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**STEM Education Graduate Student Resources Wiki**

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**Contact Information**

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Graduate Advisor

SZB 436G

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*Director of Graduate Studies for C&I, approves all master's graduation applications, post 12th class day registration changes, doctoral candidacy applications, doctoral dissertation defenses and leave of absence requests*

**Stephen Flynn**

Graduate Admissions Coordinator

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*Principal duties: Graduate Admissions Coordinator for all incoming students; graduate student academic appointments; fellowship & scholarship contact*

**Ann Ford**

Senior Administrative Associate

SZB 436J

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*Principal duties: primary course scheduler for EDC, ALD, & STM courses. Departmental contact for registration, waitlists, course restrictions, course instructor surveys, grade reporting, and website updates.*

**Jeffrey Grimes**

Graduate Program Coordinator

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*Principal duties: graduate coordinator for current students; degree audits, qualifying exams, programs of work and graduation, transfer courses*