Technology Services

College of Communication Facilities

- Classroom Technology
  - Audio-Visual Equipment Set Up
  - Classroom AV
    - ATEM Operation Manual
    - BELO 5.208 - Audio Board Setup and Quickstart
    - Chrome - How to Fix Netflix - Error for content playback
    - Classroom - Lavalier Microphones How to Check Batteries
    - Classroom Lectern - How to Change and Repair the Broken Desk Casters
    - CMA 5130 RTF Conference Room TV Settings - Preferred Film Look Settings
    - Console Instructions
    - Crestron - Audio Midi Setup for 5.1 Speaker output
    - Google Hangouts - How to Setup a Session - Using Classroom Webcams
    - How to Connect a Laptop in a College of Communication Classroom
    - How to Connect an Auxiliary Device in a College of Communication Classroom
    - How to control the volume in a College of Communication Classroom
    - How to get help in a College of Communication Classroom
    - How to play a Disc in a College of Communication Classroom
    - How to Play a Non-Region 1 Disc in a Classroom
    - How to Record Audio in select BMC Classrooms
    - How to Record a Video Lecture in the BMC 1.202 Lecture Hall.
    - How to turn off the Projector in a College of Communication Classroom
    - How to turn on the Projector in a College of Communication Classroom
    - How to use a Classroom Computer in a College of Communication Classroom
    - How to use a Doc Cam in a College of Communication Classroom
    - How to use the Microphones in Moody Communication classrooms
    - Monitor Calibration - Calman ISF Workflow V1 REVISED
    - Other Uses for the Laptop Connection
    - Projector Calibration Check with HD Color Bars
    - QLab - Quicktime Player for Screenings Setup Workflow
    - Sennheiser Wireless Microphones - How to Setup for Recording
    - Surround Sound Test File
    - Teaching Console Overview
    - Using a Portable Video Conference System
    - Using a Portable Voice Conference (Teleconference) System
    - VLC - Playback Preferences Settings
    - Webcam Checkout - Skype Setup on COC Classroom Audio Video Systems
    - Webcam - Record a lecture using Adobe Connect
    - Webcam - Record a lecture using QuickTime (Mac OS ONLY!)
    - Webcam - Record a lecture using Zoom
    - Webcam - Skype Setup on COC Classroom Audio Video Systems
    - Web Meeting Zoom App how to - Works like Skype but better
  - KiPro Mini
    - Capture video from the KiPro mini
    - CMB 4.130 Recording with the Ki Pro Mini on Compact Flash Cards
    - Copy a video off an AJA KiPro
    - Format the AJA KiPro
    - Format the KiPro mini
    - KiPro Mini workflow
  - Ross Crossover switcher
    - Chroma Key
    - Photoshop - How to Save a Graphic in PhotoShop to use in Ross Switcher Still Store
    - Reset Mobile TV Switcher from Default Power-Off State
    - Ross - Crossover Switcher - How to fix the Compix Alpha Chanel
    - Ross - Crossover Switcher - How to load a Lower Third
    - Ross - Crossover Switcher - How to Recall a Memory Setting
    - Ross Crossover Switcher - How to Reset the Switcher
    - Ross - Crossover Switcher - How to set the Key Transition Durations Cuts
    - Ross Crossover Switcher – How to set the “Still Store Media” key type
    - Ross Crossover Switcher - N Pass setup
  - Computer Systems
    - Dual-Boot (MAC-WINDOWS)
    - Dualboot Classroom control policies
    - Macintosh Systems
      - How to Sync the Apple Remote to the Mac
      - Powering on a Mac mini
    - Windows Systems
  - Technology Assistance
    - Crestron Room / Door Scheduler Touch Panel - How to Reset If It Is Not Showing the Correct Schedule

