

Teaching Reviews

These reports are broad observations of the instructor's effectiveness as a teacher at the graduate and/or undergraduate levels by those faculty members conducting the in-class observations. The reports should cover such elements as presentation, course content, organization, clarity of written materials, rigor and fairness of written examinations, appropriateness of methodology, and student outcomes.

The conducting of these reviews is now part of the annual evaluation of service for each faculty member, and are a standard part of each member's role in the department.

Requirements

1. Number and title of course observed
2. **Date** of report
3. **Date** of classroom observation
4. **Date** on which the observation was discussed with the candidate
5. Name and signature of observer(s)
6. Description of methods by which instructor engages students in learning
7. **Constructive feedback for areas needing improvement** (the university review committee **will look for this** in all promotion cases - both to associate and full - for any instructors who've had weak or average teaching scores).

General Guidelines

- [Moody College's Peer Teaching Evaluation Guidelines.](#)
- [Peer Classroom Observations Coversheet 2017.pdf](#)
- Information on how to conduct a peer classroom observation is available on the Center for Teaching and Learning's Web page at: <http://ctl.utexas.edu/teaching/professional-development/peer-review-teaching>