BIC Welcome Pages

Purpose

This page is for new users of the Biomedical Imaging Center. It is designed to walk you through the processes you need to start using the Center and its facilities.

Introduction

The steps below assume that you are a new researcher (student, postdoc, visiting scientist, etc.) and that you have an official University of Texas at Austin appointment. If that is not correct, please contact the IRC staff for assistance. Some of these steps you have probably already done. But there are undoubtedly things that you haven't. By going through this list, and following the instructions at each step, you should be able to effectively navigate the BIC's user requirements.

First Steps

These things should be done first as several of the steps that follow require these to be finished.

1. Obtain an EID
2. Obtain a UT-Austin ID card

Level 1 Safety Training and Facility Access

Somewhere around the second week of every academic term (Spring, Summer, and Fall), the IRC hosts Safety and Training Week. If at all possible, please try to be ready to attend the courses offered at that time. We understand that sometimes new people join research groups at inconvenient times, and we try to the best of our abilities make accommodations for them. But for a variety of reasons, it has become arduous for IRC staff to offer training on an as-needed basis. So, outside of highly unusual circumstances that need to be justified and will be considered on a case-by-case basis, the BIC only offers Level 1 training, and Level 2 lectures during BIC Safety and Training Week. So, please become familiar with when it is offered and how it works by reading its wiki page.

1. Register for Level 1 training and attend to obtain facility access.
2. Watch safety video online.
3. Verify that you have access by testing your UT ID card on the appropriate door(s) at least 48 hours before you absolutely need it.
4. Request after-hours NHB access if you need it.

Administrative Needs

1. Sign up for an account on the BIC’s online scheduling system.
2. Follow the Getting Started steps on the REDCap T&T page.

Advanced & Optional

1. Start the Level 2 certification process
2. Resource usage fee tables