- BMC
  - BMC 3.208 Reporter workflow

- CMA
  - CMA 2.2xx CSD Clinic
    - Axis IP camera video: Audio Playback Problems, Editing Problems
- CSD Clinical Students
  - Record & Upload a Clinical Session.
  - Using Adobe Connect for a Telemedicine Session in the CSD Clinic
  - View "Project Skills" DVD on CSD Clinic PCs
- CSD Clinical Supervisors
  - Granting login access to clinical computers
- CMA 2.2xxx CSD Research Labs
  - CMA 2.2xx CSD Research Labs - Facility Documentation
    - CSD Research Lab 1 & Sound Booths - Facility Technical Documentation - CMA 2.226
    - CSD Research Lab 2 & Sound Booth - Facility Technical Documentation - CMA 2.228
    - CMA 2.228A Lab 2 Sound Booth - Ventilation Fan System
    - CSD Research Lab 3 & Sound Booth - Facility Technical Documentation - CMA 2.230A
    - CSD Research Lab 4 - Facility Technical Documentation - CMA 2.268
    - CSD Research Lab 5 - Facility Technical Documentation - CMA 2.264
    - CSD Research Lab 6 - Facility Technical Documentation - CMA 2.260
    - CSD Research Lab 7 - Facility Technical Documentation - CMA 2.256
    - CSD Research Lab 8 - Facility Technical Documentation - CMA 2.266
    - How to Record Test Subject Sessions in AAC Lab 8
    - CSD Research Lab 9 - Facility Technical Documentation - CMA 2.270
- CMA 2.230 CSD Audiology Booths
  - CMA 2.230 Sound Booths - Equipment Manuals
  - CMA 2.230 Sound Booths - Facility Technical Documentation
    - CSD Sound Booth Pair B - Facility Technical Documentation - CMA 2.230C & D
    - CSD Sound Booth Pair C - Facility Technical Documentation - CMA 2.230F
    - CSD Sound Booth Pair D - Facility Technical Documentation - CMA 2.230G
    - CSD Sound Booth Pair E - Facility Technical Documentation - CMA 2.230I & M
    - CSD Sound Booth Pair F - Facility Technical Documentation - CMA 2.230L & N
    - CSD Sound Booth Pair G - Facility Technical Documentation - CMA 2.230H & K
  - CMA 2.230 Sound Booths - Helpsheets Audiology
    - How to Power On / Power Off Audiology Sound Booths
    - How to Present External Audio Stimuli from CD
    - How to Present External Audio Stimuli from CD using the Aurical Aud Audiometer
    - How to Present External Audio Stimuli from iPod / Laptop / External Device
    - How to Present External Audio Stimuli from iPod / Laptop / External Device using the Aurical Aud Audiometer
    - How to Present External Audio Stimuli from PC - Focusrite Soundcards
    - How to Present External Audio Stimuli from PC - Focusrite Soundcards using the Aurical Aud Audiometer
    - How to Present External Stereo Audio Stimuli from PC - MOTU Soundcards
    - How to Present External Stereo Audio Stimuli from PC - MOTU Soundcards
    - How to provide VRA to young test subjects (monkeys & TVs)
    - How to use Assistant's In-Ear Monitor System
    - How to Use Mother's Distraction System
  - CMA 2.230 Sound Booths - Helpsheets Research
    - Adjust MOTU channel levels
    - How to Create Noise & Tone audio test files in Adobe Audition
    - How to Present Multi-Channel Audio Stimuli from PC - MOTU Soundcards
    - How to Present Multiple Simultaneous Audio Stimuli from PC
    - How to Record Custom Audio Speech Samples for Audiological Testing
- CMA 4.140 - Digital Media Audio Suite
  - CMB 1.109 USB MP3 recorders
  - Finalize a CD using a CD recorder
  - Record Telephone audio in the Radio Room
- CMA 4.144 - Digital Media Classroom
  - Anaconda Navigator - How to Install to Anyuser Account
- CMA 4.206E - Digital Media Lab
  - Copy of Media Duplication – VHS to DVD - (Panasonic DMR-EZ47V)
  - Headphones - How to Connect Bluetooth Headphones
  - Machine Room Dubbing
  - Media Duplication – CD, DVD Duplication Tower
  - Media Duplication – Mini DV to DVD - (JVC SR-DVM70)
  - Media Duplication – VHS to DVD - (Panasonic DMR-EZ47V)
  - Single DVD Duplicator workflow
- CMA 5.176 - RTF Classroom and AVID Editing Lab
  - RTF 318 FINAL CUT PRO STEP BY STEP WORKFLOW FOR 2ND AND 3RD PROJECTS
- CMA/Digital Media Labs PROCTORS Checklists
- CMB
  - Advanced Narrative Double System - 4K Post Production Workflow
  - AVID - After Effects - Rendering out an HD Video Project
  - Class Projects and Incorporating the Green Screen in Studio 4B (CMB 4.118)
- CMB1 Behavioral Science Lab
  - CMB1 Behavioral Science Lab Administration Guide
  - CMB1 Behavioral Science Lab Administration Frequently Asked Questions
  - Configure Usher BSL Camera portal settings for CMB1 Behavioral Science Lab
  - Grant researchers access to cameras in CMB1 Behavioral Science Lab
  - How to move a camera in CMB1 Behavioral Science Lab
  - How to reconfigure PCs in Experimental Rooms in CMB1 Behavioral Science Lab
  - On-Boarding/Off-Boarding a New/Retiring BSL Lab Manager
  - CMB1 Behavioral Science Lab Technical User Guide
  - Axis IP camera video: Audio Playback Problems, Editing Problems
  - How to record session audio in CMB1 Behavioral Science Lab
How to store a recorded session video in CMB1 Behavioral Science Lab
How to use intercom to contact test participants in CMB1 Behavioral Science Lab
How to use your own computer to view & record cameras in CMB1 Behavioral Science Lab
How to View Cameras & Record Session Videos in CMB1 Behavioral Science Lab
Screen Recording
  * CMB 1.116 Mock MRI Scanner Facility
    * Booth Protocols
      * Find Files on Mock Scan Computer
      * Map to Austin Disk
      * Saving E-prime Output to Austin Disk
    * Button Box
      * Change Audacity Output to Focusrite Scarlett
      * CMB 1.116 Mock MRI Scanner Facility Photos
      * Configure VLC to output to MRI Speakers
      * Running a subject in the CMB1.116 MRI Simulator

CMB 1.106A - ProTools HD 3
CMB 1.106B - AVID-ProTools-Sound Booth
CMB 1.108A - ProTools HD 5
CMB 1.109 - AVID-ProTools
CMB 1.113 - AVID-ProTools
CMB 1.122 - ProTools HD 5
CMB 3.120 Gaming TV System
CMB 4.114 - Classroom
CMB 4.122 - Studio 4C
  * Doremi - DCP - Ingest and Playback Workflow
  * FCP Final Cut Pro Version 7 - Projection Settings Fix Dark Image Display
CMB 4.128 - Studio 4E
  * CMB 4.128 Hot Lights for photography
  * CMB 4.128 Interview Set Lighting
  * CMB 4.128 Photo Studio Flashes
  * How to Patch in a Handheld (remote) 4th Camera to the Ross Switcher CMB 4.118 or any CMB Studio

