field Supervisors Guide for EC-6 ESL Interns and Student Teachers – The "Cliff Notes" version for field supervisors of the Coordinator and Field Supervisors Handbook.
  - Student Teaching Handbook - For students in their final semester.

### Certification Information

- **Required Exams for Initial Certification**
  - Certification Exam Preparation
  - TExES Test Results

### End of Semester Requirements

- **End-of-Semester Requirements** - For Coordinators and Field Supervisors. Includes Mileage Reimbursement information, TEA Observation Record Log, and link to Online Evaluation System.
  - Checklist for Coordinators (Word document)
  - Checklist for Field Supervisors (Word document)
  - Coordinator and Field Supervisor Materials Submission Chart (Excel)
  - Student Assessments - For Cooperating Teachers, Field Supervisors, and Students. Includes link and instructions for the Online Evaluation System.

### TEA Curriculum Requirements for Educator Preparation

- **State Board for Educator Certification Rules - Texas Administrative Code**
  - TEC, TAC, and Resources for Ethics; ELPS; Dyslexia; Technology; and Mental Health, Suicide Prevention, and Substance Abuse
  - TEA Educator Standards - TAC and Standards
  - Texas Teacher Standards – Chapter 149 in the TAC
  - Texas Essential Knowledge and Skills (TEKS)
  - Program Provider Resources – includes information on mental health, substance abuse, and youth suicide training.

### TEA Non Curriculum Requirements for Educator Preparation

- **State Board for Educator Certification (SBEC) Rules - Texas Administrative Code**
  - TEC, TAC, and Resources for Military, Teacher Aid, Cooperating Teacher, Field Supervisors
  - SBEC Meeting Resources - Agenda, Public Testimony, Livestream
  - Other TEA Non Curriculum Requirements - TEA Observation Record and TEA Observation Record Example; Principal Observation Letter; Mentor Training for Cooperating Teachers and Site Supervisors

### Training

- **Mentor Training**
- **School Law Seminar**