Recommended Listservs and Newsletters for Staff and Administrators by Role

UT Lists home page: https://utlists.utexas.edu/sympa

Listservs and newsletters by role

• **Staff with HR roles**
  (HR Partners, HR Executives, Timekeepers, Absence Partners, etc.):
  - coe-businessservices
  - coe-hrpartners
  - coe-workdaytaskforce
  - workday_updates
  - workday_release_notes@utlists.utexas.edu
  - Workday Release Notes (web site)
  - Workday@UT Newsletter (web site)
  - HR Spectrum listserv – membership based on staff identified as HR Contacts/HR Delegates in OHS contacts system

• **Staff who process costing transactions in Workday**
  (Cost Center Managers)
  - coe-businessservices
  - coe-workdaytaskforce
  - financial.contacts
  - hbpnews@utlists.utexas.edu
  - workday_updates
  - workday_release_notes@utlists.utexas.edu
  - Workday Release Notes (web site)
  - Workday@UT Newsletter (web site)
  - Financial and Administrative Services communications (web site)

• **Staff who approve transactions in Workday**
  (HR Executives/Academic HR Executives)
  - workday_updates
  - workday_release_notes@utlists.utexas.edu
  - hcm-payroll.advisory (closed membership determined by role, not open to subscription requests)
  - HR Consortium listserv (closed membership determined by role, not open to subscription requests)

• **Staff/administrators who work with graduate students**
  - dept_contacts_intl_scholars
  - gcnetwork@utlists.utexas.edu
  - se-forum

• **Staff/administration who work with undergraduate students**
  - dept_contacts_intl_scholars
  - se-forum

• **Staff who work with scholarships and fellowships**
  - Scholarship/fellowship creators and approvers: ss1_communication@utlists.utexas.edu
  - Scholarship coordinators: schol-coords@utlists.utexas.edu

• **Staff/administrators who work with faculty**
  - dept_contacts_intl_scholars
• **Staff/administrators who work with grants and contracts**
  • research_administrators_network@utlists.utexas.edu

• **Records management**
  • ut-retention@utlists.utexas.edu

• **Accounting/travel/voucher processors**
  • travel-updates
  • vp2_users
  • financial.contacts
  • hbpsnews@utlists.utexas.edu
  • purchasing_updates@utlists.utexas.edu
  • Financial and Administrative Services communications (web site)

Please send suggested additions to this page and notifications about broken links to COE-HR@austin.utexas.edu.