Google Hangouts - How to Setup a Session - Using Classroom Webcams

First Sign into your Google account

Add Google Hangouts Plugin Extension to Chrome

Choose Add to Chrome (Note Must do this on every station you are hosting a Hangouts session) Does not travel with the Google account you are logged into.

Choose to Add Extension

If hangouts doesn't automatically open after installing the extension then . . .

Click on the green icon in the upper left corner

Click on New Conversation
or New Group Conversation

Add folks to the conversation and NAME THE GROUP

Name your group (optional)

To: Rogers, Mark... Jeremy/1 Gruy kai.tran@aus...

Type in a contact name - should be their Gmail account email

Or click on existing hangout contacts
Click on the check box when you are done

Click on the person or group you want to chat with and click on the video camera in the upper left corner

Allow use of the microphone and camera

Click Allow
Setup the Settings

Click on the Setting icon in the upper right corner

Set the following

HD Pro Webcam = Video

Microphone

Default - USB Audio Device (0d8c:0014)

HD Pro Webcam C920 (046d:0015)

USB Audio Device (0d8c:0014)

Speakers

Default Crestron HDMI

Can also add a person to the conversation

Type in their email to invite them to the meeting or best to click on copy link to share then

Invite people

Sending invite as skraft3000

Enter a name or email

COPY LINK TO SHARE
Can send a link to the folks too this ended up working the best!

Then end party will get a message or a call here from you if they have Chrome opened and signed in.

Recipient can click on the link to join the Hangout.
They will be able to join the Hangout once they click on the link or the message

**Screen Sharing!!**

Click on the 3Dots here to access screen sharing

Choose Share screen

- Share screen
- Fullscreen
- Chat

Then choose Application Window

Choose what applications you want to share . . .
When you don't want to share anymore choose the 3 dots again and choose to stop screenshare

Power Point Setup. . .

If you have a powerpoint or want to to get it to look right open "Power Point" go to >Slide Show> Set Up Show>
Choose to Browsed by an individual (window)

Click OK
Click on Presenter View on Power Point

Click on Screenshare to share the Power Point with the "hangout"

Choose what screen you want to share

In our case we want to share the "Entire Screen" in power point
Choose Share
Can navigate the slides as normal
When you want to switch back to viewing your full screen webcam click on Stop Screensharing