Class Attendance

Faculty should not be away from classes for more than an absolute maximum of four days, and should not miss more than two days of classes at a time, widely spaced, with an absolute maximum of two such absences per session. It is essential that faculty be in residence for the first and final days of class. Please do not plan to leave Austin prior to the day that your class officially ends (e.g., last class day or final exam day), and plan to be available to students, at least via email, for a few days’ time after you have posted and turned in your grades.