Welcome to the OADR Wiki space. Here you will find guidance and procedures relating to all phases of your sponsored research project.

Curious on what we do? Check us out here! Should you have any questions, comments, concerns not currently addressed here, please reach out to OADR and their team.

Important Messages from OADR:

- Our office is currently training 2 staff members and is short by 1. We appreciate your patience with us during this time and thank you for reaching out for assistance ahead of time.
- Travel Policy: Effective immediately, university-sanctioned domestic travel for business or study no longer requires exceptions by deans or vice presidents. Please see link for additional details regarding travel bookings.
- Consultant Payment: Purchase of goods and services requires the issuance of a purchase order, the issuance of a contract, or the use of the procard PRIOR to services starting. No exceptions.
- Software Purchases: Any software license purchases must be reviewed by your Post-Award Specialist prior to purchase/renewal. For more info, please visit our page.
- Reimbursement Request: Purchases for the university made by faculty, staff, and students using personal funds are NOT authorized and will only be reimbursed as an exception. Please discuss with your Post-Award Specialist head of time before proceeding on this route.
### Meet our team!

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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</thead>
<tbody>
<tr>
<td>Catherine Cubbin</td>
<td>Associate Dean for Research</td>
</tr>
<tr>
<td>Carol M. Lewis</td>
<td>Director</td>
</tr>
<tr>
<td>Kristin Organ</td>
<td>Administrative Assistant</td>
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<tr>
<td>Lana Pettit</td>
<td>Executive Assistant</td>
</tr>
<tr>
<td>Karen Pate</td>
<td>Human Resource Coordinator</td>
</tr>
<tr>
<td>Aisol M. Ostos</td>
<td>Senior Post-award Specialist</td>
</tr>
<tr>
<td>Gus Gallegos</td>
<td>Post-award Specialist</td>
</tr>
<tr>
<td>Nicole van Heijningen</td>
<td>Account Payable Specialist</td>
</tr>
</tbody>
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### Useful Links & Resources:
- UT’s webpage for important COVID-19 related information
- COVID-19 and Sponsored Research guidance
- SSW Business Affairs and Forms
- Faculty & Research COVID-19 FAQ

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### Cubbin’s Corner:

Welcome back Researchers!

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Resuming Research Operations on Campus E-Newsletter

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Grants and Contract Statistics, for FY19-20

- $21.5 million in contract and grant awards
- $42.6 million in spending authority
- 44% “hit rate”