CMB 4.130 - TV Production Control Room
  * CG Compix - How to Create Graphics For Reporting Texas TV Show
  * CG - Compix - How to Create Graphics For Texas NewsWatch Show
  * Clip Jockey - Linked Player Recording Using the Omneon Server
  * CMB 4.130 - Broadcast Journalism JVC Live Remote Camera Free Wi-Fi Workflow
  * CMB 4.130 Countdown Clock
  * CMB 4.130 - TV Production Control Room (PCR)
  * CMB 4.130 TV Production Control Room - Broadcast Journalism Premiere Lower 3rd
  * CMB 4.130 TV Production Control Room - Broadcast Journalism Premiere Video Playback Operators Workflow
  * CMB 4.130 TV Production Control Room - Equipment Manuals
  * CMB 4.130 TV Production Control Room - KiPro Mini Recorder
  * CMB 4.130 TV Production Control Room - Live Streaming to YouTube
  * CMB 4.130 TV Production Control Room - Put a phone call on-air
  * CMB 4.130 TV Production Control Room - Remote Mac - Show Maps & Web Content on air
  * CMB 4.130 TV Production Control Room - Remote Mac - Show Skype Interview on air
  * CMB 4.130 TV Production Control Room - Video Router System
    * CMB 4.130 TV Production Control Room - Adjusting Camera White Balance using QC Monitor & Waveform Monitor
    * CMB 4.130 TV Production Control Room - Change Studio TV monitors via Video Router
    * CMB 4.130 TV Production Control Room - Changing the studio being controlled by the TV Switcher via Video Router Salvo
    * CMB 4.130 TV Production Control Room - How to route Sources to Destinations using Router System
  * CMB 4.130 TV Production Control Room - Wheatstone Audio System
    * How to Adjust Microphone gain, EQ & compression on Wheatstone mixer
    * How to change studio being controlled by Mixer via Audio System Salvo
    * How to connect Microphones, IFBs, & Intercoms in TV studios
    * How to override a Wheatstone Mixer Input (advanced)
  * CMB 4.130 TV Program Control Room - Broadcast Journalism Live Remote Camera
  * CMB 4.130 TV Program Control Room - Live Streaming a Production
  * CMB 4.130 TV Program Control Room - Recording a Production
  * CMB 4.130 TV Program Control Room - Streaming & Recording with AJA HELO
  * CMB 4.130 TV Program Control Room - Streaming & Recording with AJA HELO Quick Setup
  * Facebook Event or Texas NewsWatch Live Streaming to Facebook - or YouTube
    * Teradek Vidiu Pro - Manual Network Setup
  * How To Export and FTP to the HyperDeck Mini
  * How to route to the Control Room QC Monitor
  * Reporting Texas - How to Access and Edit Master Premiere Template Project
  * Reporting Texas TV - Edit Fullscreen Sports Scores
  * Ross - Crossover Switcher - Chroma Key settings
  * Ross - Crossover Switcher - How to set the Key Transition Durations Cuts (0 frames) or Dissolves
  * Ross XPRESSION - CG & Real Time Graphics Tutorials
  * Rundown Creator - how to make user accounts and manage user accounts
  * Rundown Creator - Teleprompter - iMac Display Settings and Quick Start Guide
  * Setting up Studio 4E for Interview Recording
  * Set up a temporary larger louder studio announce speaker
  * Texas NewsWatch Adobe Premiere - Broadcast Journalism Package Lower 3rd Graphic
  * Texas NewsWatch Live Streaming - Teradek Vidiu

CMB 4.130 - Voces Recording Production Setup
• CMB 4th Floor Studios - Notes on Electricity in the Studios
• CMB - Proctor Open and Closing Checklist
• CMB - Studio Cages Equipment Checkout Workflow
• CMB Studio Dimmer Patch Listings
  • CMB 4.126 Studio 4D Lighting Patch Listing
• CMB STUDIOS - Strand 200 Lighting Board - Workflow
• CMB - Verify correct frames were captured at 23.98 from 29.97 film transfer
• Crestron - Audio Patch around fix
• Graduate (881KA) MFA Documentary Double System AVID - Post Production Workflow
• Graduate (881KB) MFA Narrative Film Double System AVID - 4K - UHD Post Production Workflow
• Playing Audio Output directly through the KONA Card with External Speakers
• Scaffold Instruction Manual
• Server Access – Class_Folders and Temp_Transfer
  • How to Access College of Communication Servers Out of Network Using Cisco AnyConnect VPN
  • Out of Network Server Access - College of Communication
  • Troubleshooting UT VPN in Apple OS 10.7 (Lion)
• Shiftplanning - Proctor Quick Start - How to trade shifts
• Sony CineAlta 4K PMW F5 - 4K Post Production Workflow - AVID and Premiere
• Strand Palette VL Lighting Board CMB 6B
• Studios and Classrooms - How to Fix the Keyboard and Mouse Connection
• UT3D Calendar
• What to Bring to the Sound Mix
• Moody College of Communication Computer Classrooms and Labs
• Digital Media Labs and CMB Proctor - Student Worker Policies
• Thin Clients and Virtual Desktops
• Template Revision History

Policies, Rules and Procedures
• Moody College Technology Purchasing Policy and Procedures
  • Adobe 2017-18 License Agreement in the Moody College
  • Adobe Creative Cloud Managed Licensing and Installation Workflow
  • Smartsheet Accounts and Licenses
• College of Communication Technology Services SLA
  • Service Level Agreements
  • SLA - Classroom Technology
  • SLA - Usher Equipment Reservation
  • SLA - Usher General Services
  • SLA - Usher Star Student Advising
• College of Communication Computer Encryption
• Communication Maintenance Schedule
• Infrastructure Maintenance Schedule
• Reporting a ServiceDesk Incident/Request
• Smartphone and iPad Support
• Lab Configuration Policy
  • Common Software and Deployment Policy
  • DVD media on reserve
• Using the COMM Shares Server
• Video Production and Hosting Solutions
• Morning Classroom Rounds
  • Classroom Technology Rounds Items to Check
  • Troubleshooting Checklist Matrix for Classroom Technology Problems
  • Computer check-in
  • Setup Scanner for Remote Administration
  • Moody Classroom, Conference & PC Lab Room List

