Telephone Menu Diagram

NOTE:
This diagram refers to the audible menu when logged into UTVM via the Telephone User Interface (TUI). It is not related to the Menu button found on most VoIP telephones.

Downloads:
- 8.5x11 TUI Diagram (2 pp.)
- 11x17 TUI Diagram
- 11x17 TUI Diagram (b & w)
UT Voice Mail Telephone Menu

1. Main Menu
   1. Listen to Messages
      * New Messages are played by default
      Use these keys anytime:
      # = Complete / Skip
      * = Return to Main Menu
   2. During-Message Options
      0. Help
      1. Replay Message
      2. Save Message
      3. Delete Message
      4. Forward Message
      5. Reply to Message
      6. Move 5 Seconds
      7. Rewind 5 Seconds
      8. Increase Volume
      9. Decrease Volume
      # = Pause / Resume
      * = Return to Main Menu
   3. After-Message Options
      1. Replay Message
      2. Save Message
      3. Delete Message
      4. Forward Message
      5. Reply to Message
      6. Play Message Envelope
      7. Previous Message
      # = Next Message
   4. Forward Message
      Record your introduction at the beep, then press the # key.
      * Not available if message is marked private.
   5. Reply to Message
      1. Reply directly to msg.
      5. Place call to sender
      * These features only work with messages from fellow UTVM subscribers.

4. Send Messages
   Record your message at the beep, then press the # key.
   1. Review
   4. Re-record
   6. Add Recipients

5. Add Recipients
   Enter a mailbox number and press the # key, or:
   # = Review Address Book

6. Dial-by-Name
   Enter letters of last name, or:
   # = Review Address Book
   1. Play List
   2. Previous Match
   3. Next Match
   # = Match Found

7. Dial-by-Name Caveat:
   Dial-by-Name will only access your Address Book and those of fellow UTVM subscribers who have entered their names in their account settings via the Web Portal.

8. Access Sub-mailboxes
   Enter sub-mailbox number.
   * Access Sub-mailboxes is only an option for subscribers who have added one or more sub-mailboxes under User Options (see below) or in their account settings via the Web Portal.

9. User Options
   1. Greetings & Name
      3. Select Current Greeting
      5. Record list prompts
      6. Record Greetings
      8. Modify Name Recording
   2. Modify PIN
      Enter new PIN and press #.
   3. Playback Options
      1. Newest/oldest
      2. Turn envelope on/off
   4. Notification Options
      1. Resume/pause notification.
   5. Sub-mailbox Mgmt.
      1. Create sub-mailbox
      2. Delete sub-mailbox

* Exit

Create new PIN

Sub-Mailboxes:
Sub-Mailboxes is only an option for subscribers who have added one or more sub-mailboxes under User Options (see below) or in their account settings via the Web Portal.