Recommended listservs and newsletters for staff and administrators by role

UT Lists home page: https://utlists.utexas.edu/sympa

- Staff with **HR roles** (HR Partners, HR Executives, Timekeepers, Absence Partners, etc.):
  - coe-businessservices
  - coe-hrpartners
  - coe-workdaytaskforce
  - workday_updates
  - workday_release_notes@utlists.utexas.edu
  - Workday Release Notes (web site)
  - Workday@UT Newsletter (web site)
  - HR Spectrum listserv – membership based on staff identified as HR Contacts/HR Delegates in OHS contacts system

- Staff who **process costing** transactions in Workday (Cost Center Managers)
  - coe-businessservices
  - coe-workdaytaskforce
  - financial.contacts
  - hbpnews@utlists.utexas.edu
  - workday_updates
  - workday_release_notes@utlists.utexas.edu
  - Workday Release Notes (web site)
  - Workday@UT Newsletter (web site)
  - Financial and Administrative Services communications (web site)

- Staff who **approve transactions** in Workday (HR Executives/Academic HR Executives)
  - workday_updates
  - workday_release_notes@utlists.utexas.edu
  - hcm-payroll.advisory (closed membership determined by role, not open to subscription requests)
  - HR Consortium listserv (closed membership determined by role, not open to subscription requests)

- Staff/administrators who work with **graduate students**:
  - dept_contactsintl_scholars
  - gcnetwork@utlists.utexas.edu
  - se-forum

- Staff/administration who work with **undergraduate students**:
  - dept_contactsintl_scholars
  - se-forum

- Staff who work with **scholarships and fellowships**:
  - Scholarship/fellowship creators and approvers: ss1_communication@utlists.utexas.edu
  - Scholarship coordinators: schol-coords@utlists.utexas.edu

- Staff/administrators who work with **faculty**:
  - dept_contactsintl_scholars

- Staff/administrators who work with **grants and contracts**:
  - research_administrators_network@utlists.utexas.edu

- **Records management**:
  - ut-retention@utlists.utexas.edu

- **Accounting/travel/voucher** processors:
  - travel-updates
  - vp2_users
• financial.contacts
• hbpnews@utlists.utexas.edu
• purchasing_updates@utlists.utexas.edu
• Financial and Administrative Services communications (web site)

Please send suggested additions to this list and notifications about broken links to COE-HR@austin.utexas.edu.