Moody College Equipment Checkout
• Equipment Checkout Policies
• Equipment Checkout Student Worker Policies
• Equipment Information
  • Arri Alexa
  • Audio Technica BP 4029 Manual
  • Canon DSLR Video Recording
  • Canon Lenses
  • Canon Vixia HFM500
    • Canon Vixia HFM500 Quick Start Setup Guide
    • Manfrotto Tripod 394H - Quick Start Guide
  • Canon Rebel T5i
  • Canon XF100 / XF-105
  • Canon – XF Utility Compact Flash Card Media Backup Workflow
  • Canon 70D
  • Canon C100
    • Canon C100 and Ninja2 23.98fps recording workflow
    • Canon C100 - Easy Setup for Recording to the Sound Devices Pix 220 or 240
    • Canon - C200 - Quick Start Guide for Recording
  • Canon 6D
• Arri SR
• Axler Foldable Crane Slider
• Bolex Cameras
• Equipment Comparison Charts
• Film Cameras
• How to record narration audio using the Rode USB studio mic & a laptop
• How to record narration audio using the Tascam DR-70D with phantom-powered AKG studio microphone
• Panasonic AG-DVX200
• Panasonic Cinema VariCam LT 4K S35 Digital Cinema Camera
• Beachtek DXA-4 XLR Adapter
• Bose L1 PA Speaker
• Camera Lens and Mattebox Reference
• DSLR Training Links
• Canon ST-E2 Speedlite Transmitter
• DJI-Ronin M Handheld 3-Axis Gimbal Stabilizer
• E-Image ES50 Slider
• Epson PowerLite 1761W Projector
• GoPro Hero4
• How to Create a Reservation using Usher
• How to get equipment from RTF Equipment Checkout 8-26
• How to Use the Video Light Bank with the 800 HMI Joker
• Jab Daylight Manual
• JVC GY-HM660U
• KiPro
• KiPro Mini Recorder Info
• Large Canon Zoom Lens Info
• Lectrosonics Wireless Lavaliers Manuals
• Lens Transportation Info
• Libec Tripod - How to Setup and Use
• Lighting and Grip Equipment Table
• Mackie SRM150 PA Speaker
• Marantz PMD 660
• Microphone Information Table
• Microphone Manuals
• Minolta Auto Meter
• Nikon Lenses
• Olympus E-PL1
• Olympus E-PL2
• On-Camera Mics for DSLR
• Panasonic
  • FCP - AVCHD 23.98 Workflow in Final Cut Pro with the Sony FS-100 and the Panasonic AG-HMC150
  • Panasonic AG-HMC150 AVCHD HD Video Camera
  • Panasonic - CX350 - Quick Start Guide
  • Panasonic - DVX 200 - Quick Start Recording Workflow
  • Panasonic GH5 - Camera and Post Workflow
  • Panasonic P2 Workflow
  • Panasonic - UX90 - Quick Start Guide
  • Panasonic Z10000P Camera
  • Using the FS100 with the HVX-200
• Pix 240 Manual
• Pocket Wizard Plus II
• Quickstart Guide for Simple MS recording with the BP4029 mic AG
• RTF Equipment Reference Page
• Sanyo CG20
• Selecting an Extension Cable
• Sekonic L-308s
• Selecting a Sound Cable
• RTF Equipment Manuals
  • Bolex H16 manual
  • Canon 7D Manual
  • GoPro - Hero 3 - Black - User Manual
  • Panasonic HMC150 Manual
  • PMD 660 manual
  • Sekonic L-758
  • Sekonic L-398 help sheet
  • Sony EX-1 Manual
  • Sony EX-3 Manual
  • Sony F3 Manual
  • Sony FS-100 Manual
• Sennheiser EW G3 Wireless Lavaliere
  • Lavaliere - Sennheiser EW100 Quick Start Guide
• Shure Audio System Guide
• Sony F5
• Sony TD30 and NX3D
• Sony TD300
• Sound Devices 302 or 442 Mixer
• Sound Devices 633
• Sound Devices 664
• Sound Devices Pix 240
Radio-Television and Film (RTF)

- RTF Post Production Help and Resources
- Converting AVCHD (.mts) files when the PRIVATE folder structure is incomplete
- RTF Policies & Rules
  - CMB Studio Rules
  - Editing Suites Rules for RTF Production MFA Graduate Students
  - RTF Safety Policy
  - Weapons Policy
- RTF Production Handbook - Includes Forms And Release Documents
- Camera Report
- Film Purchase and Processing
- Helpful Web Sites and Contacts
- INSURANCE -- Equipment Replacement Insurance
- INSURANCE - General Liability (Production) Insurance
- INSURANCE - Student Accident Insurance
- License and Release Forms
- Possible Discounts for RTF Students
- Routine Film Student Expenses
- RTF366K Administrative Procedures
- RTF Travel Handbook
  - Overview of Travel Procedures and Rules for RTF Faculty, Staff, and Students
  - RTF Department Faculty and Staff Travel
  - RTF Department Domestic Travel for Production Students
  - RTF Department Student International Travel
  - RTF Department Domestic Travel for Media Studies Students
- External Resources Recommended by RTF Technical Staff
- Production Equipment
  - Grip
    - Apple Boxes
    - Clamps
    - C Mount Lenses - Fit Bolex or Bell & Howell
    - C-Stands
    - Dollies
    - HMI Lights
    - Light Diffusers
    - Light Reflectors
    - Light Stands and Mounts
    - Notes on Electricity - Guide to Twist-Lok connectors
    - Sekonic L-398 Light Meter
    - Which Battery do I Need
    - Which Cable do I Need
  - Audio
    - Connecting a Sound Devices 702T or 744T Digital Audio Recorder to a computer
    - How to Extract Audio from the Marantz PMD 660 Recorder
    - How to set the 744T for TRUE 24 (not 23.98) frame recording of video or Film
    - How to set up the 702T or the 744T for Double System Recording for VIDEO
    - Set up a Wired Lavaliere Microphone
    - Sound Devices 302 - Quick Start Guide
      - Sound Devices 442 Manual
    - Sound Devices 702
    - Sound Devices 744T
      - 633 Basic Setup Guide
    - Sound Devices – Pix 240 Easy Recording Setup Guide
  - Film
- Cameras for Film Production
  - Arri
    - Arri SR-16 16mm film camera - How to load film
    - Arri Magazine and Battery Info Sheet
  - Bolex
    - Bolex 16mm Film Camera - How to Load Film
    - Bolex Camera guide
    - Bolex Cameras and their attributes
    - Bolex SBM Correctly attaching the Bayonet to c-mount adapter.
    - Using the Film Splicer
  - Filters
  - Lenses
  - Notes On Pipp
- Film Specifications
- Video
  - Beam Splitter setup
  - Media Card Compatibility Chart
  - Sony LMD 425 Stereoscopic 3D Video Monitor - How to set for normal 2D screening
  - Sony LMD 425 Stereoscopic 3D Video Monitor - How to Set to Side by Side or Dual SDI
  - Sony PMW F5 4K Recording to SxS cards and Adobe Premiere Project Setup
  - Sony PMW F5 4K Recording to SxS cards and AVID Project Setup for Transcoding Media
  - Sony PMW F5 recording to Gemini 10 bit 4444 Dual Link Recording Workflow
  - Sony TD300 - HDMI output to Sony or LG 3D monitors
  - UT3D - Enabling 3D Playback on the External Video Monitor
  - UT3D Sony PMW-TD300 Recording Workflow with the Gemini
- Camera Support
  - GoPro - Easy Setup Guide - Getting Started
  - GoPro - Hero 3 Black - User Manual
  - Sony
    - AJA - Ki Pro Mini - Easy Setup
    - AJA Ki Pro Ultra - Three Camera Recording Workflow
    - AVID - HXR-NX3D1U 3D WORKFLOW
    - BIG AUDIO METER WITH NUMBERS ON THE EX
    - Enabling HD-SDI (BNC) Output on the Sony PMW-EX1 and the PMW-EX3
    - Enabling HD-SDI (BNC) Output on the Sony PMW-F3 with the S-Log Gamma Curve Option
    - HDCAM - Downconvert to DigiBeta
    - KiPro Mini and Sony F5 Easy Setup Guide
    - Sony A1U - Menu Output to Projector
    - Sony F3 - Camera Setup to Record to AJA Ki Pro Mini
    - Sony XDCAM - EX Backup Workflow Using Checkout Laptops - AVID
    - SONY ZSU - HDV Interlace Settings - Use this mode when recording to HDV TAPE
    - SONY ZSU – SET UP 23.98P RECORDING
    - Sony XDCAM - EX How to Fix Damaged SXS Card Media
  - Steenbeck
    - Record to DV Deck on Video Transfer Steenbeck
    - SMPTE - FILM LEADER GUIDE - Steenbeck Workflow
    - Steenbeck - 8 Plate Diagram
    - Steenbeck - Movieola Help
    - Steenbeck Room - Winding Bench How To
    - Steenbeck Tips
    - Steenbeck User Guide
- Projection
  - Eiki
    - 4D Eiki Projector Instructions
  - Kodak - Pageant Projector Setup
  - Palmer
    - Palmer 16mm Projector
  - Prevost Projector
- RTF Scene Shop CMB 4.124
  - Scene Shop Rules & Policies
  - Scene Shop Tools
    - Central Machinery 43389 17” 16-Speed Floor Drill Press
    - Jet AFS-1000B Air Filtration System
    - Milwaukee 6480-20 Panel Saw
    - Sawstop PCS31230-TGP252 Tablesaw
- Scene Shop Training & Safety Resources
  - Zoom F1-SP Field Recorder with Shotgun Mic
  - Hammer & Anvil 2 Channel XLR Mixer

