International Travel Policy

International travel on UT business by College of Education faculty, staff, and students must be pre-approved in writing by the Dean, even if the travel is at no cost to the University.

Travel to Canada, Mexico, and Puerto Rico is not considered international travel and Dean’s Office approval is usually not required. Departments must check the restricted region status of these destinations; in some cases, the restricted region status will necessitate Dean’s Office approval.

For information on travel to restricted regions and mandatory ISOS registration: http://world.utexas.edu/risk/travelpolicy.

UT Austin’s Handbook of Operating Procedures addresses international travel in HOP 3-1210: http://www.policies.utexas.edu/policies/travel-requests.