My Workbench

Once you are logged in, click on 'My Workbench' in the admin menu.

1. The 'edit my profile' link takes you to the **Profile Editor**

   *The rest of My Workbench is focused on Content Management.*

2. The 'Create Content' tab takes you to the **Content Creator**.

3. The 'My Upcoming Courses & Recent Edits' section lists the five most recently updated pieces of content that belong to you.

4. The 'My Edits' button and 'view all' link takes you to a list of all content that belongs to you.

5. The 'All Recent Content' button takes you to a list of all recently added/edited content, regardless of editing rights.

6. The 'Content in My Sections' section lists the content for which you have editing access.

7. The 'My sections' tab displays a list of all sections of the website where you have editing rights.