Communication Sciences and Disorders (CSD)
KUT / KUTX Radio
Communication Studies (CMS)
Journalism (JOU)

- Broadcast Journalism
  - Broadcast Journalism student Premiere settings - Project Setup
  - Compix (Texas Newswatch) Show elements & guidelines
  - Copy of Compix (Texas Newswatch) Show elements & guidelines
  - EZNews Setup and User Configuration
  - How to use the Multi-box (press feed)
  - J311 F Journalism Digital Storytelling Step By Step Post Production Workflow
  - J330, 335 and J363 Broadcast Journalism Step By Step Post Production Workflow
  - Tech info for TAs

Advertising (ADV)

How-to's and FAQs

- Adobe Suite
  - Adobe After Effects
    - Adobe After Effects - How to remove Pulldown
    - Adobe After Effects - Converting 23.98 QuickTimes to 29.97
    - Adobe After Effects - Importing Sequential Stills into a Composition
    - Adobe After Effects - Network Rendering using Multiple Computers
    - Adobe After Effects - Pan and Scan
    - Adobe After Effects - Scrolling Credits
    - Adobe After Effects - Technique Travel Mattes
    - Adobe After Effects – Timewarp Effect Workflow to Create Quality Slow Motion Video
  - Adobe Audition - Audio Troubleshooting in Audition
    - CMB 1.111 - Recording Audio in Adobe Audition
    - CMB 1.113 - Recording Audio in Adobe Audition
  - Adobe Bridge - Batch Convert file names or extensions
  - Adobe Encoder
    - Adobe Encoder - Vimeo HD Encoding
    - Adobe Encoder - H264 Encoding - Final Cut Reference File
    - Adobe Encoder - Vimeo SD Encoding
    - Adobe Media Encoder - Creating a H264 file for Blu Ray
    - Adobe Encoder – Windows ProRes Exporting Workflow
  - Adobe Encore
    - Adobe After Effects - Converting 29.97 files to 23.98 fps
    - Adobe Encore - Adobe Media Encoder DVD Creation Workflow
    - Adobe Encore - Blu-Ray Creation Using Adobe Media Encoder
    - Adobe Encore - How to Create a BluRay Menu In Photoshop
    - Adobe Encore - How To Make a Surround Sound BluRay Disc
    - Adobe Encore - Missing Encore Content Fix - Adobe Preferences Link to the Library Folder
  - Adobe InDesign - How to export a .pdf from InDesign
  - Adobe Photoshop
    - Adobe Photoshop - Printing using Color Calibrations
    - Adobe Photoshop - Scanning Photos in CS4
    - Automate Folder creation and compression in Adobe Photoshop or Bridge
    - Modify a Lower Third template with Adobe Photoshop
  - Adobe Premiere Pro
    - Adobe Premiere - Color Correction Workflow for 2K and 4K Slog3 footage (Sony F5) or similar
    - Adobe Premiere Pro - 23.98 Quicktime DV-NTSC Export Workflow
    - Adobe Premiere Pro - .aaf Audio and QuickTime Export for ProTools Mix
    - Adobe Premiere Pro - .omf Audio and QuickTime Export for ProTools Mix
    - Adobe Premiere Pro - Apple ProRes Export Workflow
    - Adobe Premiere - How to Merge Image and Sound Files - AutoSync Double System Audio
    - Adobe Premiere Pro CC - How to Revert Project Version to Use in Older Versions of Premiere Pro
    - Adobe Premiere - Merging Audio with Waveforms
    - Adobe Premiere Pro CC - Create a Backup of your Project Using the Project Manager
    - Adobe Premiere Pro - How to Reconnect or Relink Offline Media
    - Adobe Premiere Pro - How to Route Video To the Flat Screen Monitors
    - Adobe Premiere Pro - How to Import Audio
    - Adobe Premiere Pro - Project Export to DaVinci Resolve
    - Adobe Premiere Pro - How To Create Subclips
    - Adobe Premiere Pro - Export a still image from a frame of video
    - Adobe Premiere Pro - How to Make a 2K - 5.1 QuickTime using your Surround Sound Mix - Use for DCP Screening
    - Adobe Premiere Pro - How to Make a 5.1 HD 1920 x 1080 QuickTime using your Surround Sound Mix
    - Adobe Premiere - Set Audio Tracks Prior to Editing
    - Adobe Premiere Pro - Creating Title Clip
    - Adobe Premiere Pro - Editing in Premiere
    - Adobe Premiere Pro - Get Started Using Premiere - Project Setup
    - Adobe Premiere Pro - How to import an .aaf and mediafiles from AVID (same workflow for .xml too)
    - Adobe Premiere Pro - Export a still frame from Premiere
    - Adobe Premiere Pro - Importing Stills into Adobe Premiere Pro
    - Adobe Premiere Pro - Pan and Zoom Effect
    - Adobe Premiere Pro - Adjusting Audio and Pan with Keyframing
• Adobe Premiere Pro - How to Make a 1920 x 1080 Apple ProRes Stereo QuickTime using your Stereo Sound Mix - Use this for End of Semester Screenings
• Adobe Premiere - How to Work with Panasonic - CX350 Files

