Workers' Compensation and Workplace Injuries

If you or someone you supervise has been injured on the job, please review the following:

**Workplace Injuries**

Employees that have been injured on the job should immediately notify their supervisors. They should then review the [Notice of Network Requirement for The University of Texas System](#), and complete and fax the following forms to Benefits and Leave Management at (512) 471-7008:

- Employee Injury Notice
- Workers' Compensation Network Acknowledgement
- WCI-23 Request for Paid Leave

For questions regarding this paperwork, please contact Benefits and Leave Management at (512) 475-8099.

**Medical Care for Workplace Injuries**

*For injuries that result in an emergency,* please call 911 and ask to be transported to the nearest emergency room (exposures to animal, chemical or biological hazards that result in an emergency should be referred to a St. David’s affiliated emergency room).

*For non-emergent injuries requiring first aid (minor cuts, bruises, sprains, and strains),* please contact the on-campus Occupational Health Clinic at (512) 471-4647 and schedule an appointment with an Occupational Health Nurse.

*For non-emergent injuries requiring more urgent care,* employees may also choose to visit an urgent care center or healthcare provider that participates in the IMO Network. To search for participating provider, please visit IMO’s [Find a Provider](#) page.

If you are in immediate need of care and are having trouble with your insurance, please call the Human Resources Service Center (HRSC) at (512) 471-4772.