Faculty Review

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Instructions

Required Materials

- Updated CV
- Completed FAR - Faculty Activity Report
- Merit Summary Score Sheet (recommended, not required)

Submission Instructions

Step 1: Review the EDP Merit Review Criteria

Step 2: Complete your FAR

- For 2019 Review: AY 2018-19 up to 8/31/2019
- See FAR How-To for help/instructions

Step 3: Upload the following documents to the Review Document Upload Box:

- Updated CV
- Completed Merit Summary Score Sheet (optional but recommended) with any comments you deem relevant to understanding your accomplishments.

Note: Merit Grids No Longer in Use

Merit Grid has been replaced by the Faculty Activity Report (FAR)

- For the 2019 review: FARs for 17-19 + previously-submitted (if applicable) merit grid for 16-17 (note: EDP has all previously-submitted merit grids on file, so you do NOT have to submit this).
- Starting in the 2020 review: the merit grid will be fully replaced by the FAR.

Review Process

For specific dates & deadlines, see the Faculty Handbook Calendar

1. Faculty submit review materials (excluding 1st-year faculty)
2. Committee Chairs meet
3. Review Committees meet
4. Merit Reviews Due
5. Final Review Committee Chairs meeting (w/Dept Chair)
6. Individual faculty meetings with Dept Chair (except 1st-year, Comprehensive, or Mid-Probationary)
7. 1st-Year merit materials due
8. Budget Council meets to vote on which faculty will go up for promotion, discuss any unsatisfactory reviews.
9. Reviews of 1st-year faculty
10. Dept Chair meets with 1st-year, Mid-Probationary, & Comprehensive Post-Tenure faculty
11. Teaching Observation Reports completed & submitted to Dept Chair

Helpful Links

- Faculty Review Types
- Peer Teaching Observation Instructions
2019 Review

2019 Committees

Assistant Professor Review Committee
- Stephanie Cawthon (Chair)
- Kristin Neff
- Marie-Anne Suizzo
- Tiffany Whittaker
- Seung Choi

Associate Professor Review Committee
- Aaron Rochlen (Chair)
- Cindy Carlson
- Kevin Cokley

Full Professor Review Committee
- Diane Schallert (Chair)
- Rico Ainslie
- Toni Falbo

Non Tenure-Track Review Committee
- James Pustejovsky (Chair)
- Gigi Awad
- Delida Sanchez
- Erin Rodriguez

2019 Reviews Required

2019 Peer Teaching Observations Required
Person to Be Reviewed (Peer Observation Chair, Co-Chair)
- Rico Ainslie (Falbo, Sanchez)
- Gigi Awad (Schallert, Klingbeil)
- Sarah Kate Bearman (Awad, Yan)
- Seung Choi (Cawthon, Whittaker)
- Jane Gray (Bearman, Parent)
- David Klingbeil (Carlson, Ainslie)
- Katie Muenks (Suizzo, Rochlen)
- Jessica O’Bleness (Rodriguez, McCarthy)
- Delida Sanchez (Cokley, Pustejovsky)

2019 Mid-Probationary Reviews Required (Assistant)
- Annie Kang
- Mike Parent
- Veronica Yan

2019 Mid-Rank Reviews Required (Associate)
- None

2019 Post-Tenure Comprehensive Reviews Required
- Cindy Carlson
- Kevin Cokley
- Marie-Anne Suizzo
- Tiffany Whittaker