• Audio-Video Post-Production
  • Common Video Resolutions
  • Avid
  • AVID - 2398 Offline Capture from DVCAM
  • AVID - ALE to 24
  • AVID - Audio Output Tool
  • AVID - Building Countdowns and Leaders Avid Media Composer
  • AVID - Capture Online Media Without Deleting Offline Media
  • AVID - Capturing in Media Composer 3.0
  • AVID - Change Sample Rate
  • AVID - Changing Audio Sample Rates in Media Composer 3.0
  • AVID - Compressing for Web download using Compressor
  • AVID - Connect DV Deck via Firewire
  • AVID - Consolidate
  • AVID - Convert Flex File to ALE file
  • AVID - Converting Audio Sample Rates
  • AVID - Crash Recording, Local Digital Cut, Remote Digital Cut, Deck Troubleshooting
  • AVID - Creating a New Project
  • AVID - Creating a Project from an ALE File
  • AVID - Creating Backup Copy of Your Avid Project
  • AVID - Decompose Tool
  • AVID - Deleting and Rebuilding Media Databases on AVID ISIS server
  • AVID - Digibeta Online Capture in AVID 6
  • AVID - Digital Cut to Digibeta
  • AVID - Digitizing DAT
  • AVID - Display Error
  • AVID - DVCAM in AVID 3 or AVID 6
  • AVID - DVD Authoring Workflow
  • AVID - Easy Image Resizing also called Pan and Scan Effect
  • AVID - EDL to FCP
  • AVID - Export an Apple ProRes Quicktime - Use this Workflow for End of Semester Screenings
  • susannes documents
  • AVID - Export an AVID QT Reference
  • AVID - AAF and QuickTime Export for After Effects
  • AVID - H264 QuickTime Export - For Video Playback in ProTools
  • AVID - Export a QT Ref
  • AVID - Export a Native Quicktime
  • AVID - Exporting Sequence for Animation
  • AVID - Get Rid of OHCI Error when Digitizing
  • AVID - HD AVID DV offline
  • AVID - HDCAM 23-98 Offline Project Setup and Capture
  • AVID - HDCAM 2398 Online Workflow - SD to HD Format Conversion
  • AVID - HD Downconvert to DV Offline
  • AVID - Hi Res Capture from EDL
  • AVID - How to create a Freeze Frame
  • AVID - How to Import MXF files (originated from Panasonic HVX200_P2)
  • AVID - How to import Audio Files into AVID Project
  • AVID - How to use the Mixer tool and Keyframes
  • AVID - Import ALE File into 30i Project
  • AVID - Importing and Batch Importing Audio - Saving to EditShare
  • AVID - Importing MXF Files from P2 into AVID
  • AVID - Importing P2 Files
  • AVID - Importing ProTools OMF files
  • AVID - Keyframing Audio
  • AVID - Keyframing Audio Volume in AVID
  • AVID - Kona Digitize Digibeta
  • AVID - Kona DVCAM Digitizing
  • AVID - LanShare Login
  • AVID - Locked Bins
  • AVID - Bin Sharing on Non Avid Storage
  • AVID - Media Creation Tool
  • AVID - Offline Project Setup and Capture
  • AVID - Output to Tape from AVID Xpress to DV
  • AVID - Panasonic HMC150 Windows Workflow
  • AVID - Export a H264 Quicktime
  • AVID - Renaming an AVID Project
  • AVID - Renaming a Project
  • AVID - Saving an EDL Xpress Pro
  • AVID - Simple Trimming, Staying in Sync, Fixing Sync, & Advanced Trim - Slip and Slide
  • AVID - Sonic SD or Blu-Ray DVD Creation
  • AVID - Sony HDV Workflow
  • AVID - Standard DVD Creation Workflow
  • AVID - Subclipping
  • AVID - Syncing Video and Audio using AutoSync
  • AVID - How to Copy Project files and Media from Classmedia Volume to Hard Drive
  • AVID - Title Tool
- AVID - Automatic Color Correction
- AVID - Timeline Audio Waveform Tips - Viewing audio kinda like Final Cut Pro
- AVID - Deleting Media Databases
- AVID - RED Linking and Transcoding workflow for Creating Offline Edit Project
- AVID - Replacing Super Bin with Tabbed Bins in Media Composer 6
- AVID - Multicam Project workflow - How to Setup AVID to use Multicamera Mode Editing Workflow
- AVID - Fast Import Apple ProRes .mov to AVID ProRes .mxf Workflow
- AVID - Importing a SD 4 x 3 DVD into an HD 1920 x 1080 AVID Project
- AVID - Sony XDCAM - EX Project Setup
- AVID – Add Source Timecode Burn In to Sequence
- AVID - Export an Apple ProRes QuickTime from AVID ProRes Sequence
- Basic Audio Editing in Avid
- AVID - Project Setup and Workflow for AVCHD video files recorded on the Canon C100, Sony FS100 and the Panasonic HMC150
- AVID - 318 - Post Production Workflow
- AVID - 318 Additional Troubleshooting Links
- AVID - Record Temporary Narration using the AVID Audio Punch In Tool
- AVID - Full Screen Playback on a Secondary Monitor
- AVID to davinci resolve - Relinking Red .R3d files for export to Davinci Resolve and Resolve Project Setup
- AVID - Relink DaVinci Resolve Footage that Won't Relink by Changing Tape Name
- AVID - Export a AVID DNxHD 23.98 Quicktime
- AVID - How to Export an AAF and QuickTime To Davinci Resolve 1080 HD workflow
- AVID - Export timeline .AAF and Quicktime To After Effects
- AVID – Canon – XF Utility Compact Flash Card Media Backup Workflow
- AVID - 3D - Ingesting Media without Metadata using XDCAM footage and AMA (Avid Media Access) : Example using TD300 camera
- AVID - StereoSopic - How to AutoSync (Sync) 3D clips
- AVID – Audio Import Sound Mix LiRi .wav files
- AVID - How to covert a timeline or sequence from 23.98 to 24
- Mpeg Streamclip – How to convert h264 to ProRes or AVID DNxHD quicktimes
- AVID - Licensing and Product Upgrades
- AVID - ISIS Client Manager Log In Workflow
- Barco - 3D Projection Playback
- AVID - Stereoscopic Sequence to Davinci Resolve
- AVID - How to add a Watermark to Your Video Timeline
- AVID - How to adjust QuickTimes That are Exported From Davinci Resolve
- AVID- Premiere and Davinci Resolve - Audio and Video Monitoring in CMB 1st floor Rooms
