Coordinator and Field Supervisor Resources

School District Information

Placement Information - Includes Cooperating Teacher Application, Coordinator Placement Sheet, and Placement Procedures

Primary Coordinators (EC-6 ESL) - List of the schools by district matched with the respectively assigned faculty coordinators.

School District Information

- Austin ISD
- Eanes ISD
- Leander ISD
- Manor ISD
- Pflugerville ISD
- Round Rock ISD

Handbooks

EC-6 Coordinator & Field Supervisor Handbook
Guiding Student Teachers Handbook – Very detailed information for novice cooperating teachers and field supervisors.
Field Supervisors Guide for EC-6 ESL Interns and Student Teachers – The "Cliff Notes" version for field supervisors of the Coordinator and Field Supervisors Handbook.
Student Teaching Handbook - For students in their final semester.

End of Semester Requirements

End-of-Semester Requirements - For Coordinators and Field Supervisors. Includes Mileage Reimbursement information, TEA Observation Record Log, and link to Online Evaluation System.

- Coordinator End-of-Semester Checklist - Spring 2021 (Word document)
- Field Supervisor End-of-Semester Checklist - Spring 2021 (Word document)
- Coordinator and Field Supervisor Requirements Timeline - Spring 2021 (Excel)
- Student Assessments - For Cooperating Teachers, Field Supervisors, and Students. Includes link and instructions for the Online Evaluation System.

Certification Information

Required Exams and Fees for Initial Teacher Certification
Certification Exam Preparation
TExES Test Results
Certification Checklist

TEA Curriculum Requirements for Educator Preparation

State Board for Educator Certification Rules - Texas Administrative Code
TEC, TAC, and Resources for Ethics; ELPS; Dyslexia; Technology; and Mental Health, Suicide Prevention, and Substance Abuse
TEA Educator Standards - TAC and Standards
Texas Teacher Standards – Chapter 149 in the TAC
Pedagogy and Professional Responsibilities Standards
Texas Essential Knowledge and Skills (TEKS)
Program Provider Resources – includes information on mental health, substance abuse, and youth suicide training.

TEA Non Curriculum Requirements for Educator Preparation

State Board for Educator Certification (SBEC) Rules - Texas Administrative Code
TEC, TAC, and Resources for Military, Teacher Aid, Cooperating Teacher, Field Supervisors
SBEC Meeting Resources - Agenda, Public Testimony, Livestream
Other TEA Non Curriculum Requirements - TEA Observation Record and TEA Observation Record Example; Principal Observation Letter; Mentor Training for Cooperating Teachers and Site Supervisors
Formal Written Program Complaints

Training

Mentor Training
School Law Seminar