- AVID - Deck Control Keyspan 8pin mini Din to DB9 9pin male wiring diagram
- AVID and Adobe Premiere - Grad Suite Audio and Video Playback Setup - How to Playback on TV's
- AVID – Adobe Premiere Output to Plasma Monitor Settings CMB Undergrad Edit Lab 4.120
- AVID - Sony F5 Footage Project Setup and Transcoding Workflow - XAVC HD 2K Data
- AVID - Sony F5 Footage Project Setup and Transcoding Workflow - Gemini 4444 DPX Files
- CMB - Grad Edit Suites how to listen to computer audio through speakers
- Canon C100 and Ninja 2 Setup for Recording
- AVID - ISIS 5500 Server - Media Management
- AVID - Syncing Audio with Plural Eyes
- Plural Eyes version 3 - AVID Round Trip Sync Workflow - This doesn't work with Plural Eyes Version 4!!!
- AVID - Export a .WAV audio file
- AVID - Applying Audiosuite Plugins to Master Clips - Time Shift to Adjust Audio Speed
- AVID - Nexus Client Manager Log in Workflow
- AVID - Syncing Audio with Plural Eyes Version 4 (in progress)
- AVID - Using Audio Waveforms to Sync Double System Audio - (Plural Eyes workflow within AVID)
- AVID - Importing or Batch Importing footage into AVID
- AVID - Audio Plugins Workflow
- AVID – Arri Alexa Camera Recording Setup and AVID Project Setup
- AVID - Panasonic Varicam LT 4K Recording setup and AVID 4K Project Setup
- CMB - Grad Suite CMB 4.112H HD, 2K, and 4K Audio and Video Playback Setup Using Blackmagic Design and the Artist DNxIO
- AVID - Panasonic - DVX 200 - Quick Start Editing Workflow
- ProTools Error - Could not create the TCE plug-in's factory default file because the plug-in doesn't support the current sample rate.
- ProTools - Final Film Mixes Calendar
- ProTools - Getting Started Guide
- ProTools - Getting Started in PT LE
- ProTools - HDMI 5.1 Surround setup Crestron Studios and Classrooms
- ProTools – HD Suites Surround 5.1 Session Guide with the S3 Console & the PT Control Dock
- Pro Tools - How to open the key box to gain access to the room
- ProTools - How to PullUp or PullDown audio files captured with a hard disk recorder
- ProTools - How to Record Audio Using The CMB 1.106A Suite
- ProTools - How to Record Sound or ADR "Automated" Dialog Replacement in ProTools 5 CMB 1.122
- ProTools - How to Record Sound or ADR "Automated" Dialog Replacement or Voice Over in CMB 1.106B
- ProTools - How to Remove "RUMBLE" from CMB 1.106B Isolation booth recordings
- ProTools - How to Save Session as Copy by Consolidating Files
- ProTools - How to Setup for Recording with microphones
- ProTools - IZotope How to Load Plugin Presets
- ProTools - Open a .aaf or .omf and Quicktime in ProTools
- ProTools - Preparing Project for Audio Mixing
- ProTools - Printmaster workflow
- ProTools - Pull Down Audio Files captures with a hard disk recorder
- ProTools - Pull Down Audio Files Capture with Hard Disk Recorder
- ProTools – Recording Workflow CMB 1st Floor
- ProTools - Reference Guide v6
- ProTools - Relinking Audio Files in ProTools
- ProTools - Save Session as a Copy
- ProTools - Searching for Sound Effects Workflow
- ProTools - Session with Machine Control
- ProTools - Setup for Sound Check Session
- ProTools Suite 1.106B - Nagra Set Up
- ProTools - SurCode Readme - How to use Plugin
- ProTools - Video and Audio Monitoring Setup in CMB Grad Suite Edit Labs -
- ProTools - What the other buttons do in the volume control in 5 CMB 1.122
- ProTools won't Open - Fix is to Hold Down the "N" Key
- QuickTime and QuickTime 7 Pro
  - Apple ProRes data-rate
  - Clip editing with Quicktime 7 Pro
  - How to Test a 5.1 QuickTime Movie in Surround Sound in Moody College
  - QuickTime Player – Export a H264 file
  - Record video with Quicktime player (Use the Station 05 in CMA 4.138)
- DVD Studio Pro
  - DVD Studio Pro - Author a DVD in DVD Studio Pro
  - DVD Studio Pro - Author a DVD
  - DVD Studio Pro - Authoring a 5.1 DVD with Surround Sound
  - DVD Studio Pro - DVD Duplication with DVD Studio
  - DVD Studio Pro - Exporting an 8-bit File for DVD studio
  - DVD Studio Pro - How to Change Button Styles
  - DVD Studio Pro - How to Make a Compilation DVD with Play All
  - DVD Studio Pro - Make a 4x3 SD DVD
  - DVD Studio Pro - Make a simple DVD
  - DVD Studio Pro - Making a DVD
  - DVD Studio Pro - Photoshop Layer Menu Workflow
- Compressor
  - Compressor - Compressing QuickTimes for Web Download
  - Compressor - Encoding HD content for Vimeo
  - Compressor - Vimeo Droplet Workflow
- EP Scheduling Helpsheet
- IDR Intro
- iTunes
  - iTunes - Burn an Audio CD
  - iTunes - Convert a CD to a AIFF
  - iTunes - Convert an Audio File to AIFF
  - iTunes - Convert Audio File to AIFF
- Recommended Hard Drives for Non-Linear Editing
  - Disk Utility - How to Format a Hard Drive as ExFat (Master Boot Record) for editing
  - Fixing a Corrupted Video File using Grau GmbH Software
- Steps to Backing Up or Consolidating Media
- Post-Production
  - Closed Caption Creation Using Professional Services.
  - Digital Video
    - Blackmagic – Teranex – How to Capture 29.97 DV tape and Upconvert to 1080 23.98 Frame Rate Conversion and Upconvert Standards Conversion
    - Blackmagic – Teranex – How to Capture 29.97 VHS, Hi8 or Umatic tape and Upconvert to 1080 23.98 Frame Rate Conversion and Upconvert Standards Conversion
    - Calibrating Your Broadcast Monitor
    - Compress and upload a ProRes file to Vimeo
    - DaVinci Resolve - How to Save a Copy of a Project and how to Relink to Media
    - DV and Audio Storage Requirements
    - EASY DCP and FCP7 - How to Make a 2K DCP or Digital Cinema Package
- Search for a mainframe logon
- Unlock a mainframe logon

- MS Office & Administrative Software
  - Excel - How to format Cells to show same room numbers to enter in course schedule
  - Find Which Version of MS-Windows You Have
  - Firefox not opening PDF files in browser
  - How to find Downloadable Microsoft Office update installers for Macintosh
  - How to Install Office 365 on Microsoft Windows 10 Operating System
  - Microsoft Windows - Making a Data CD or DVD
  - Microsoft Windows - Take a screenshot in VLC
  - PDF Files Do Not Open in Safari Browser - How to Fix
  - Permissions to See an Entourage Calendar
  - Presenting Microsoft PowerPoint Presentations in Moody College Classrooms
    - PowerPoint Moody College Macintosh Teaching Stations - How to Enable Presenter Notes using the AirPlay Wireless Presentation System

- Windows Update

- Printing & Scanning
  - Adding a printer on a Mac using IP address
  - Collate and Staple with Ricoh MFP - OSX
  - ColorMunki - Color Calibration for Printer and Monitor
  - Document Scanning and Digitizing with the Ricoh MP
  - How to Scan using Preview
  - How to Scan using Preview with the Epson Scanner 3170
  - HP Scanjet - Scanning Images into AVID and Final Cut Pro
  - Install Hopper Lab Printer in Windows
  - Install Hopper Lab Printer on a Mac
  - Install Konica Minolta Multi-Function Printer on OS X
  - Install Konica Minolta Multi-Function Printer on Windows connected to AUSTIN Active Directory
  - Printer Setup - Ricoh - Tech Team - Deadtrees
  - Printer - To enable duplex printing in the CMA 6.154 Radio TV Film Graduate Lounge
  - Printing to RICOH from Adobe apps
  - Using Rhino 6000/3M PL300 to create Vertical Wire Label
  - Windows 10 Adding a Printer by IP address
  - Working with Rhino6000 and 3M PL300 Label Printers using Rhino Connect Software

- Telephone & VoIP Service
  - How to request a VOIP Phone Relocation
  - Reassign CallerID and Voicemail
  - Setting up Call Pick Up Groups for office workgroups on Avaya phones
  - Setting up Call Pick Up Groups for office workgroups on Polycom 335 phones
  - VOIP: User Guide (Legacy)

- Web Tools
  - Usher Equipment Checkout System
  - Usher Room Reservation System
    - Room Admins
      - For Room Admins - Batch adding & removing calendars from Outlook
      - For Room Admins - Configuring a TPMC Room Scheduler Panel - DRAFT
      - For Room Admins - Open a Room's Calendar in Outlook or Webmail
      - For Room Owners Only - College Rooms and Resource Codes
      - For Room Owners Only - How to Add RTF - Upper Division Students to Room Access Excluding RTF318
      - For Room Owners Only - How to Create/Manage a Custom User Groups (Whitelisted Room Reservers)
      - For Room Owners Only - How to Manage a Room
      - For Room Owners Only - How to Request an Exchange Room Resource from ITS
    - Room Reservations - How to Create a Recurring Event
    - Room Reservations - How to Create a Reservation by Searching for a Room
    - Room Reservations - How to Create a Reservation WHEN YOU KNOW THE ROOM
  - List of Online URL's (ie. vimeo, flickr, twitter, blogs)
  - Slideshow Manager - Manage Users
  - Vimeo Procedure for RTF 305
  - LiveStream - Setting up to Webcast an event
  - How to update Firefox on a Mac
  - Usher *STAR & Career Services Student Advising Systems
  - Copy of LiveStream - Setting up to Webcast an event
  - Saving a Web Video from Youtube, Vimeo, etc. Using Video Download Helper and Firefox
  - Web Video How to Download - PickVideo - YouTube and alike
  - How to Do a Quicktime Screen Capture With Audio
  - Usher TED Roles: Determining if a User is in a Role
  - Media Wall - Slide Content Creation - Events

- Wiki Documentation
  - College Wiki Documentation
  - Wiki Authorizations

- Setting up AMES on Android devices

- Trumba
  - Calendar Moderator - Introduction
  - Calendar Moderator - Instructions

- BYOD Wireless Presentation
  - BYOD Instructions for BMC 3.208
  - Connecting Android Devices
  - Connecting iOS Devices
  - Connecting Mac Computers
Moody Communication Special Events Archive

Inventory
- How-to Scan for Inventory using Office of Accounting Symbol scanners
- How to Run an NVP Report
  - How to Access Green Output in Austin Disk
- Annual Inventory Certification: Unit Codes and Departmental Contacts
- Inventory *DEFINE fields
- Moody College Off-Campus Equipment Policy
- Communication Inventory - CCART processing for UT Surplus
- Inventory 'Best Practices'

CMB 3 Furniture Inventory 2020